

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

OCTOBER 30, 2013

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Governance Structure 2. HIGH LEVEL: Share Service Agreement 3. FIRST NATION RELATIONS: Orientation 4. OSB PLANT: Water Supply 5. NEW ROAD CONSTRUCTION FUNDING 6. OIL AND GAS STRATEGY 7. _____	Sept. Sept. Sept. Sept. Sept. Feb.	<input type="checkbox"/> <i>Zama Road Paving Funds</i> <input type="checkbox"/> <i>Road Construction Funding Request</i> <input type="checkbox"/> <i>Canada Postal Service – La Crete</i> <input type="checkbox"/> <i>Land Use Framework Input</i> <input type="checkbox"/> <i>Highway 58 West Extension to BC</i>
NEXT		
<input type="checkbox"/> ZAMA ROAD: Business Case <input type="checkbox"/> SURFACE WATER MANAGEMENT PLAN <input type="checkbox"/> REGIONAL WATER AGREEMENT	<input type="checkbox"/> TOURISM: Strategy (REDI) <input type="checkbox"/> BRANDING STRATEGY (2014) <input type="checkbox"/> TRANSPORTATION CORRIDOR PLAN	

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Bill)	
1. HOUSING ENTITY: Governance Structure 2. FIRST NATION RELATIONS: Orientation 3. OIL AND GAS STRATEGY <input type="checkbox"/> HIGH LEVEL: Share Service Agreement <input type="checkbox"/> Rural Water Service Policy	Sept. Sept. Feb. Sept. Oct.	1. Resource Roads: Strategy 2. OSB PLANT: Water Supply 3. ROAD CONSTRUCTION FUNDS: Request <input type="checkbox"/> ZAMA ROAD: Business Case <input type="checkbox"/> TOURISM: Strategy (REDI)	Nov. Sept. Sept.
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual 2. Rec. Board Agreement Draft Renewal 3. Disaster Emergency Planning – Implementation Plan <input type="checkbox"/> Haz Mat Agreement with THL <input type="checkbox"/> Radio Communication System	Nov. Oct. Oct.	1. Surface Water Management Awarding 2. Steephill Creek/BHP Surface Water Management Plan 3. _____ <input type="checkbox"/> Emergency Livestock Response Plan <input type="checkbox"/> 2014 Ag Fair Planning	Sept. Dec. Sept.
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans 2. Area Structure Plans/LUB Amendment 3. Airport Vicinity Protection Area <input type="checkbox"/> Development Agreement: Revise <input type="checkbox"/> _____	Jan. Dec. Oct.	1. Virtual City Hall Implementation 2. Municipal Elections 3. _____ <input type="checkbox"/> Human Resource Policy Review <input type="checkbox"/> Communication Plan	Oct. Oct.
FINANCE (Alison)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan 2. Long Term Financial Plan 3. _____ <input type="checkbox"/> Master Card Policy <input type="checkbox"/> Internal Controls Procedure Review	Sept. Feb.	1. Rural Road Plan 2. PRIVATE ROAD TRANSFER POLICY 3. Gravel Strategy & Plan <input type="checkbox"/> Water Source Plan <input type="checkbox"/> _____	Oct. Dec. Oct.

Codes **BOLD CAPITALS** – Council NOW Priorities; **CAPITALS** – Council NEXT Priorities; *Italics* – Advocacy; Regular Title Case – Operational Strategies; * See Monthly Capital Projects Progress Report

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, October 30, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the October 8, 2013 Regular Council Meeting	7
		b) Minutes of the October 23, 2013 Organizational Council Meeting	21
DELEGATIONS:	4.	a) Collemar Holdings Ltd. (Bylaw 916-13 Land Use Bylaw Amendment to Rezone Plan 852 1770, Block 6, Lot 37 (4806 - 50 th Street) from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" (Fort Vermilion)) – 1:30 p.m.	
		b)	
GENERAL REPORTS:	5.	a) Municipal Planning Commission Meeting Minutes – September 5 and 19, 2013	39
		b) Inter-Municipal Planning Commission Meeting Minutes – August 22, 2013 & September 26, 2013	69
		c) Agricultural Service Board Meeting Minutes – August 22, 2013	77
TENDERS:	6.	a) Ice Bridge Construction Tender – 1:30 p.m.	83

PUBLIC HEARINGS: Public hearings are scheduled for 1:00 p.m.

	7.	a)	Bylaw 918-13 Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100 th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" (La Crete)	85
COMMUNITY SERVICES:	8.	a)	Amend Off Highway Vehicle Bylaw 594-06	95
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OPERATIONS:	10.	a)	Bridge File 81125	117
		b)	Highway 88 Connector Speed Zone	127
		c)	Gravel Crushing Tender 2014	129
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		f)		
PLANNING & DEVELOPMENT:	11.	a)	Bylaw 921-13 Land Use Bylaw Amendment to Remove the Parcel Size Restriction in Rural Industrial District "RI"	153
		b)	Bylaw 922-13 Plan Cancellation for Consolidation Purposes Plan 1160NY, Block 5, Lots 2 and 3 (La Crete)	159
		c)	Development Statistics Report 2013 – January to September 2013 & Comparison Chart	167
		d)		
		e)		

CORPORATE SERVICES:	12.	a)	43 rd Avenue Water & Sewer Relocation and Upgrades, and 50 th Street Water & Sewer Extension Project	173
		b)	Waiver of Penalties – Tax Roll 313880	179
		c)	Financial Reports – January 1 to September 30, 2013	181
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		e)		
ADMINISTRATION:	13.	a)	Bylaw 925-13 Honorariums and Related Expense Reimbursement	193
		b)	2014-2016 ASB Business Plan	201
		c)	Workplace Violence Prevention Course (discussion)	
		d)		
		e)		
		f)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	209
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Regional Service Sharing Agreement• Water Supply Agreement (Ainsworth)• Mobile Home Encroaching into Laneway	
		b)	Labour <ul style="list-style-type: none">• Organizational Chart	
		c)	Land	
NOTICE OF MOTION:	16.		Notices of Motion	

NEXT MEETING DATE: 17. a) Special Council (Budget) Meeting
Tuesday, November 19, 2013
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
Wednesday, November 27, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the October 8, 2013 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 8, 2013 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the October 8, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, October 8, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on October 8, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 13-10-687 **MOVED** by Councillor J. Driedger

That the agenda be approved with the following additions:

- 10. d) Wilson Prairie Drainage
- 10. e) New Roads/Drainage
- 11. c) 279-DP-13 La Crete Car & Truck Wash Ltd.
(Temporary Enviro-Tank and Fuel Pumps in
"HC2") (La Crete)
- 13. c) REDI Regional Collaboration Grant
- 13. d) Silvacom FRIAA
- 15. a) Legal – Engineers/Contracts

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the September 24, 2013 Regular Council Meeting**

MOTION 13-10-688

MOVED by Councillor Wardley

That the minutes of the September 24, 2013 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 5. a) CAO Report**

MOTION 13-10-689

MOVED by Councillor Jorgensen

That administration prepare a Site C Strategy and invite involved parties.

CARRIED

MOTION 13-10-690

MOVED by Councillor Flett

That the CAO report for September 2013 be accepted for information.

CARRIED

TENDERS:

- 6. a) None**

**COMMUNITY
SERVICES:**

- 8. a) Photo Radar Costs**

MOTION 13-10-691

MOVED by Councillor Wardley

That the photo radar costs report be received for information.

CARRIED

**ENVIRONMENTAL
SERVICES:**

9. a) None

OPERATIONS:

**10. a) Policy PW039 Rural Road, Access Construction and
Surface Water Management Policy**

MOTION 13-10-692

MOVED by Councillor Wardley

That PW039 Rural Road, Access Construction and Surface
Water Management Policy be approved as amended.

CARRIED

Reeve Neufeld recessed the meeting at 11:03 a.m. and
reconvened the meeting at 11:18 a.m.

OPERATIONS:

10. b) Acquisition of Meander River Gravel Pits

MOTION 13-10-693

MOVED by Councillor Wardley

That administration be instructed to continue pursuing taking
over the lease for the Meander North and Meander South
gravel pits from Environment & Sustainable Resource
Development (ESRD) and negotiate with ESRD to fund
reclamation and survey costs.

CARRIED

OPERATIONS:

10. c) Proposed Lowering Culverts & Procedure Policy

MOTION 13-10-694

MOVED by Councillor Jorgensen

That the proposed lowering culverts and procedure policy be
received for information.

CARRIED

OPERATIONS:

10. d) Wilson Prairie Drainage (ADDITION)

OPERATIONS:

10. e) New Roads/Drainage (ADDITION)

MOTION 13-10-695

MOVED by Councillor Derksen

That the Wilson Prairie Drainage concerns be referred to the Agricultural Service Board.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 919-13 Technical Amendment to Bylaw 880-12 being a Partial Road Closure

MOTION 13-10-696

MOVED by Councillor Bateman

That first reading be given to Bylaw 919-13, being a technical amendment to Bylaw 880-12.

CARRIED

MOTION 13-10-697

MOVED by Councillor Derksen

That second reading be given to Bylaw 919-13, being a technical amendment to Bylaw 880-12.

CARRIED

MOTION 13-10-698

Requires Unanimous

MOVED by Councillor D. Driedger

That consideration be given to proceed to third reading of Bylaw 919-13, being a technical amendment to Bylaw 880-12.

CARRIED UNANIMOUSLY

MOTION 13-10-699

MOVED by Councillor Braun

That third reading be given to Bylaw 919-13, being a technical amendment to Bylaw 880-12.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. b) Municipal Development Plan (MDP) Open House Dates

MOTION 13-10-700

MOVED by Councillor Braun

That the open houses for the Municipal Development Plan amendments take place during the week of October 28th, in each community as follows and that the Municipal Planning Commission members and local Councillors be authorized to attend:

- La Crete – October 31, 2013
- Fort Vermilion – October 30, 2013
- High Level Rural – October 29, 2013
- Zama – October 28, 2013

CARRIED

**PLANNING &
DEVELOPMENT:**

**11. c) 279-DP-13 La Crete Car & Truck Wash Ltd.
(Temporary Enviro-Tank and Fuel Pumps in “HC2”
(La Crete) (ADDITION)**

Councillor J. Driedger declared himself in conflict and left the meeting.

MOTION 13-10-701
Requires Unanimous

MOVED by Councillor Braun

That Development Permit 279-DP-13 on Plan 762 0383, Block 15, Lot 3 in the name of La Crete Car & Truck Wash Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Temporary Permit shall expire on October 31, 2014.
2. Minimum tank setbacks: 30.5 meters (100 feet) front (west) 100 street yard; 3.1 meters (10 feet) rear (east) yard; from the property lines.
3. Mackenzie County has granted permission that a Double Walled Enviro Tank may be placed on Mackenzie County Property (Formally Known as 100A Street), the Fueling Dispensing Station (Pumps) shall be located on Plan 762 0383, Block 15, Lot 3.
4. Concrete Blocks shall be placed all around the Double Walled Enviro Tank, and a liner shall be installed to prevent soil contamination. The applicant shall be responsible for all cleanup costs (as per existing agreement).
5. All conditions set out by the Petroleum Tank Management Association of Alberta shall be adhered to.
6. The Fueling tanks and Gas Pump shall meet all applicable Alberta Safety Code and Fire code requirements and any other requirements specified by Superior Safety Codes.

Failure to do so shall render this permit Null and Void.

7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
8. The Municipality has assigned the following address to the noted property (9605-100A Street). You are required to display the address (9605) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 12:16 p.m. and reconvened the meeting at 1:03 p.m. with all members present.

PUBLIC HEARINGS:

7. a) **Bylaw 916-13 Land Use Bylaw Amendment to Rezone Plan 852 1770, Block 6, Lot 37 (4806 - 50th Street) from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" (Fort Vermilion)**

Reeve Neufeld called the public hearing for Bylaw 916-13 to order at 1:04 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 916-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was

advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on September 10, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. The following questions/comments were made by Council to the Planning Department:

- How far is the playground from the site? Right behind the property, we are proposing that a fence be installed along the backside of the property.
- Currently there is no fence behind the property.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 916-13. No written submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 916-13.

Darren Young, an adjacent landowner, was present to speak in opposition to the proposed land use bylaw amendment and presented the following:

- Property (Lot 25) borders the park.
- The park has become a hangout for vagrants and therefore, does not allow his child to go to the park.
- There is a lot of littering in the park (beer bottles, etc.) and has spoken to the CAO regarding moving the location of a picnic table.
- A lady was assaulted in the park a couple of weeks ago.
- Does not feel that approving another liquor store will help the situation.
- In support of business competition, however does not think that cheaper liquor is the answer.
- How many liquor stores do we need for a town of 700 people.
- Doesn't want it in his backyard.
- Property value will decrease.
- A fence may help.
- Currently the store closes at 6 pm with low activity.
- There will be increased activity in the summer months.

- It is Council's decision, however he will be opposing it with the liquor commission as well.

Council asked the following questions of Mr. Young:

- What if we restrict the sale time? Don't know if that's fair.

Mr. Young stated that he appreciated the opportunity to speak.

Other questions/comments from Council and Administration:

- Mackenzie County is not responsible for law enforcement.
- Current zoning of the property already allows the store to be open until 11 pm.
- When the County recently learned about the park issues the RCMP was notified. The County does not have a bylaw for public intoxication. It is not the County's responsibility.
- There is a liquor store across the street from the proposed development.
- There will be no access to the park with the proposed 6 foot fence. Traffic should not increase with the fence.

Council asked the following questions of Mr. Young:

- Did you oppose the liquor store on Lot 38? The liquor store was already there and was happy when they shut down.
- Have you discussed your concerns with the applicant? No, and he hasn't approached any landowners either.

Reeve Neufeld closed the public hearing for Bylaw 916-13 at 1:16 p.m.

MOTION 13-10-702

MOVED by Councillor Wardley

That second reading be given to Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" to accommodate a liquor store in the Hamlet of Fort Vermilion.

DEFEATED

DELEGATIONS:

4. a) Mackenzie Library Board

MOTION 13-10-703

Requires 2/3

MOVED by Councillor Bateman

That the Mackenzie Library Board recommendation to convert to a Regional Partnership with future node designation be approved and that the conversion costs of \$40,000 be included in the 2014 budget.

MOTION 13-10-704

MOVED by Councillor Jorgensen

That Motion 13-10-703 be TABLED.

DEFEATED

MOTION 13-10-703

Requires 2/3

MOVED by Councillor Bateman

That the Mackenzie Library Board recommendation to convert to a Regional Partnership with future node designation be approved and that the conversion costs of \$40,000 be included in the 2014 budget.

CARRIED

MOTION 13-10-705

MOVED by Councillor Braun

That the 2013 budget be amended to include the Mackenzie Library Board recommendation to convert to a Regional Partnership with future node designation in the amount of \$39,270 from the general operating reserve.

Councillor Jorgensen requested a recorded vote.

In Favor

Councillor Derksen
Councillor J. Driedger
Councillor Wardley
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Bateman
Councillor D. Driedger
Councillor Braun

Opposed

Councillor Jorgensen
Councillor Flett

CARRIED

Reeve Neufeld recessed the meeting at 2:22 p.m. and reconvened the meeting at 2:39 p.m.

**CORPORATE
SERVICES:**

12. a) None

ADMINISTRATION:

**13. a) Bylaw 920-13 Agricultural Service Board – Authority
to Make Administrative Decisions**

MOTION 13-10-706

MOVED by Councillor D. Driedger

That the term of office for Agricultural Service Board members
be set for 4 years.

DEFEATED

MOTION 13-10-707

MOVED by Councillor Jorgensen

That the term of office for Agricultural Service Board members
be set as follows:

- Councillors – 2 year term
- Members at Large – 2 year term

CARRIED

MOTION 13-10-708

MOVED by Councillor Braun

That first reading be given to Bylaw 920-13 being a bylaw to
authorize the Agricultural Service Board to make administrative
decisions as amended.

CARRIED

MOTION 13-10-709

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 920-13 being a bylaw
to authorize the Agricultural Service Board to make
administrative decisions.

CARRIED

MOTION 13-10-710

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw
920-13, being a bylaw to authorize the Agricultural Service
Board to make administrative decisions, at this meeting.

DEFEATED

ADMINISTRATION: 13. b) Emergency Management Review

MOTION 13-10-711 **MOVED** by Deputy Reeve Sarapuk

That the Emergency Management Review be accepted for information and that administration proceed with implementation of the proposed recommendations and subject to 2014 budget deliberations.

CARRIED

ADMINISTRATION: 13. c) REDI Regional Collaboration Grant (ADDITION)

MOTION 13-10-712 **MOVED** by Councillor Bateman
Requires Unanimous

That Mackenzie County participate in the REDI Regional Collaboration Grant for the purpose of updating the investment statistics for the region with the Town of Rainbow Lake being the managing partner.

CARRIED UNANIMOUSLY

ADMINISTRATION: 13. d) Silvacom – FRIAA (ADDITION)

MOTION 13-10-713 **MOVED** by Councillor Jorgensen
Requires Unanimous

That Mackenzie County send a letter to FRIAA, MLA Frank Oberle, MD of Opportunity and Northern Sunrise County requesting their support of Silvacom's funding application.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE: 14. a) Information/Correspondence**

MOTION 13-10-714 **MOVED** by Councillor Flett

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 13-10-715 **MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:17 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 13-10-716

MOVED by Councillor J. Driedger

That Council move out of camera at 4:04 p.m.

CARRIED

15. a) Legal – Regional Service Sharing Agreement

MOTION 13-10-717

MOVED by Councillor Jorgensen

That the Regional Service Sharing Agreement update be received for information.

CARRIED

15. a) Legal – Hazmat Unit Agreement

MOTION 13-10-718

MOVED by Deputy Reeve Sarapuk

That administration proceed with the hazmat unit agreement as discussed.

CARRIED

15. a) Legal – Water Supply Agreement (Ainsworth)

MOTION 13-10-719

MOVED by Councillor Derksen

That the water supply agreement update be received for information.

CARRIED

15. a) Legal – Mortgage of Lease – Airport Properties

MOTION 13-10-720

MOVED by Councillor Braun

That the mortgage of lease for airport properties update be received for information.

CARRIED

15. a) Legal – Engineers/Contractors

MOTION 13-10-721

MOVED by Councillor Bateman

That the engineers and contractors update be received for information.

CARRIED

15. b) Labour

15. c) Land

NOTICE OF MOTION:

16. Notices of Motion

**NEXT MEETING
DATE:**

- 17. a)** Organizational Council Meeting
Wednesday, October 23, 2013
10:00 a.m.
Fort Vermilion Council Chambers
- Regular Council Meeting
Wednesday, October 30, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 13-10-722

MOVED by Councillor D. Driedger

That the council meeting be adjourned at 4:07 p.m.

CARRIED

These minutes will be presented to Council for approval on October 30, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the October 23, 2013 Organizational Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 23, 2013 Organizational Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the October 23, 2013 Organizational Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Wednesday, October 23, 2013
10:00 a.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Jacquie Bateman Councillor
Peter F. Braun Councillor
Elmer Derksen Councillor
John W. Driedger Councillor
Eric Jorgensen Councillor
Josh Knelsen Councillor
Bill Neufeld Councillor
Ricky Paul Councillor
Walter Sarapuk Councillor
Lisa Wardley Councillor

REGRETS:

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
John Klassen Director of Environmental Services &
Operations
Bill Kostiw Director of Infrastructure Development &
Government Relations
Byron Peters Director of Planning & Development
Alison Kilpatrick Director of Corporate Services
Ron Pelensky Director of Community Services &
Operations
Carol Gabriel Manager of Legislative & Support Services

ALSO PRESENT: Barry Sjolie, Q.C., Brownlee LLP
S/Sgt. Jeff Simpson, RCMP
Media

Minutes of the Organizational Council meeting for Mackenzie County held on October 23, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Joulia Whittleton, Chief Administrative Officer, called the meeting to order at 10:05 a.m.

Councillor Jorgensen arrived at 10:07 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 13-10-723

MOVED by Councillor Jorgensen

That the agenda be adopted as presented.

CARRIED

VOTING PROCEDURE

3. a) Voting Procedure

MOTION 13-10-724

MOVED by Councillor Sarapuk

That all elections required at the organizational meeting be held by secret ballot.

CARRIED UNANIMOUSLY

**ELECTION OF REEVE &
DEPUTY REEVE**

4. a) Oath of Office – All Council

The Oath of Office was administered to all Councillors by Barry Sjolie, Q.C., Brownlee LLP and S/Sgt. Jeff Simpson, Fort Vermilion RCMP.

4. b) Overview of Roles & Responsibilities of the Reeve and Deputy Reeve

Barry Sjolie, Q.C., Brownlee LLP gave an overview of the roles and responsibilities of the Reeve and Deputy Reeve.

4. c) Election of Reeve

Ms. Whittleton called for nominations for the position of Reeve for Mackenzie County for the period October 23, 2013 to October 2014.

First Call: Councillor Sarapuk nominated Councillor Neufeld.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-10-725

MOVED by Councillor Sarapuk

That nominations cease for the position of Reeve.

CARRIED

Councillor Neufeld was acclaimed as Reeve for Mackenzie County for the period October 23, 2013 to October 2014.

4. d) Election of Deputy Reeve

Ms. Whittleton called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 23, 2013 to October 2014.

First Call: Reeve Neufeld nominated Councillor Sarapuk.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-10-726

MOVED by Councillor Braun

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Sarapuk was acclaimed as Deputy Reeve for Mackenzie County for the period October 23, 2013 to October 2014.

4. e) Oath of Office – Reeve & Deputy Reeve

The Oath of Office was administered to the Reeve and Deputy Reeve by Barry Sjolie, Q.C., Brownlee LLP and S/Sgt. Jeff Simpson, Fort Vermilion RCMP.

Ms. Whittleton recessed the meeting at 10:34 a.m. and reconvened the meeting at 10:51 a.m.

TURNOVER OF CHAIR: 5. a) Turnover of Chair to the Reeve

Ms. Whittleton turned over the chair to newly elected Reeve.

DELEGATION: 6. a) Barry Sjolie, Q.C, Brownlee LLP – Council Orientation

Presentation by Barry Sjolie, Q.C., Brownlee LLP on the roles and responsibilities of elected officials.

Reeve Neufeld recessed the meeting at 12:13 p.m. and reconvened the meeting at 1:01 p.m.

Continuation of the presentation by Barry Sjolie, Q.C., Brownlee LLP on the roles and responsibilities of elected officials.

Reeve Neufeld recessed the meeting at 2:30 p.m. and reconvened the meeting at 2:48 p.m.

BYLAWS/POLICIES:

7. a) Bylaw 887-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 13-10-727

Requires 2/3

MOVED by Councillor Wardley

That Bylaw 887-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be brought back to the next meeting with the following changes:

- Members at Large - \$200 (maximum of two meetings per day)

CARRIED

MOTION 13-10-728

Requires 2/3

MOVED by Reeve Neufeld

That the honorariums for Council Meeting/Special Council Meetings be increased to \$350.00 and the honorariums for Committee Meeting/Seminars/Conventions be increased to \$250.00

DEFEATED

7. b) Bylaw 876-12 Organizational/Procedural Bylaw

MOTION 13-10-729

MOVED by Deputy Reeve Sarapuk

That Bylaw 876-12 Organizational/Procedural Bylaw be received for information.

CARRIED

7. c) Policy ADM050 Council/Administration Protocol

MOTION 13-10-730

MOVED by Councillor Jorgensen

That Policy ADM050 Council/Administration Protocol be received for information.

CARRIED

7. d) Policy ADM052 Electronic Access and Acceptable Use

MOTION 13-10-731

MOVED by Councillor Wardley

That iPad training sessions be held on October 29th and 30th from 9 am – 10 am and that Councillors attend one session.

CARRIED

MOTION 13-10-732

MOVED by Councillor Braun

That Policy ADM052 Electronic Access and Acceptable Use Policy be received for information.

CARRIED

**COUNCIL COMMITTEES
& TASK FORCES**

8. a) Bylaw 920-13 Agricultural Service Board – Authority to Make Administrative Decisions

MOTION 13-10-733

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 920-13 being a bylaw to authorize the Agricultural Service Board to make administrative decisions.

CARRIED

8. b) Abolishment of Committees

MOTION 13-10-734

MOVED by Councillor Derksen

That the Upper Hay Recreational Hunting and Fishing Advisory Committee be abolished.

CARRIED

MOTION 13-10-735

MOVED by Councillor Braun

That the Veterinary Advisory Committee be abolished and that the duties of the Veterinary Advisory Committee be referred to the Agricultural Service Board.

CARRIED

8. c) Appointment of Council Members to County Boards/Committees

MOTION 13-10-736

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Agricultural Land Use Planning Committee** for the period October 23, 2013 to October 2014.

Councillor Derksen
Councillor Knelsen
Councillor Bateman
Councillor Jorgensen

CARRIED

MOTION 13-10-737

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Agricultural Service Board** for a two year term ending October 2015.

Nominated/Elected:
Councillor Driedger
Councillor Knelsen
Councillor Jorgensen

CARRIED

MOTION 13-10-738

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Amalgamation of Housing Boards Implementation Committee** for the period October 23, 2013 to October 2014.

Councillor Jorgensen
Councillor Driedger
Councillor Bateman
Councillor Knelsen

CARRIED

MOTION 13-10-739

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Assessment Review Board** for the period October 23, 2013 to October 2014.

Councillor Braun

CARRIED

MOTION 13-10-740

MOVED by Councillor Braun

That the following Councillors be appointed to the **Community Services Committee** for the period October 23, 2013 to October 2014.

Councillor Braun
Councillor Wardley
Councillor Paul
Councillor Knelsen

CARRIED

MOTION 13-10-741

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Community Sustainability Committee** for the period October 23, 2013 to October 2014.

Councillor Braun
Councillor Wardley
Councillor Driedger
Councillor Jorgensen

CARRIED

MOTION 13-10-742

MOVED by Councillor Jorgensen

That the **Drainage Master Plan Ad Hoc Task Force** be abolished.

CARRIED

MOTION 13-10-743

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Education Committee** for the period October 23, 2013 to October 2014.

Councillor Braun
Councillor Driedger
Councillor Paul

CARRIED

MOTION 13-10-744

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Emergency Response Committee** for the period October 23, 2013 to October 2014.

Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Paul

CARRIED

MOTION 13-10-745

MOVED by Councillor Braun

That the following Councillors be appointed to the **Finance Committee** for the period October 23, 2013 to October 2014.

Councillor Braun
Councillor Derksen
Councillor Wardley
Councillor Jorgensen

CARRIED

MOTION 13-10-746

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for the period October 23, 2013 to October 2014.

Councillor Bateman
Councillor J. Driedger

CARRIED

MOTION 13-10-747

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Inter-Municipal Subdivision and Development Appeal Board** for the period October 23, 2013 to October 2014.

Councillor Wardley
Councillor Knelsen (alternate)

CARRIED

MOTION 13-10-748

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Land Use**

Framework Ad Hoc Joint Committee for the period October 23, 2013 to October 2014.

Councillor Wardley
Councillor Jorgensen (alternate)

CARRIED

MOTION 13-10-749 **MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Mackenzie Housing Management Board** for the period October 23, 2013 to October 2014.

Councillor Driedger
Councillor Knelsen (alternate)

CARRIED

MOTION 13-10-750 **MOVED** by Councillor Braun

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 23, 2013 to October 2014.

Councillor Wardley
Councillor Driedger

CARRIED

MOTION 13-10-751 **MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 23, 2013 to October 2014.

Councillor Derksen
Councillor Bateman

CARRIED

MOTION 13-10-752 **MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Public Works Committee** for the period October 23, 2013 to October 2014.

Nominated/**Elected:**
Councillor Paul

Councillor Derksen
Councillor Driedger
Councillor Jorgensen
Councillor Knelsen

CARRIED

MOTION 13-10-753 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Regional Service Sharing Agreement Negotiating Committee** for the period October 23, 2013 to October 2014.

Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Wardley (alternate)

CARRIED

MOTION 13-10-754 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Regional Sustainability Study Committee** for the period October 23, 2013 to October 2014.

Councillor Bateman
Councillor Jorgensen
Councillor Driedger
Councillor Wardley
Reeve Neufeld

CARRIED

MOTION 13-10-755 **MOVED** by Councillor Jorgensen

That the **Seniors Housing Ad Hoc Committee** be abolished.

CARRIED

MOTION 13-10-756 **MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 23, 2013 to October 2014.

Nominated/Elected:
Councillor Wardley

Councillor Knelsen (alternate)
Councillor Paul

CARRIED

MOTION 13-10-757

MOVED by Councillor Braun

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 23, 2013 to October 2014.

Councillor Knelsen
Councillor Derksen
Councillor Driedger

CARRIED

Reeve Neufeld recessed the meeting at 4:25 p.m. and reconvened the meeting at 4:35 p.m.

8. d) Appointment of Members at Large to County Boards/Committees

MOTION 13-10-758

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Agricultural Service Board** for a two year term ending October 2015.

David Doerksen
Carla Komarnicki
Joe Peters

CARRIED

MOTION 13-10-759

MOVED by Councillor Wardley

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for a one year term ending October 2014.

Mike G. Kowal
Peter H. Wieler
Jack Eccles
Wally Schroeder

CARRIED

MOTION 13-10-760

MOVED by Councillor Wardley

That the following Members at Large be appointed to the **Mackenzie Library Board** as follows:

La Dawn Dachuk (2 year term)
Beth Kappelar (2 year term)
Lorna Joch (Zama/Rotating – 1 year term)
Wally Schroeder (2 year term)

CARRIED

MOTION 13-10-761

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term ending October 2014.

Jack Eccles
Beth Kappelar
Wally Schroeder

CARRIED

**APPOINT
REPRESENTATIVES:**

9. a) **Appointment of Council Representatives to Other
Committees**

MOTION 13-10-762

MOVED by Councillor Jorgensen

That no members of Council be appointed as a representative on the **Commuter Air Access Network (CAANA)**.

CARRIED

MOTION 13-10-763

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for a one year term ending October 2014.

Councillor Jorgensen
Deputy Reeve Sarapuk (alternate)

CARRIED

MOTION 13-10-764

MOVED by Councillor Knelsen

That the following Councillor be appointed to the **Community Futures Northwest** for a one year term ending October 2014.

Nominated/**Elected**:
Councillor Driedger
Deputy Reeve Sarapuk

CARRIED

MOTION 13-10-765 **MOVED** by Councillor Wardley

That no members of Council be appointed as a representative to **Green Hectares**.

CARRIED

MOTION 13-10-766 **MOVED** by Councillor Paul

That the following Councillor be appointed to the **Hay Zama Bison Advisory Committee** for a one year term ending October 2014.

Councillor Wardley

CARRIED

MOTION 13-10-767 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Hay Zama Committee** and the **Hay Zama Tourism Sub-Committee** for a one year term ending October 2014.

Councillor Knelsen
Councillor Wardley

CARRIED

MOTION 13-10-768 **MOVED** by Councillor Paul

That the following Councillor be appointed to the **High Level Forests Public Advisory Committee** for a one year term ending October 2014.

Deputy Reeve Sarapuk

CARRIED

MOTION 13-10-769 **MOVED** by Councillor Jorgensen

That the following Councillor be appointed to the **High Level Recreation Facility Task Force** for a one year term ending October 2014.

Councillor Bateman

CARRIED

MOTION 13-10-770 **MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Mackenzie Frontier Tourist Association** for a one year term ending October 2014.

Councillor Wardley
Councillor Braun

CARRIED

MOTION 13-10-771 **MOVED** by Councillor Derksen

That the following Councillor be appointed to the **Mackenzie Regional Community Policing Society** for a one year term ending October 2014.

Councillor Paul

CARRIED

MOTION 13-10-772 **MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Mackenzie Regional Waste Management** for a two year term ending October 2015.

Nominated/**Elected:**
Councillor Braun
Councillor Driedger
Councillor Bateman

CARRIED

MOTION 13-10-773 **MOVED** by Councillor Bateman

That the following Councillor be appointed to the **Mighty Peace**

Watershed Alliance for a one year term ending October 2014.

Councillor Jorgensen

CARRIED

MOTION 13-10-774

MOVED by Councillor Derksen

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for a one year term ending October 2014.

Councillor Driedger

CARRIED

MOTION 13-10-775

MOVED by Councillor Knelsen

That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for a one year term ending October 2014.

Councillor Derksen
Councillor Jorgensen
Councillor Braun

CARRIED

MOTION 13-10-776

MOVED by Deputy Reeve Sarapuk

That the following Councillor be appointed as the County's representative on the **Partners in Prevention Committee** for a one year term ending October 2014.

Councillor Wardley

CARRIED

MOTION 13-10-777

MOVED by Councillor Paul

That the following Councillors be appointed to the **Regional Economic Development Initiative** for a one year term ending October 2014.

Nominated/**Elected:**
Councillor Wardley
Councillor Braun

Councillor Paul

CARRIED

MOTION 13-10-778

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Veterinary Services Incorporated** for a one year term ending October 2014.

Nominated/**Elected**:
Deputy Reeve Sarapuk (alternate)
Councillor Driedger
Councillor Knelsen

CARRIED

OTHER BUSINESS:

10. a) 2014 Council Meeting Dates

MOTION 13-10-779

MOVED by Councillor Braun

That the Special Council (Budget) Meeting be changed from November 18, 2013 to November 19, 2013.

CARRIED

MOTION 13-10-780

MOVED by Councillor Braun

That a Special Council (Budget) Meeting be held on January 13, 2014 at 10:00 a.m.

CARRIED

MOTION 13-10-781

MOVED by Councillor Bateman

That the 2014 Regular Council meetings be scheduled as follows:

Date	Location	Time
Tuesday, January 14, 2014	Fort Vermilion	10:00 a.m.
Tuesday, February 11, 2014	Fort Vermilion	10:00 a.m.
Wednesday, February 26, 2014	Fort Vermilion	10:00 a.m.
Tuesday, March 11, 2014	Fort Vermilion	10:00 a.m.
Wednesday, March 26, 2014	Fort Vermilion	10:00 a.m.
Tuesday, April 8, 2014	Fort Vermilion	10:00 a.m.

Wednesday, April 23, 2014	Fort Vermilion	10:00 a.m.
Tuesday, May 6, 2014	Fort Vermilion	10:00 a.m.
Wednesday, May 21, 2014	Fort Vermilion	10:00 a.m.
Tuesday, June 10, 2014	Fort Vermilion	10:00 a.m.
Wednesday, June 25, 2014	Fort Vermilion	10:00 a.m.
Wednesday, July 16, 2014	Fort Vermilion	10:00 a.m.
Tuesday, August 12, 2014	Fort Vermilion	10:00 a.m.
Wednesday, August 27, 2014	Fort Vermilion	10:00 a.m.
Tuesday, September 9, 2014	Fort Vermilion	10:00 a.m.
Wednesday, September 24, 2014	Fort Vermilion	10:00 a.m.
Tuesday, October 14, 2014	Fort Vermilion	10:00 a.m.
Wednesday, October 29, 2014	Fort Vermilion	10:00 a.m.
Wednesday, November 12, 2014	Fort Vermilion	10:00 a.m.
Wednesday, November 26, 2014	Fort Vermilion	10:00 a.m.
Tuesday, December 9, 2014	Fort Vermilion	10:00 a.m.

CARRIED

**DESTRUCTION OF
 BALLOTS**

10 a) Destruction of Ballots

MOTION 13-10-782

MOVED by Councillor Braun

That all ballots used during the 2013 organizational meeting be destroyed.

CARRIED

ADJOURNMENT:

11. a) Adjournment

MOTION 13-10-783

MOVED by Councillor Jorgensen

That the Organizational Council meeting be adjourned at 5:23 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, October 30, 2013.

 Bill Neufeld
 Reeve

 Joulia Whittleton
 Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes – September 5 and 19, 2013

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the September 5 & 19, 2013 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of September 5 and 19, 2013 be received for information.

Author: L. Lambert Reviewed by: _____ CAO _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Thursday, September 5, 2013
10:00 a.m.**

**La Crete County Office
La Crete, Alberta**

PRESENT:	Jack Eccles	Chair, MPC Member
	Wally Schroeder	Vice Chair, MPC Member
	Elmer Derksen	Councillor, MPC Member
	Beth Kappelar	MPC Member
REGRETS:	Jacque Bateman	Councillor, MPC Member
ADMINISTRATION:	Byron Peters	Director of Planning and Development
	Liane Lambert	Planner
	Caitlin Smith	Development Officer

1. Call to Order

Jack Eccles called the meeting to order at 10:06 a.m.

2. Adoption of Agenda

MOTION 13-166 **MOVED** by Beth Kappelar

That the agenda be approved with the following addition:

- 4. f) Development Permit Application 232-DP-13
John Nickel; (Dwelling – S.F. with Garage –
Attached and Secondary Suite in “HCR2”)
(La Crete)
Plan 022 6056, Block 03, Lot 03

CARRIED

3. Minutes

a) Adoption of Minutes

MOTION 13-167 **MOVED** by Wally Schroeder

That the minutes of the August 23, 2013 Municipal Planning

Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from the previous minutes.

4. DEVELOPMENT

**a) Development Permit Application 68-DP-12
Fort Vermilion Recreation Board; (Intensive
Recreation (Splash Park in “P”); (Fort Vermilion)
Plan 580KS, Lot N**

MOTION 13-168

MOVED by Wally Schroeder

That Development Permit 68-DP-12 on Plan 580KS, Lot N in the name of Fort Vermilion Recreation Board be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit is for the Approval of an Intensive Recreational Use (Splash Park).
2. **The Intensive Recreational Use (Splash Park) shall meet all Alberta Safety Code requirements for Public Use and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. Minimum facility setbacks:
 - i. **7.6 meters (25 feet) from front (North) yard;**
 - ii. 7.6 meters (25 feet) exterior side 50th street (East) yard;
 - iii. 7.6 meters (25 feet) exterior side 52nd street (West) yard;
 - iv. 7.6 meters (25 feet) from Rear (South) yard;
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. All conditions and requirements set out by Mackenzie County's Public Utility Department.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) Development Permit Application 214-DP-13
Frank & Judith Driedger; (Tradesmen's Business
(Upholstery) Shop in "A") (La Crete Rural)
Plan 102 6560, Block 01, Lot 01**

MOTION 13-169

MOVED by Beth Kappelar

That Development Permit 214-DP-13 on 1026560; 01; 01 in the name of Frank & Judith Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
4. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.2 square meters of building area, which in this case is 5 public parking stalls. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."

7. If a sign is placed on the property the sign shall be located a minimum of:
 - a) 200 meters from regulatory signs, and
 - b) 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
8. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
9. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
10. The sign shall:
 - a) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b) Not unduly interfere with the amenities of the district,
 - c) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d) Not create visual or aesthetic blight.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 216-DP-13
RanTech Repairs Ltd. (Randy Teichroeb)
(Automotive Equipment and Vehicle Services
(Heavy Duty Equipment Repair) Shop in "A")
(La Crete Rural)
SE 02-105-14-W5M**

MOTION 13-170

MOVED by Elmer Derksen

That Development Permit 216-DP-13 on SE 02-105-14-W5M in the name of RanTech Repairs Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**
3. **All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
4. **The Automotive Equipment and Vehicle Services Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the

developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

8. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 5 public parking stalls. 1 parking stall per full time employee and 1 parking stall per 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a) 200 meters from regulatory signs, and
 - b) 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
10. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
11. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b) Not unduly interfere with the amenities of the district,
 - c) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d) Not create visual or aesthetic blight.
13. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions

relating to the development of the lands.

CARRIED

**d) Development Permit Application 228-DP-13
Ben Enns; Church (Relocating Church Building
with Addition (20'x20') in "A") (Blumenort)
SW 1-107-13-W5M**

MOTION 13-171

MOVED by Wally Schroeder

That Development Permit 228-DP-13 on SW 1-107-13-W5M in the name of Ben Enns be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:
 - 41.14 meters (135 feet), from all Road Right of Way's,
 - and 15.2 meters (50 feet), from all other property lines.
2. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928- 3983. Access to be constructed at the developers' expense.
3. **The addition/changes to the exterior of the Public Use Building (church) shall require the architecture, construction materials and appearance of buildings and other structures to be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The addition shall be constructed and finished with similar materials as the public use building.**
4. **The Public Use Building (Church and Addition (20'x20')) shall meet all Alberta Safety Codes requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit null and void.**

5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) Development Permit Application 229-DP-13
Boss Services; (Kevin Bauma); (Move on
Security Suite (Manufactured Mobile Home –
S.W.) in “H12”) (Zama)
Plan 882 1687, Block 15, Lot 7**

MOTION 13-172

MOVED by Beth Kappelar

That Development Permit 229-DP-13 on Plan 882 1687; Block 01; Lot 04 in the name of Boss Services be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:
 - a) 9.1 meters (30 feet) front (South) yard setback,
 - b) 3.0 meters (10 feet) rear (North) yard setback,
 - c) 9.1 meters (30 feet) side (West) yard setbacks,
 - d) 3.0 meters (10 feet) side (East) yard setbacks.

2. The Security Suite (Manufactured Home-Single

Wide) shall meet all Alberta Safety Code requirements for Residential Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

3. The undercarriage of the Security Suite (Manufactured Home – Single Wide) shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The Municipality has assigned the following address to the noted property **1066 – Industrial Drive**. You are required to display the address (**1066**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. **The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.**
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. No ancillary building erected/or moved onto the site shall be used as a dwelling.
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a.) 200 meters from regulatory signs, and
 - b.) 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
10. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.

11. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

The sign shall:

- Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
- Not unduly interfere with the amenities of the district,
- Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
- Not create visual or aesthetic blight.

12. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780)927-3718. Access to be constructed to Mackenzie County standards and at the developer's expense.

13. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) Subdivision Application 44-SUB-12
NW 06-106-15-W5M; La Crete Rural
Herman & Gertrude Giesbrecht**

MOTION 13-173

MOVED by Beth Kappelar

That the Revised subdivision drawing for Subdivision Application -44-SUB-12 in the name of Herman & Gertrude Giesbrecht on Part of NW 6-106-15-W5M be ACCEPTED.

CARRIED

**b) Subdivision Application 27-SUB-13
SW 13-107-15-W5M; La Crete Rural
Bob & Martha Wiebe**

MOTION 13-174

MOVED by Beth Kappelar

Option 1 (Refuse the Vacant 10 acre Parcel, Approve the Homestead)

That Subdivision Application 27-SUB-13 in the name of Bob & Martha Wiebe on SW 13-107-15-W5M be APPROVED for the homestead.

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size. (The existing Homestead)
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) The existing Pumpout system shall be relocated to the location indicated on the tentative plan drafted by Maltais Geomatics, in order to meet the current Alberta Private Sewage Systems Standard of Practice 2009 setback regulations. Proof (Receipt of payment for work completed) of the relocation shall be submitted to Mackenzie County prior to the subdivision being Resisted at Alberta Land Titles.**

- e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- f) **The Proposed parcel is adjacent to wetland & any activity that could impact the wetland including drainage, ditching into or out of the waterbody, infilling or excavation would require a Water Act Authorization before beginning any activity.**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any linerelocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

**c) Subdivision Application 31-SUB-13
SW 26-107-14-W5M; La Crete Rural
Frank & Barbara Martens**

MOTION 13-175

MOVED by Elmer Derksen

That Subdivision Application 31-SUB-13 in the name of Frank & Barbara Martens on SW 26-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- d) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$3,500.00 per acre. Municipal reserve is charged at 10%, which is \$350.00 subdivided acre. 10 acres times \$350.00 equals \$3,500.00, or**
- g) The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the Municipal Government Act Section 667 (1) (a).**
- h) Provision of utility right-of-way as required by ATCO Electric, TELUS and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- j) Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) Subdivision Application 32-SUB-13
NE 34-105-15-W5M; La Crete Rural
Bennie & Jeannie Gerbrandt**

MOTION 13-176

MOVED by Beth Kappelar

Option 3 (Approve only one parcel)

That Subdivision Application 32-SUB-13 in the name of Bennie & Jeannie Gerbrandt on NE 34-105-15-W5M be APPROVED for one (West parcel) 2.5 ac parcel.

1. This approval is for a single lot subdivision, 2.5 acres (1 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) Provision of a storm water management plan.**

Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.

- e) The Proposed parcel is adjacent to wetland & any activity that could impact the wetland including drainage, ditching into or out of the waterbody, infilling or excavation would require a Water Act Authorization before beginning any activity.**
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$15,200.00 per acre. Municipal reserve is charged at 10%, which is \$1,520.00 per subdivided acre. **2.5 acres times \$1,520.00 equals \$3,800.00.**
- g) The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the Municipal Government Act Section 667 (1) (a).**
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- e) Subdivision Application 34-SUB-13
SW 10-106-14-W5M; La Crete Rural
1149939 Alberta Ltd.**

MOTION 13-177

MOVED by Wally Schroeder

That Subdivision Application 34-SUB-13 in the name of 1149939 Alberta Ltd. on SW 10-106-14-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.06 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Alberta Transportation standards at the developer's expense.
 - c) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

6. MISCELLANEOUS ITEMS

- a) **Bylaw 9__-13 LUB Amendment to Rezone Plan 052 4647, Block 31, Lot 16, 17, &18 (10913, 10905, & 10905-100 Ave) from Hamlet Residential District 1A “HR1A” to Hamlet Residential District 2 “HR2” (La Crete)**

MOTION 13-178

MOVED by Beth Kappelar

That the Municipal Planning Commission’s recommendation to Council is for the approval of Bylaw 9__-13 being a Land Use Bylaw Amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A “HR1A” to Hamlet Residential District 2 “HR2” to accommodate Condominium Development.

CARRIED

b) Action List

The action list from August 23, 2013 was reviewed.

4. DEVELOPMENT (ADDITION)

- f) **Development Permit Application 232-DP-13 John Nickel; (Dwelling – S.F. with Garage – Attached and Secondary Suite in “HCR2”) (La Crete) Plan 022 6056, Block 03, Lot 03**

Jack Eccles declared himself a conflict of interest and exited the meeting. Wally Schroeder assumed the Chair at 10:50 a.m.

MOTION 13-179

MOVED by Beth Kappelar

That Development Permit 232-DP-13 on Plan 022 6056; Block 03; Lot 03 in the name of John Nickel be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks are: 15.2 meters (50 feet) front (West) yard; 7.6 meters (25 feet) rear (East) yard;

4.6 meters (15 feet) North and South side yards, from the property lines.

2. The addition shall be constructed and finished with similar materials as the residence.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
4. The Municipality has assigned the following address to the noted property **9109-94 Avenue**. You are required to display the address (**9109**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface

drainage without adversely affecting the neighbouring properties.

10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Jack Eccles resumed the Chair at 10:55 a.m.

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 19, 2013 at 10:00 a.m. in Fort Vermilion
- ❖ October 10, 2013 at 10:00 a.m. in La Crete
- ❖ October 24, 2013 at 10:00 a.m. in Fort Vermilion

8. ADJOURNMENT

MOTION 13-180

MOVED by Elmer Derksen

That the Municipal Planning Commission Meeting be adjourned at 11:02 a.m.

CARRIED

These minutes were adopted this 19th day of September, 2013.

Jack Eccles, Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, September 19, 2013 @ 10:00 a.m.

PRESENT

Wally Schroeder	Vice-Chair, MPC Member
Elmer Derksen	Councillor, MPC Member
Beth Kappelar	MPC Member
Jacque Bateman	Councillor, MPC Member
Jack Eccles	Chair, MPC Member (Via Tele-Conference)

ADMINISTRATION

Byron Peters	Director of Planning & Development
Liane Lambert	Planner
Caitlin Smith	Development Officer
Margaret Fehr	Administrative Assistant

1. **CALL TO ORDER**

Wally Schroeder called the meeting to order at 10:00 a.m.

2. **ADOPTION OF AGENDA**

MOTION 13-181 **MOVED** by Beth Kappelar

That the agenda be adopted as amended.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 13-182 **MOVED** by Beth Kappelar

That the minutes of the September 5, 2013 Municipal Planning Commission meeting be adopted as presented.

CARRIED

Jack Eccles joined the meeting via teleconferencing at 10:04

b) **Business Arising from Previous Minutes**

There was no business arising from previous minutes.

4. **DEVELOPMENT**

**a) Development Permit Application 240-DP-13
Sarah Peters; (Zada's R and R) (General Services Establishment
in "HC2") (La Crete)
Plan 762 0383, Block 15, Lot 06**

MOTION 13-183 **MOVED** by Jacquie Bateman

That Development Permit 240-DP-13 on Plan 762 3197, Block 15, Lot 06 in the name of Sarah Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
3. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area which in this case is 4 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
4. The General Services business (Massage Therapy/Esthetics) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
6. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
7. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
8. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,

- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
 11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
 12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties

CARRIED

Danny Buller came to view the meeting at 10:05 a.m.

- b) Development Permit Application 241-DP-13
 Danny Buller; (Ancillary Building (Shop) with Height Variance and Setback Variance in "RC3") (La Crete Rural)
Plan 102 4542, Block 01, Lot 41**

MOTION 13-184 **MOVED** by Elmer Derksen

That Development Permit 241-DP-13 on Plan 102 4542, Block 01, Lot 41 in the name of Danny Buller be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **35% Variance** for Shop setback from the rear (South) and side (East) property lines are hereby granted. The shop shall be 5 meters (16.4 feet) from the rear (South) and side (East) property lines.
2. **Minimum shop setbacks from other sides: 41.2 meters (135 feet) front (North) yard and 7.62 meters (25 feet) from side (West) yard, from the property lines.**
3. A four feet (4') height **variance** for the Shop is hereby granted. The maximum height of the Shop shall be 24 feet from grade to peak.
4. The maximum area of the shop shall be 223 square meters (2,400 square feet).
5. **This Shop is approved for personal purposes only and no commercial activity is permitted in this building. Should you**

require the shop for an Owner/Operator Business then a Business License is required.

6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy a minimum of 300 square feet.”*
8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
9. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Danny Buller left the meeting at 10:08 a.m.

- c) Development Permit Application 242-DP-13
La Crete Recreation Society; (Intensive Recreational Use Tennis Court) in “P”) (Blumenort)
Plan 842 2079, Lot A (Part of NE 23-107-14-W5M)**

MOTION 13-185 MOVED by Jacquie Bateman

That Development Permit 242-DP-13 on Plan 842 2079, Lot A in the name of La Crete Recreation Society be APPROVED with the following conditions: ⁶³

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Intensive Recreational Use (Tennis Court) shall meet all Alberta Safety Code requirements for Public Use and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. Minimum setbacks:
 - i. 7.6 meters (25 feet) from front (East) yard facing Highway 697;
 - ii. 7.6 meters (25 feet) side (North & South) yards;
 - iii. 7.6 meters (25 feet) from rear (West) yard;
3. **An Approved Roadside Development Permit is required from Alberta Transportation. All conditions and requirements by Alberta Transportation shall be met to their specifications and standards prior to commencement of development. (Contact Alberta Transportation at 1-780-624-6280).**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 34-SUB-13**

**SW 10-106-14-W5M
(La Crete Rural)
1149939 AB Ltd (George Krahn)**

MOTION 13-186 MOVED by Jack Eccles

That Subdivision Application 34-SUB-13 in the name of 1149939 Alberta Ltd. on SW 10-106-14-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.06 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Alberta Transportation standards at the developer's expense.
 - c) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Application 35-SUB-13
West Half of SE 3-106-15-W5M
(La Crete Rural)
Andrew Zacharias**

MOTION 13-187 MOVED By Jacquie Bateman

That Subdivision Application 35-SUB-13 in the name of Andrew Zacharias on Part of the West Half of SE 3-106-15-W5M be APPROVED with conditions

1. This approval is for a single lot subdivision, 13.38 acres (5.41 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) **The original east property line show on the tentative plan drawn by Barlow Surveying shall be moved over to the west approximately 35 meters, taking the property line up to the minimum setback requirement of 91.44 meters from the sewer pumpout discharge line.**
 - c) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$5000.00 per acre. Municipalreserve is charged at 10%, which is \$500.00 per subdivided acre. **13.38 acres times \$500.00 equals \$6,690.00.**
 - g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667 (1) (a).***
 - h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others. **ATCO require an 7M maintenance easement for this subdivision to proceed.**
 - j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

MOTION 13-188 **MOVED** by Beth Kappelar

That the Action List from September 5, 2013 be reviewed and accepted as is.

CARRIED

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ October 10, 2013 at 10:00 a.m. in La Crete
- ❖ October 24, 2013 at 10:00 a.m. in Fort Vermilion

8. ADJOURNMENT

MOTION 13-189 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 10:20 a.m.

CARRIED

Beth Kappelar rescinded motion.

9. IN CAMERA

MOTION 13-190 **MOVED** by Beth Kappelar

That the Municipal Planning Commission move in Camera at 10:21 a.m.

CARRIED

MOTION 13-191 **MOVED** by Elmer Derksen

That the Municipal Planning Commission move out of Camera at 10:29 a.m.

CARRIED

10. ADJOURNMENT

MOTION 13-192 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 10:29 a.m.

CARRIED

These minutes were adopted this 19th day of September, 2013.

Wally Schroeder, Vice-Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Inter-Municipal Planning Commission Meeting Minutes – August 22, 2013 & September 26, 2013

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the August 22, 2013 & September 26, 2013 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the Inter-Municipal Planning Commission meeting minutes of August 22, 2013 and September 26, 2013 be received for information.

Author: L. Lambert Reviewed by: _____ CAO _____

**INTER-MUNICIPAL PLANNING COMMISSION
MEETING**

Thursday, August 22, 2013

7:00 p.m.

**Meeting Room Town of High Level Office
High Level, AB**

PRESENT:

**Town of High Level
Members**

Chris McLeod	Councilor
Bev Hilhorst	Public Member
Peter Ernst	Mayor (Ex-Officio)

**Mackenzie County
Members**

Jacquie Bateman	Councilor (Via Teleconference)
Walter Sarapuk	Councilor (Via Teleconference)

**ADMINISTRATION: Town of High Level
Staff**

Ashley Bulmer	Development Officer
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**Mackenzie County
Staff**

Byron Peters	Director of Planning and Development
Liane Lambert	Planner

ABSENT:

Clint Hilhorst	Public Member
Simone Wiley	Manager of Development Services
Scott Chandler	Councilor

Minutes for the Inter-Municipal Planning Commission Meeting held on August 22, 2013 at the Town of High Level Meeting Room in High Level, Alberta.

CALL TO ORDER: 1.a) Call to Order

Chris McLeod called the meeting to order at 7:02 p.m.

AGENDA: 2.a) Adoption of Agenda

MOTION 22-08-001 MOVED by Peter Ernst

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3.a) Minutes of the June 27, 2013 Inter-municipal Planning Commission meeting**

MOTION 22-08-002

MOVED by Walter Sarapuk

That the minutes of the June 27, 2013 Inter-municipal Planning Commission meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF MINUTES:**

- 4.a) None**

DELEGATIONS:

- 5.a) None**

BUSINESS:

- 6.a) Ainsworth Water connection Request**

MOTION 22-08-003

MOVED by Peter Ernst

That a recommendation be made to the Town and the County to grant a water connection to Ainsworth, subject to the necessary infrastructure construction in conformance to the RSSA including any amending and sub agreements.

CARRIED

- a) Bylaw 915-13 Land Use Bylaw Amendment
Addition of Warehouse to Hamlet Commercial 2 “HC2” &
Hamlet Industrial 1 “HI1” & Lot Reductions**

MOTION 22-08-004

MOVED by Jacquie Bateman

That the Inter-municipal Planning Commission recommends to Council for APPROVAL of Bylaw 915-13, being a Land Use Bylaw amendment as presented, subject to public input.

CARRIED

**INFORMATION/
CORRESPONDENCE:** 7.a) None

NEXT MEETING DATES: 8.a) **Establish Inter-Municipal Planning Commission Meeting Dates**

MOTION 22-08-005 **MOVED** by Bev Hilhorst

That all Inter-municipal Planning Commission meeting continue to be held on the fourth Thursday of every month.

CARRIED

Next Inter-Municipal Planning Commission meeting date is scheduled as follows:

❖ September 26, 2013

ADJOURNMENT: 9.a) **Adjournment**

MOTION 22-08-006 **MOVED** by Peter Ernst

That the Inter-Municipal Planning Commission meeting be adjourned at 7:13 p.m.

CARRIED

These minutes will be presented for approval on _____, 2013.

Chair

**INTER-MUNICIPAL PLANNING COMMISSION
MEETING**

Thursday, September 26 , 2013

7:00 p.m.

Held by Teleconference

High Level Town Office & Fort Vermilion County office

PRESENT:

**Town of High Level
Members**
Chris McLeod Councilor
Peter Ernst Mayor (Ex-Officio)

**Mackenzie County
Members**
Jacquie Bateman Councilor
Bev Hilhorst Public Member

ADMINISTRATION:

**Town of High Level
Staff**
Ashley Bulmer Development Officer
Simone Wiley Manager of Development Services

**Mackenzie County
Staff**
Liane Lambert Planner

ABSENT:

Clint Hilhorst Public Member
Scott Chandler Councilor
Walter Sarapuk Councilor

Minutes for the Inter-Municipal Planning Commission Meeting held on September 26, 2013 via Teleconference from the Town of High Level Meeting Room in High Level, AB and Mackenzie County Meeting Room in Fort Vermilion, Alberta.

CALL TO ORDER: 1.a) Call to Order

Chris McLeod called the meeting to order at 7:08 p.m.

AGENDA: 2.a) Adoption of Agenda

MOTION 26-09-001 MOVED by Peter Ernst

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3.a) Minutes of the August 22, 2013 Inter-municipal Planning
Commission meeting**

MOTION 26-09-002

MOVED by Peter Ernst

That the minutes of the August 22, 2013 Inter-municipal
Planning Commission meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF MINUTES:**

4.a) None

DELEGATIONS:

5.a) None

BUSINESS:

**6.a) Subdivision Application 36-SUB-13
Blaine & Gwen Morris
SE 27-110-19-W5M
High Level Rural**

MOTION 26-09-003

MOVED by Bev Hilhorst

That Subdivision Application 36-SUB-13 in the name of Blaine &
Gwen Morris on Part of SE 27-110-19-W5M be APPROVED with
conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04
hectares) in size.
2. Applicant/developer shall enter into and abide by a
Development Agreement with the Mackenzie County which
shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision,
the developer shall obtain a development permit from the
Municipality.
 - b) Provision of access to the subdivision and the balance of
the lands in accordance with Mackenzie County

standards at the developer's expense.

- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is **\$(3,000.00)** per acre. Municipal reserve is charged at 10%, which is **\$300.00** per subdivided acre. **10 acres times \$300.00 equals \$3,000.00**, or
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- h) Provision of utility right-of-way as required by ATCO Electric, TELUS and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**INFORMATION/
CORRESPONDENCE:** 7.a) None

NEXT MEETING DATES: 8.a) Establish Inter-Municipal Planning Commission Meeting Dates

MOTION 26-09-004 **MOVED** by Bev Hilhorst

That all Inter-municipal Planning Commission meeting continue to be held on the fourth Thursday of every month.

CARRIED

Next Inter-Municipal Planning Commission meeting date is scheduled as follows:

❖ October 24, 2013

ADJOURNMENT: 9.a) Adjournment

MOTION 26-09-005 **MOVED** by Chris McLeod

That the Inter-Municipal Planning Commission meeting be adjourned at 7:12 p.m.

CARRIED

These minutes will be presented for approval on _____, 2013.

Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Agricultural Service Board Meeting Minutes – August 22, 2013

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the August 22, 2013 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the Agricultural Service Board meeting minutes of August 22, 2013 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Thursday August 22, 2013

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Carla Komarnicki	Member at Large
	Danny Friesen	Member at Large
ABSENT:		
ALSO	Grant Smith	Agricultural Fieldman
PRESENT:	Colleen Nate	Admin Officer, Recording Secretary
	Bill Kostiw	Director of Infrastructure Development & Government Relations

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Thursday August 22, 2013.

CALL TO ORDER: **1. a) Call to Order**
Chair Sarapuk called the meeting to order at 10:10 am.

AGENDA: **2. a) Adoption of Agenda**
MOTION 13-035 **MOVED** by Joe Peters

That the agenda be adopted with the additions 6o) Bio Industrial Hemp Workshop

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: **3. a) Minutes of the June 20, 2013 Agricultural Service Board Meeting.**

MOTION 13-036 **Moved by** Carla Komarnicki

That that minutes of the June 20, 2013 Agricultural Service Board Meeting be approved as presented.

CARRIED

BUSINESS FROM PREVIOUS MINUTES **4.a) NONE**

MOTION 13-037

6.g) MARA MOU

Moved by Dicky Driedger

That the draft MARA MOU be received as information.

CARRIED

MOTION 13-038

6.a) Drainage Applications (Delegation)

Moved by Dicky Driedger

That a preliminary elevation study be done 1 mile south off HWY 697, north on range rd 18-4.

CARRIED

MOTION 13-039

6. b) Culvert RFD

Moved by Joe Peters

That the ASB request Council for direction in developing a culvert lowering policy.

CARRIED

MOTION 13-040

6. c) High Level Drainage Update

Moved by Danny Friesen

That the High Level Drainage Update be received for information.

CARRIED

MOTION 13-041

6.d) Washout Areas Cost Estimate

Moved by Danny Friesen

That administration proceeds with repairs using the best process for the area, using straw bales.

CARRIED

MOTION 13-042

6.e) Weed Notice

Moved by Joe Peters

That administration proceeds as per the *Weed Control Act*.

CARRIED

MOTION 13-043

6.f) Lidar Pricing

Moved by Walter Sarapuk

That Administration invites Airborne Imaging to the next ASB meeting to demonstrate Lidar software.

CARRIED

MOTION 13-044 **6.h) Ag Ministers Visit**
Moved by Carla Komarnicki

That the Ag Ministers Visit be received for information.

CARRIED

MOTION 13-045 **6.i) ASB Grant**
Moved by Carla Komarnicki

That administration write the Ag Minister a thank you letter for the funds the ASB received.

CARRIED

MOTION 13-046 **Moved by Danny Friesen**

That the ASB move into camera at 1:10 p.m.

CARRIED

MOTION 13-047 **Moved by Danny Friesen**

That the ASB move out of camera at 1:30 p.m.

CARRIED

Danny Friesen leaves meeting at 1:40 p.m.

MOTION 13-048 **6.j) Drainage and Conservation RFP**
Moved by Carla Komarnicki

That the Drainage and Conservation RFP be received as information and that SANTEC be invited to the next ASB meeting.

CARRIED

MOTION 13-049 **6.o) Bio-Industrial Hemp and Flax Workshop**
Moved by Carla Komarnicki

That Joe Peters and Dicky Driedger be authorized to attend Bio-Industrial Hemp and Flax Workshop on October 10, 2013.

CARRIED

MOTION 13-050 **6.n) Bridge Pictures**
Moved by Joe Peters
That the bridge pictures be received for information.

SET NEXT MEETING **CARRIED**
DATE **7.a)Next Meeting Date**

The next ASB meeting will be held September 20, 2013 at 10:00 am.

ADJOURNMENT **8.a) Adjournment**
MOTION 13-051 **Moved by** Dicky Driedger

That the ASB Meeting be adjourned at 2:07 am.

CARRIED
These minutes were approved by the ASB on Oct 11, 2013.

Walter Sarapuk, Chair

Grant Smith, Agricultural Fieldman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	TENDERS Ice Bridge Construction Tender

BACKGROUND / PROPOSAL:

Mackenzie County issued a tender for the construction of the Tompkins Crossing Ice Bridge for a three year period starting the winter of 2013.

A copy of the advertisement is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

Motion 1

That the Ice Bridge Construction Tenders be opened.

Motion 2

That the Ice Bridge Construction Tender be awarded to the lowest qualified tender.

Author: C. Gabriel Reviewed by: _____ CAO _____

NOTICE OF TENDER

Tompkins Crossing Ice Bridge Construction

Mackenzie County is requesting interested contractors or individuals submit tenders for the construction of the Tompkins Crossing Ice Bridge, for a three year period starting winter of 2013.

Special Conditions:

- a. The tender is all inclusive and the sole responsibility of the Contractor unless specified in the agreement or circumstances beyond the control of the contractor. Such circumstances will be determined by Alberta Transportation and Mackenzie County.
- b. Mackenzie County and the Province of Alberta reserve the right to reject any or all tenders.

Sealed tenders must be submitted no later than 1:30 p.m. on Wednesday, October 30, 2013 at the Mackenzie County office in Fort Vermilion.

Please clearly state on the outside of the sealed envelope “**Ice Bridge Construction Tender**”.

Tender packages can be picked up at County offices in La Crete and Fort Vermilion starting October 17, 2013.

For further information please contact:



John Klassen, Director of Environmental Services & Operations
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Phone: 780.928.3983
Email: jklassen@mackenziecounty.com

There have been no issues or concerns with the existing Condominium Dwellings to the north of this proposed location brought forth to the Planning Department. The Planning Department sees no additions concerns with the proposed rezoning request.

Bylaw 9__-13 was presented to the Municipal Planning Commission (MPC) at their September 5, 2013 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for Approval of Bylaw 9__-13 being a Land Use Bylaw Amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development.

Bylaw number 918-13 has since been assigned to this application.

In accordance to the Municipal Government Act, Bylaw 918-13 was advertised in the local paper for two weeks as well as notification sent to all adjacent landowners.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 918-13, being a Land Use Bylaw amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development, in the Hamlet of La Crete.

MOTION 2

That third reading be given to Bylaw 918-13, being a Land Use Bylaw amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development in the Hamlet of La Crete.

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 918-13

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 918-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Condominium Development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 4647 Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905-100th Ave)

within the Hamlet of La Crete, be rezoned from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development, as outlined in Schedule "A" hereto attached.

READ a first time this 24th day of September, 2013.

READ a second time this ___ day of _____, 2013.

READ a third time and finally passed this ___ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

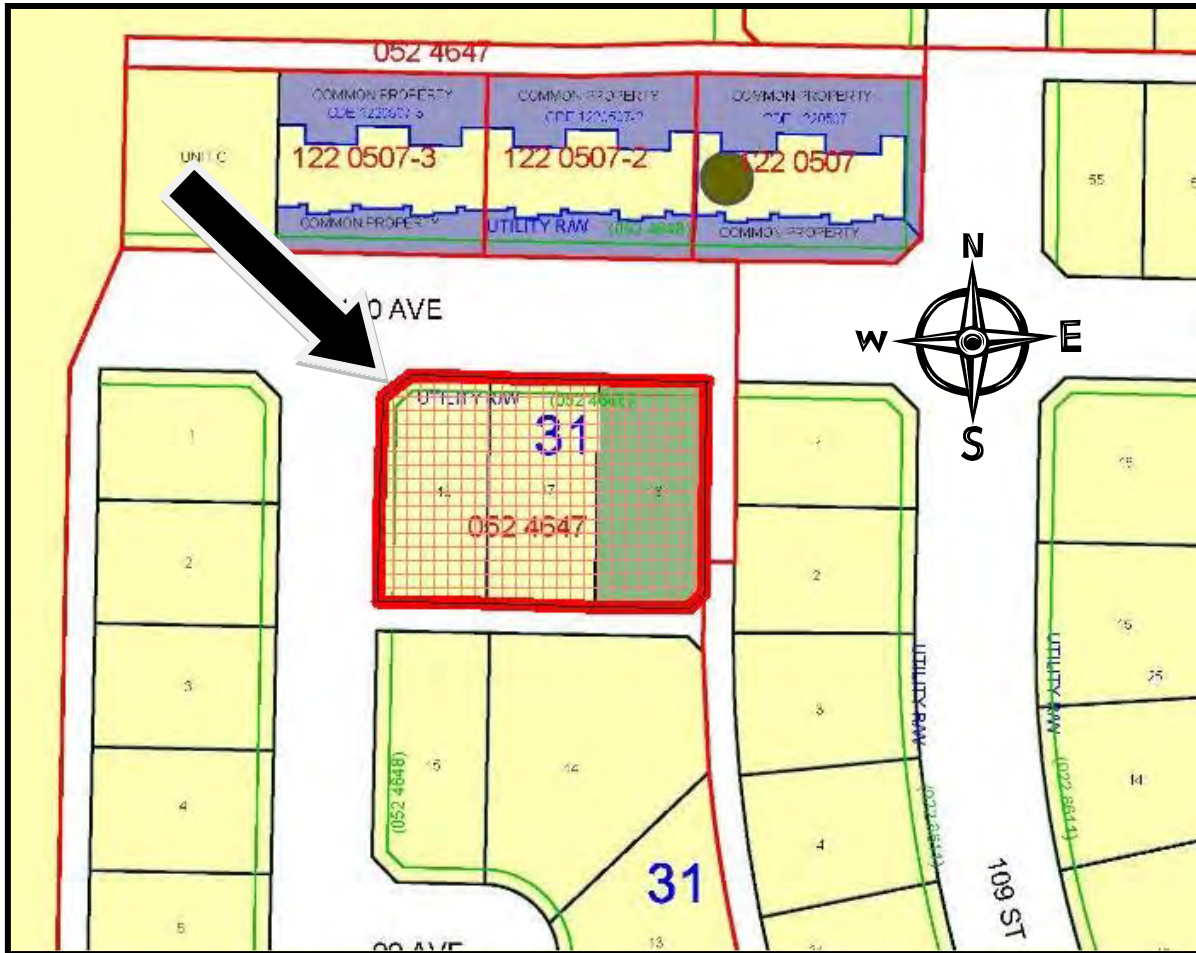
BYLAW No. 918-13

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 052 4647 Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905-100th Ave)

within the Hamlet of La Crete, be rezoned from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development.

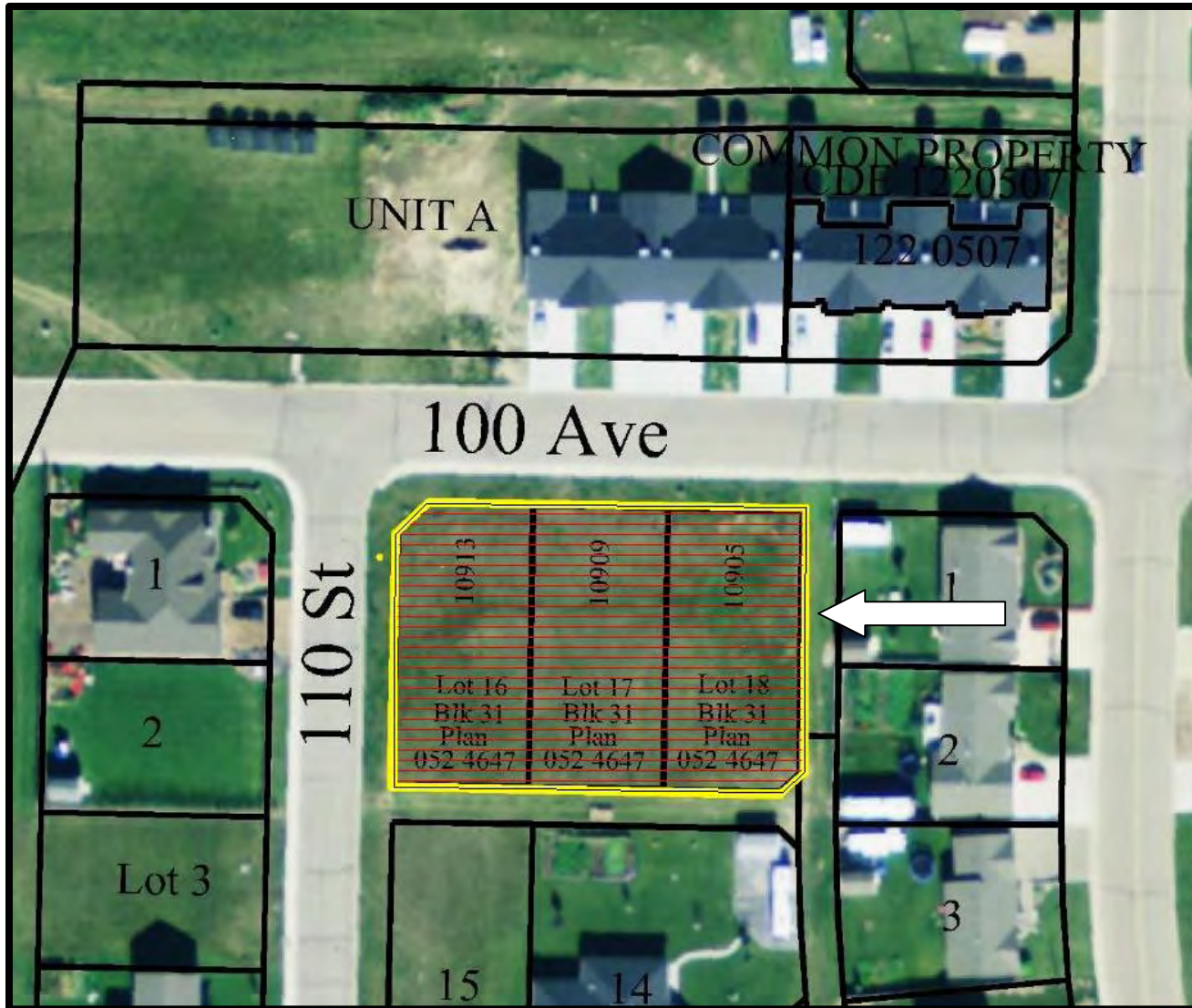


FROM: Hamlet Residential District 1A "HR1A"

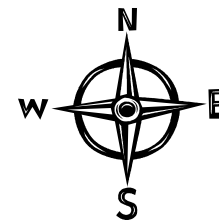
TO: Hamlet Residential 2 "HR2"

LAND USE BYLAW 918-13

Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 – 100th Ave)

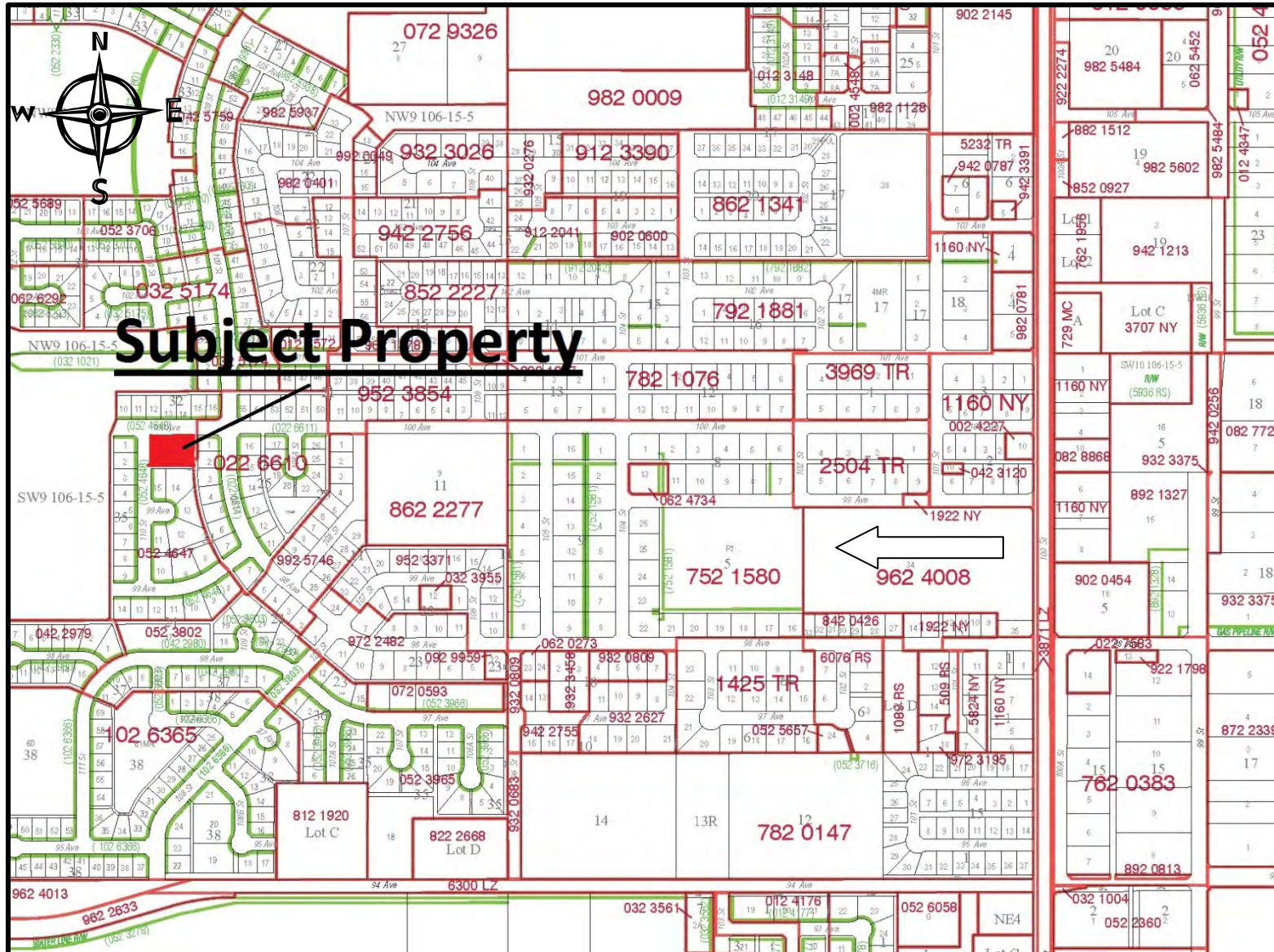


Mackenzie County



LAND USE BYLAW 918-13

Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 – 100th Ave)



LAND USE BYLAW 918-13
Plan 052 4647 Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905-100th Ave)





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Amend Off Highway Vehicle Bylaw 594-06

BACKGROUND / PROPOSAL:

At the June 26, 2013 Council meeting, council discussed the issue of ATV's in the Hamlet of La Crete. Council made the following motion:

MOTION 13-06-436 **MOVED** by Councillor J. Driedger

That administration look into the options for banning ATV's from the Hamlet of La Crete and look into options of contract peace officers.

CARRIED

On September 10, 2013 Administration brought back a report which reviewed the following surrounding Towns, and County's Off Road By-laws. The following are the highlights of each Town or County's bylaw.

Town of Manning;

Allow Off Highway vehicles in their Alleys between hrs of 7am to 11 pm and their max speed is 15kph.

Town of Rainbow Lake:

Allow Off Highway vehicles on their roads and Alleys for the purpose of traveling from one place to another. They don't allow them in ditches and water courses during the summer and the maximum speed is 30kph

Author: R. Pelensky **Reviewed by:** _____ **CAO** _____

OPTIONS & BENEFITS:

Option 1

That council amend Bylaw 594-06 as per administration recommendation.

Option 2

That administration be instructed to incorporate additional changes from this council meeting, and bring back the amended by-law for council approval.

Option 3

That council accept this report for information.

COSTS & SOURCE OF FUNDING:

Cost would be administered from the 2014 operating budget for signage, and advertising of the new By-law.

COMMUNICATION:

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 923-13 being the Off Highway Vehicles Bylaw for the Hamlets of Fort Vermilion and La Crete.

Motion 2

That first reading be given to Bylaw 924-13 being the Off Highway Vehicles Bylaw for the Hamlet of Zama.

Author: R. Pelensky Reviewed by: _____ CAO _____

BYLAW NO. 923-13

**BEING A BYLAW OF THE
~~MUNICIPAL DISTRICT OF MACKENZIE NO. 23 COUNTY~~
IN THE PROVINCE OF ALBERTA**

**TO REGULATE THE CONTROL, USE AND OPERATION OF OFF-HIGHWAY
VEHICLES WITHIN THE ~~MUNICIPALITY HAMLETS OF FORT VERMILION AND LA~~
~~CRETE~~**

WHEREAS the Traffic Safety Act, being Chapter T-6, and the Municipal Government Act, being Chapter M-26.4, both of the Statutes of Alberta, provides that a Municipal Council may enact a Bylaw respecting the safety, health and welfare of people and the protection of people and property; and to regulate the control, use and operation of off-highway vehicles;

AND WHEREAS it is deemed expedient by the Council of ~~the Municipal District of~~ Mackenzie ~~No. 23 County~~ to pass a Bylaw to regulate the operation of off-highway vehicles within the ~~Municipal District~~ **Municipality**;

NOW THEREFORE the Council of ~~the Municipal District of~~ Mackenzie ~~No. 23 County~~, in the Province of Alberta, in regular session, duly assembled, enacts as follows:

SECTION 1 NAME OF BYLAW

This Bylaw may be cited as the “Off-Highway Vehicles Bylaw **for the Hamlet of Fort Vermilion and La Crete**”.

SECTION 2 INTERPRETATION

Where there is a conflict between this Bylaw and any other Bylaw pertaining to noise abatement in the ~~Municipal District~~ **Municipality**, the provisions of this Bylaw shall apply.

SECTION 3 DEFINITIONS

In this Bylaw:

- a) “Alley” for the purpose of speed control means a utility laneway intended chiefly to provide utility companies and residents with access to their utilities, rear of buildings, and parcels of land, but not for primary access;
- b) “Council” means the ~~Municipal District of~~ Mackenzie ~~No. 23 County~~ Council, duly assembled and acting as such;

- c) “Designated Trails” means trails, and areas designated by Council as such, and identified in this Bylaw;
- d) “Hamlet” means the area contained within the boundaries of the Hamlets of Fort Vermilion, and La Crete, and Zama City in the Province of Alberta;
- e) “Helmet” means a rigid safety helmet with chin strap attached which has been CSA approved for off-highway use;
- f) “Highway” means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, square bridge, causeway, trestleway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes:
- (i) sidewalks (including the boulevard portion of a sidewalk),
 - (ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - (iii) if a highway right-of-way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be:
- g) “Municipal District Municipality” means the area contained within the boundaries of the Municipal District of Mackenzie No. 23 Mackenzie County;
- h) “Off-highway vehicle” means any motorized vehicle designated for cross-country travel on land, water, snow, ice, marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when designed for such travel.
- (i) 4-wheel drive or low pressure tire vehicles,
 - (ii) motor cycles and related 2-wheel vehicles,
 - (iii) amphibious machines,
 - (iv) all terrain vehicles,
 - (v) miniature motor vehicles,
 - (vi) snow vehicles,
 - (vii) mini-bikes, and

(viii) any other means of transportation which is propelled by any power other than muscular power or wind,

but does not include

- (ix) motor boats, or
- (x) any other vehicle exempted from all of the provisions of the Traffic Safety Act by the regulations;
- i) “Operator” means a person who drives or is on actual physical control of a vehicle;
- j) “Owner” means a person who owns, rents or has the exclusive use of that vehicle under a lease or for any period;
- k) “Peace Officer” means a member of the Royal Canadian Mounted Police, a Bylaw Enforcement Officer, or a Special Constable appointed pursuant to the provisions of the Police Act of Alberta;
- l) “Residential Area” means an area within the boundaries of a Hamlet that is zoned for residential use pursuant to the ~~Municipal District’s~~ **Municipality’s** current Land Use Bylaw;
- m) “Roadway” means that part of a highway intended for use by vehicular traffic;
- n) “Street furniture” means every curb, sidewalk, pole, traffic sign, waste receptacle, tree, plant, grass, or any other property belonging to the Municipality that is capable of being marked, defaced or damaged in any way;
- o) “Summer” means that ground cover is clear of snow

Save as herein otherwise provided, the terms and expressions in this Bylaw have the same meaning as in the Traffic Safety Act, the Interpretation Act, and the Municipal Government Act respectively.

SECTION 4

OPERATION OF OFF-HIGHWAY VEHICLES

- a) No person shall operate an off-highway vehicle within the municipal boundaries of the Hamlet, except that

- i) an operator of an off-highway vehicle is authorized to operate an off-highway vehicle within provincial legislation on any alley or roadway to transport the off-highway vehicle by the most direct and shortest route of travel, from a residence to exit and to enter a Hamlet; or
 - ii) the use is for the purpose of acquiring service or maintenance on the off-highway vehicle; or
 - iii) the use is within the areas of a Hamlet zoned for Hamlet General pursuant to the Municipal Land Use Bylaw; or
 - iv) The Council Chief Administrative Officer may, upon application from an association or society registered under the Societies Act whose mandate involves the operation of off-highway vehicles, approve the use of off-highway vehicles within the boundaries of the Hamlet for a specific period of time as a special event.
- b) No person shall operate an off-highway vehicle on any portion of a:
- i) Recreation area,
 - ii) School ground,
 - iii) Park area,
 - iv) Developed or landscaped area,
 - v) Municipal airport including runway, airstrip, apron or other portion of the airport used for the movement of aircraft, or
 - vi) Private property without permission of the owner or occupant of such property, within the municipal boundaries of the Hamlet
 - vii) Landscaped road right of way in the summer months, unless it is designated as a trail in this bylaw.
- c) No person shall operate an off-highway vehicle anywhere within the municipal boundaries of the Hamlet between the hours of eleven (11) o'clock in the evening (p.m.) and seven (7) o'clock of the next forenoon (a.m.).

- d) No person shall operate an off-highway vehicle within the boundaries of the Hamlet in excess of:
 - i) Twenty (20) kilometers per hour (12.4 miles per hour) on any alley, and
 - ii) Thirty (30) kilometers per hour (18.6 miles per hour) on all highways within the boundaries of the Hamlet except an alley.
- e) No person shall operate an off highway vehicle within Fort Vermilion, or La Crete Hamlet when there is;
 - i) No certificate of registration to the off highway vehicle,
 - ii) The license plate is not properly affixed to the vehicle.
- f) No person shall in any way damage any street furniture on any highway or public place.
- g) The operator of, and passengers being carried or towed by, an off-highway vehicle within the Hamlet shall at all times wear a protection helmet, which has been CSA approved, when the off-highway vehicle is in motion.
- h) No person shall operate an off-highway vehicle in a manner that creates unnecessary noise.
- i) All off-highway vehicles must come to a complete stop before crossing a highway.
- j) All off-highway vehicles must adhere to all provincial and federal legislation.

SECTION 5

ENFORCEMENT PROVISIONS

- a) A person who contravenes any provision of this Bylaw is guilty of an offense.
 - i) The owner of an off-highway vehicle that is involved in a contravention of this Bylaw is guilty of any offense unless he or she proves to the satisfaction of the Judge that at the time of the offense the off-highway vehicle was not being driven

or was not parked or left by him or any other person with his consent, express or implied.

- ii) Notwithstanding sub-section b), if the owner was not driving the off-highway vehicle at the time the offense was committed, he is not in any event liable to imprisonment.
- b) A person who is guilty of an offense under Section 4 Subsection e), of this Bylaw is guilty of an offense and is liable on summary conviction to a fine of not less than one thousand (\$1,000.00) dollars plus reparations and in default of payment to imprisonment for a term not exceeding six (6) months.
- c) Except as otherwise provided in this Bylaw, a person who is guilty of an offense under this Bylaw for which a penalty is not otherwise provided is liable:
- d) For a first offense to a fine of not more than fifty (\$50.00) dollars amount as stated in the Mackenzie County Fee Schedule Bylaw and in default of payment to imprisonment for a term of not more than thirty (30) days, and
- e) For a second or subsequent offense, to a fine of not more than one hundred (\$100.00) amount as stated in the Mackenzie County Fee Schedule Bylaw and in default of payment to imprisonment for a term of not more than sixty (60) days.
- f) Nothing in Section 5, shall:
 - i) Prevent a person from exercising his right to defend any charge of contravening any provisions of this Bylaw, or
 - ii) Prevent a Peace Officer from laying an information or complaint in lieu of serving a voluntary payment ticket.
- g) Where a Peace Officer believes that a person has contravened any provisions of this Bylaw other than Section 7, he may serve upon such a person a voluntary violation ticket allowing payment of the penalty specified in Section 5 Subsection f) of this Bylaw and such payment shall be accepted by the Municipality in lieu of the offense.

SECTION 6 SEIZURE OF OFF-HIGHWAY VEHICLE

- a) A Peace Officer who, on reasonable and probable grounds, believes that an offense under the provisions of this Bylaw has been committed may seize and detain an off-highway vehicle in respect of which the offense was committed until the final disposition of any proceedings that may be taken under this Bylaw.

SECTION 7 REPEAL

- a) This Bylaw shall replace Bylaw 594/06.

The provisions of this Bylaw shall become into full force and effect upon receiving third and final reading.

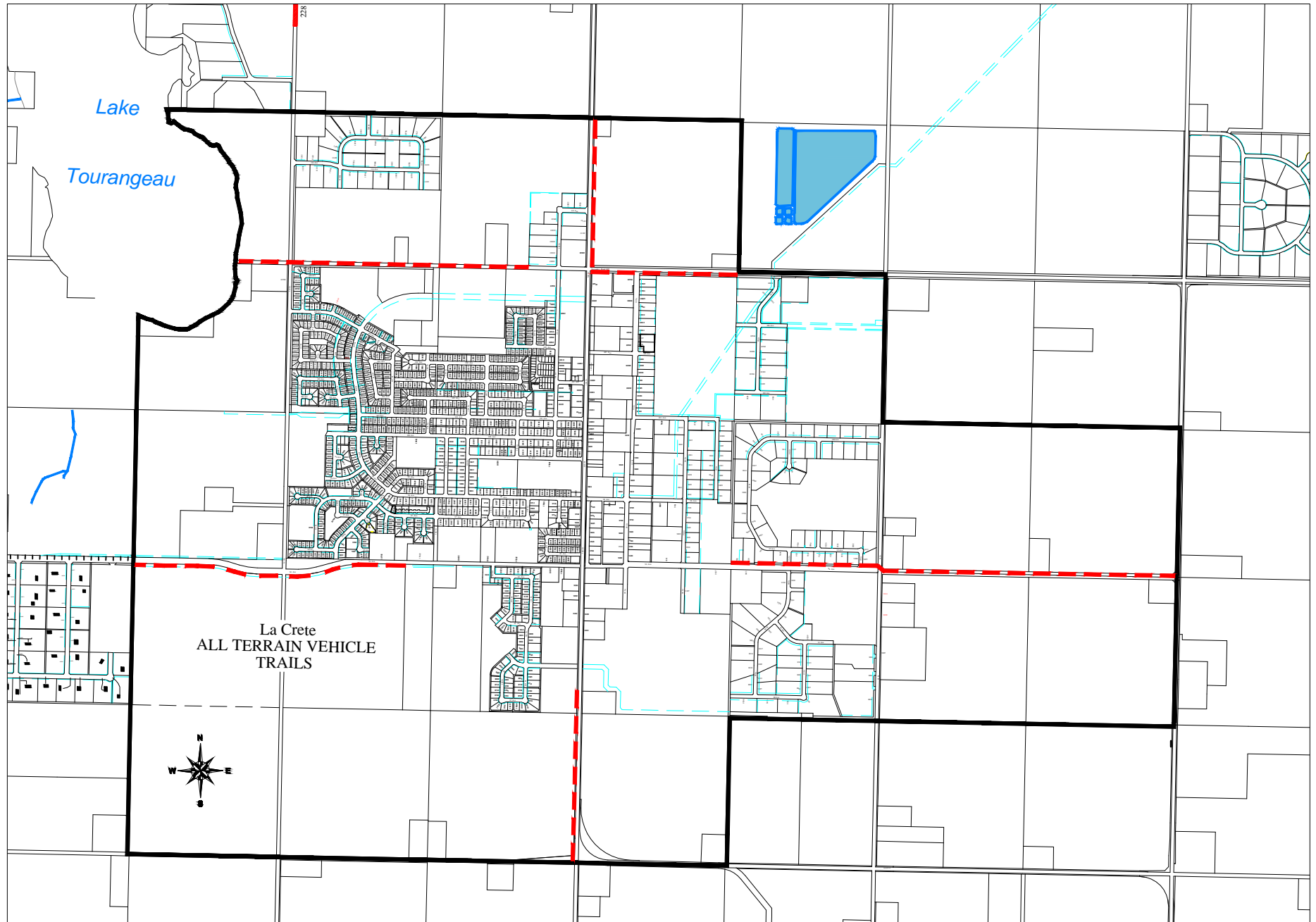
READ a first time this _____ day of _____, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time and finally passed this _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer




 PROPOSED
 ALL TERRAIN VEHICLE
 TRAILS



NOT TO SCALE

BYLAW NO. 924-13

**BEING A BYLAW OF THE
~~MUNICIPAL DISTRICT OF MACKENZIE NO. 23~~ COUNTY
IN THE PROVINCE OF ALBERTA**

**TO REGULATE THE CONTROL, USE AND OPERATION OF OFF-HIGHWAY
VEHICLES WITHIN THE MUNICIPALITY HAMLET OF ZAMA**

WHEREAS the Traffic Safety Act, being Chapter T-6, and the Municipal Government Act, being Chapter M-26.1, both of the Statutes of Alberta, provides that a Municipal Council may enact a Bylaw respecting the safety, health and welfare of people and the protection of people and property; and to regulate the control, use and operation of off-highway vehicles;

AND WHEREAS it is deemed expedient by the Council of ~~the Municipal District of Mackenzie No. 23~~ County to pass a Bylaw to regulate the operation of off-highway vehicles within the ~~Municipal District~~ Municipality;

NOW THEREFORE the Council of the ~~Municipal District of Mackenzie No. 23~~ County, in the Province of Alberta, in regular session, duly assembled, enacts as follows:

SECTION 1 NAME OF BYLAW

This Bylaw may be cited as the “Off-Highway Vehicles Bylaw **for the Hamlet of Zama**”.

SECTION 2 INTERPRETATION

Where there is a conflict between this Bylaw and any other Bylaw pertaining to noise abatement in the ~~Municipal District~~ Municipality, the provisions of this Bylaw shall apply.

SECTION 3 DEFINITIONS

In this Bylaw:

- a) “Alley” for the purpose of speed control means a utility laneway intended chiefly to provide utility companies and residents with access to their utilities, rear of buildings, and parcels of land, but not for primary access;
- b) “Council” means the ~~Municipal District of Mackenzie No. 23~~ County Council, duly assembled and acting as such;

- c) “Designated Trails” means trails, and areas designated by Council as such, and identified in this Bylaw;
- d) “Hamlet” means the area contained within the boundaries of the Hamlets of Fort Vermilion, and La Crete, and of Zama City in the Province of Alberta;
- e) “Helmet” means a rigid safety helmet with chin strap attached which has been CSA approved for off-highway use;
- f) “Highway” means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, square bridge, causeway, trestleway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes:
- (i) sidewalks (including the boulevard portion of a sidewalk),
 - (ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - (iii) if a highway right-of-way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be:
- g) “~~Municipal District~~ **Municipality**” means the area contained within the boundaries of ~~the Municipal District of Mackenzie No. 23 Mackenzie County~~;
- h) “Off-highway vehicle” means any motorized vehicle designated for cross-country travel on land, water, snow, ice, marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when designed for such travel.
- (i) 4-wheel drive or low pressure tire vehicles,
 - (ii) motor cycles and related 2-wheel vehicles,
 - (iii) amphibious machines,
 - (iv) all terrain vehicles,
 - (v) miniature motor vehicles,
 - (vi) snow vehicles,
 - (vii) mini-bikes, and
 - (viii) any other means of transportation which is propelled by any power other than muscular power or wind,

but does not include

- (ix) motor boats, or
- (x) any other vehicle exempted from all of the provisions of the Traffic Safety Act by the regulations;
- i) “Operator” means a person who drives or is on actual physical control of a vehicle;
- j) “Owner” means a person who owns, rents or has the exclusive use of that vehicle under a lease or for any period;
- k) “Peace Officer” means a member of the Royal Canadian Mounted Police, a Bylaw Enforcement Officer, or a Special Constable appointed pursuant to the provisions of the Police Act of Alberta;
- l) “Residential Area” means an area within the boundaries of a Hamlet that is zoned for residential use pursuant to the **Municipal District’s Municipality’s** current Land Use Bylaw;
- m) “Roadway” means that part of a highway intended for use by vehicular traffic;
- n) “Street furniture” means every curb, sidewalk, pole, traffic sign, waste receptacle, tree, plant, grass, or any other property belonging to the Municipality that is capable of being marked, defaced or damaged in any way;
- o) “Summer” means that ground cover is clear of snow**

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SECTION 4

OPERATION OF OFF-HIGHWAY VEHICLES

- a) No person shall operate an off-highway vehicle on any portion of a:
 - i) Recreation area,
 - ii) School ground,

- iii) Park area,
 - iv) Developed or landscaped area,
 - v) ~~Municipal airport including runway, airstrip, apron or other portion of the airport used for the movement of aircraft, or~~
 - vi) Private property without permission of the owner or occupant of such property, within the municipal boundaries of the Hamlet
 - vii) Landscaped road right-of-way in the summer months, unless it is designated as a trail in this bylaw.
- b) No person shall operate an off-highway vehicle anywhere within the municipal boundaries of the Hamlet between the hours of eleven (11) o'clock in the evening (p.m.) and seven (7) o'clock of the next forenoon (a.m.).
 - c) No person shall operate an off-highway vehicle within the boundaries of the Hamlet in excess of:
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 - ii) Thirty (30) kilometers per hour (18.6 miles per hour) on all highways within the boundaries of the Hamlet except an alley.
 - d) No person shall operate an off highway vehicle within the Hamlet of Zama when there is:
 - i) No certificate of registration to the off highway vehicle,
 - ii) The license plate is not properly affixed to the vehicle.
 - e) No person shall in any way damage any street furniture on any highway or public place.
 - f) The operator of, and passengers being carried or towed by, an off-highway vehicle within the Hamlet shall at all times wear a protection helmet, which has been CSA approved, when the off-highway vehicle is in motion.

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- g) Where a Peace Officer believes that a person has contravened any provisions of this Bylaw **other than Section 7**, he may serve upon such a person a voluntary violation ticket allowing payment of the penalty specified in **Section 5 Subsection f)** of this Bylaw and such payment shall be accepted by the Municipality in lieu of the offense.

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READ a first time this _____ day of _____, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time and finally passed this _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Truck Fill Meter Upgrades – Fort Vermilion

BACKGROUND / PROPOSAL:

Currently in the capital budget, we have a project to upgrade the Fort Vermilion truck fill meters. Recently, we were informed that, in order to complete the project and fulfill the electronic online reporting system required by Alberta Environment, a few additional components are required so the meters will read accurately. In order to do this, some additional funds are needed.

OPTIONS & BENEFITS:

For Discussion.

COSTS & SOURCE OF FUNDING:

Current Capital Budget = \$25,000

Additional Money required = \$8,000

Total Project = \$33,000

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the 2013 budget be amended to include an additional \$8,000 for the Fort Vermilion Truck Fill Meter Upgrade project, with funding coming from the Water Treatment Plant Reserve.

Author: John Klassen **Reviewed by:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Bridge File 81125

BACKGROUND / PROPOSAL:

As part of the Council road tour we visited a site 4 miles east on Wilson Prairie Rd and ½ mile north, this location is a gravel constructed low level crossing with CSP culverts below. This crossing is situated through a major drainage course of which all the other road crossings on this drainage course consisting of 7 in total, have concrete girder bridges, this location has washed out multiple times in the past and always received temporary repairs.

For Council information and discussion I have inserted the opinion, options and comments received from our bridge Engineers:

Thank for discussing this bridge with me this morning. As discussed, the culverts at BF 81125 have washed out since we submitted our preliminary engineering report and the County would like to have a temporary low-level crossing installed until GAP funding is available to replace the structure as proposed in the report. The low level crossing would likely be 4-1.4 m dia. CSP culverts to accommodate flows and fish passage. The estimated cost is roughly \$400,000 (including construction and engineering).

The County has a budget of \$380,000 for construction and engineering as identified in your June 21, 2013 e-mail to me. In an effort to keep within the assigned budget, we investigated another unique option.

OPTIONS & BENEFITS:

In our opinion, the best option is a temporary portable oilfield bridge. Please see attached the proposed sketches and cost estimate (~\$263,000) for a portable oilfield bridge. We have also attached the quote provided by Jimbob Rentals so you can see

Author: _____ **Reviewed by:** _____ **CAO** _____

the cost difference for alternative lengths and loading requirements. We have assumed an 80 foot long, 75T bridge, but it should be noted we could likely make a 60 foot bridge work at this location. The 80 foot bridge was chosen since we have not been on site to evaluate the full extent of the damage caused by the washout and a the 80 foot bridge would be placed farther away from the top of the banks reducing the risk.

Here are some of the benefits of using the temporary portable bridge over a low-level crossing.

- *More cost effective than a low-level crossing. There is no need to enter the watercourse. Work could be done under a DFO Operational Statement and AESRD Notification. It may prove to be significantly more difficult to get permitting for the low-level crossing.*
- *Shorter duration Construction. A temporary bridge could be constructed during easily winter months, culverts are more difficult to install in winter.*
- *The County owns the bridge and can use it at other sites after the structure has been fully replaced. A longer bridge would also fit more sites in the future.*
- *Speed reduction through the crossing would be less significant (50 km/hr posting versus 20 km/hr)*

The downside to the portable bridge is:

- *Bridge width only allows for single lane traffic (14 ft, 4.2 m width). The County would need to confirm if this is allowable.*
- *Bridge rail is not tested. The bridge rail can be lowered to accommodate agricultural traffic if required.*
- *Water could still top bridge during high flows.*

COSTS & SOURCE OF FUNDING:

Costs:

- *Total County budget including Construction and Engineering = \$380,000 (June 21, 2013 e-mail).*
- *Engineering budget is only for Design and Tendering for an engineering budget of \$29,031 (not including ROW acquisition assistance or NWPA permitting). The engineering budget for construction, post construction, and warranty inspection can be discussed once the design and tender have been completed.*
- *Low level crossing estimated cost (including all engineering and construction) = ~\$400,000*
- ***Temporary bridge estimated cost (including all engineering and construction) = ~\$320,000***

COMMUNICATION:

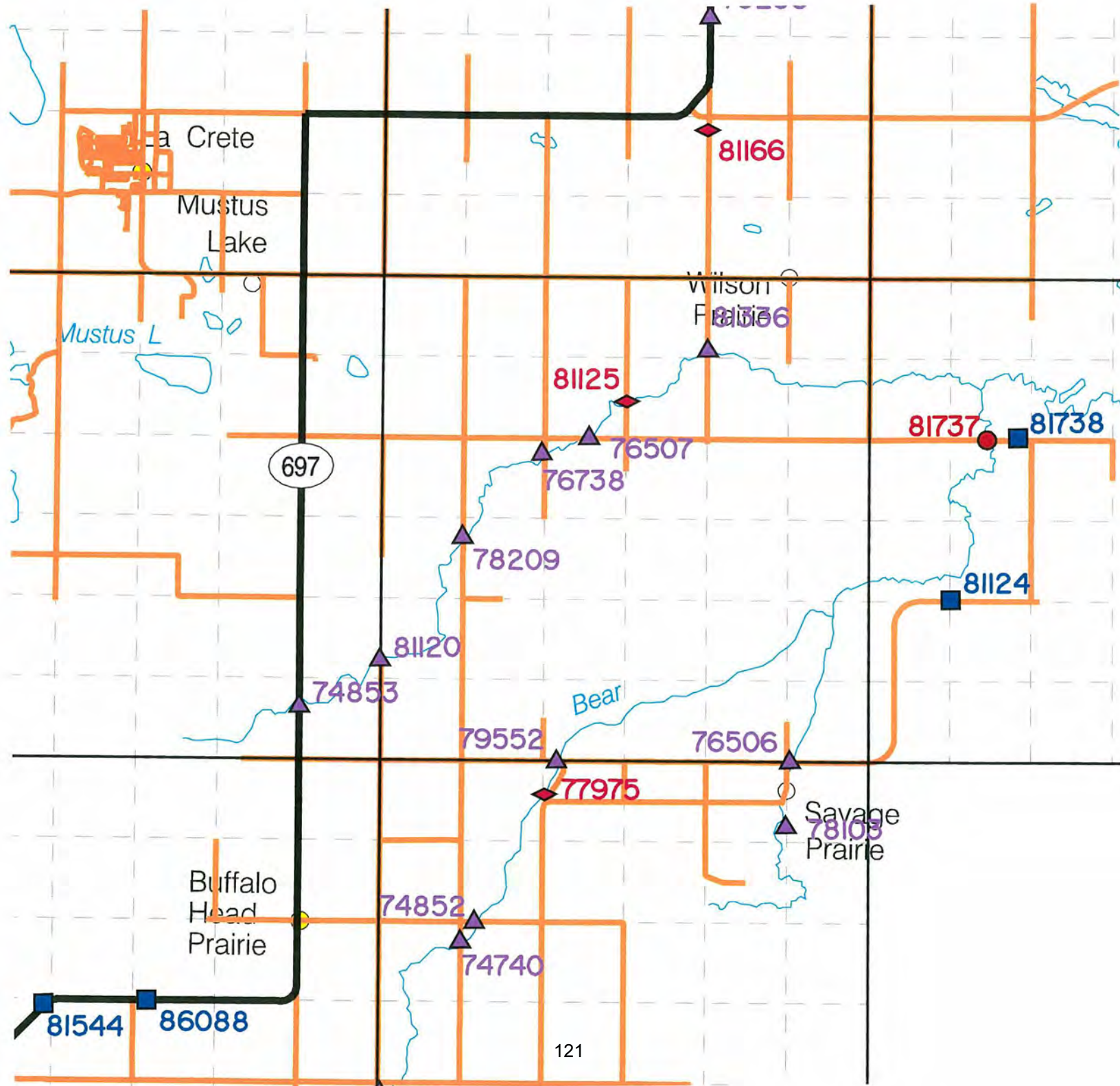
NA

Author: John Klassen **Reviewed by:** CAO

RECOMMENDED ACTION:

That Mackenzie County pursues the installation of an 80 foot/75 tone bridge at the Teepee Creek, Range Rd 14-3, Bridge File 81125 location.

Author: John Klassen Reviewed by: CAO



BF 81125
 PROPOSED SITE LAYOUT
 PORTABLE BRIDGE



I+550

ROAD CROSS-SECTION
 STATION I+546.0

TRANSITION TO EXISTING
 ROAD OVER 50 m
 (TYP ALL CORNERS)

STANDARD CONCRETE
 LOCK BLOCKS - 6 PER
 ABUTMENT (TYP)

EXCAVATION LIMITS FOR
 CRUSHED AGGREGATE BASE
 (TYP)

PORTABLE BRIDGE
 14 FOOT WIDE
 80 FOOT LONG

PERFORATED PIPE - DAYLIGHT
 INTO CHANNEL BANK (TYP)

ROAD CROSS-SECTION
 STATION I+515.0

STA I+500 @ LOCAL ROAD =
 CP 400
 STA 5+550 @ WATERCOURSE

BEAVER
 DAM (

I+500

Ø 1200mm X 13m CSP

ROAD CROSS-SECTION
 STATION I+480.0

WASHED OUT CULVERTS
 TO BE COMPLETELY
 REMOVED FROM CHANNEL

S+450

I+450

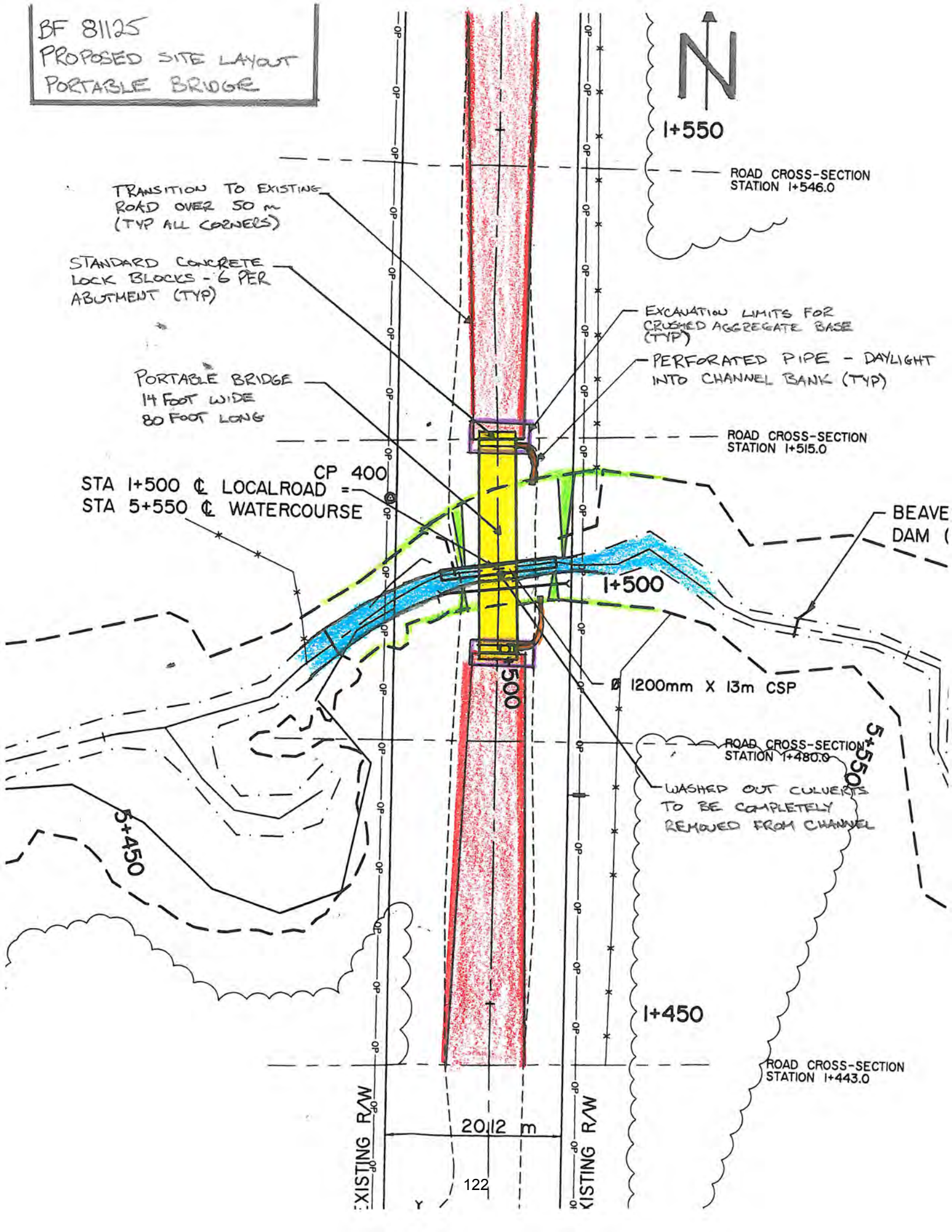
ROAD CROSS-SECTION
 STATION I+443.0

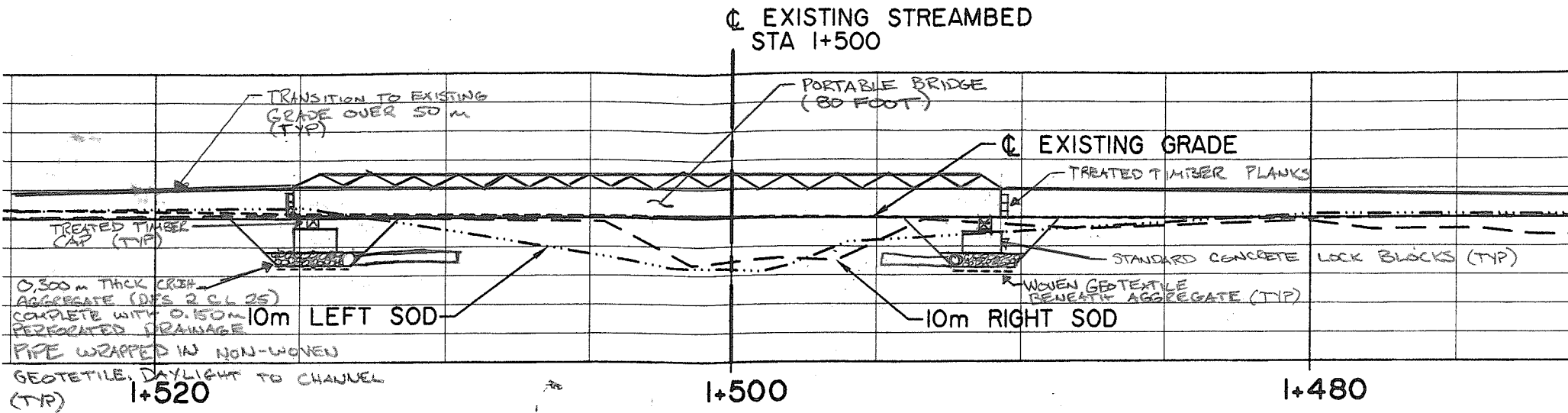
EXISTING R/W

20.12 m

122

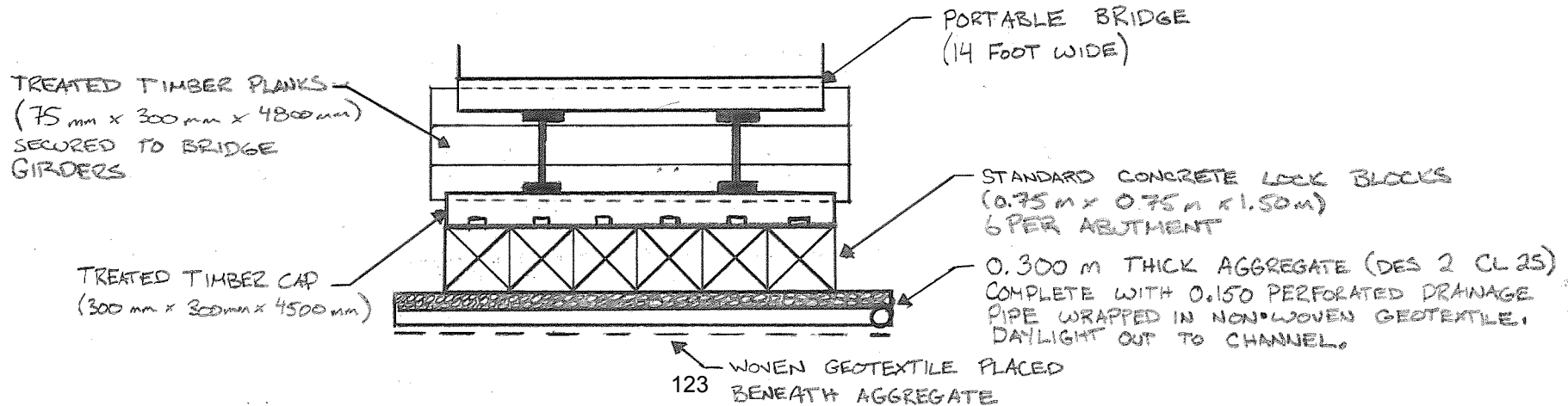
EXISTING R/W





NATURAL SCALE PROFILE

HOR 1:200
 VERT 1:200



DESIGN COST ESTIMATE "B"

**Installation of Temporary Portable Bridge
Teepee Creek, Range Road 143
Mackenzie Ocutny**

Bridge Structure		Existing 3-1.2 m dia. and 1-0.8 m dia. Culverts Washed Out Proposed 14' Wide x 80' Long Portable Bridge				
Design Items	Units	Quantity	Unit Price	Break down Amount	Amount	
Mobilization	10%	Lump Sum			\$ 21,000	
Removal of Bridge Structures		Lump Sum			\$ 10,000	
Supply Portable Bridge		Lump Sum			\$ 110,000	
- Purchase Portable Bridge		Lump Sum		\$ 90,000		
- Delivery of Bridge to Site		Lump Sum		\$ 20,000		
Construct Abutments		Lump Sum			\$ 36,575	
- Excavate for footing and perf pipe		Lump Sum		\$ 5,000		
- Supply and place woven geotextile	m ²	15	\$ 15	\$ 225		
- Supply and install perforated pipe	m	50	\$ 15	\$ 750		
- Supply and place Des. 2-25 aggregate	m ³	10	\$ 300	\$ 3,000		
- Supply Concrete Lock Blocks	Unit	12	\$ 300	\$ 3,600		
- Install Lock Blocks		Lump sum		\$ 3,000		
- Supply Timber Caps 1 - 300x300x4500 TT per abut	Cap	2	\$ 6,000	\$ 12,000		
- Install Timber Caps		Lump Sum		\$ 3,000		
- Supply Timber Backwall 3 - 75mmx300mm TT per abut	Plank	6	\$ 500	\$ 3,000		
- Install Timber Backwalls		Lump Sum		\$ 3,000		
Erect Bridge Structure		Lump Sum			\$ 20,000	
Roadway Work		Lump Sum			\$ 15,000	
CONTRACT COST					\$ 212,575	
Contingency 10%					\$ 21,258	
Engineering Proposal Budget Aug 14, 2013					\$ 29,031	
TOTAL PROJECT COST					\$ 262,864	
Goods and Services Tax (GST) 5%					\$ 13,143	

NOTES:

- Road to remain closed during construction



JIMBOB RENTALS



2000 Ltd

PH: 403-845-3285

BRIDGES

FOUNDATIONS

MATERIALS

Date: September 19, 2013

Attention: Greg Adamson

Company: Genivar

Email: Greg.Adamson@genivar.com

RE: Quote to supply Engineered Oilfield Portable Bridge

@ Stettler, AB

@ La Crete, AB

Further to our recent conversation, we are pleased to provide a **Bridge (purchase)** quote for your above-described project.

We would confirm that Jimbob Rentals (2000) Bridges are certified and designed to CAN/CSA-S6-88 Standard and are welded to the W59 code.



Basic Assumptions:

- The above bridge project will be done by Jimbob Rentals 2000 Ltd.
- Quote is for 30 days from the closing date
- Scheduling to be agreed upon
- Rental Lease Agreement

Clients to Provide:

- LSD Location

Jimbob Rentals 2000 Ltd. to arrange:

- All transportation of portable bridge
- Pilot Truck

Contract Price to supply:

50 T	Rental	Purchase	75 T	Rental	Purchase
60'	\$4000/Month	\$39,500.00	60'	\$4500/Month	\$49,500.00
80'	<u>PURCHASE ONLY</u>	\$79,000.00	80'	\$8500/Month	\$87,500.00
100'	<u>PURCHASE ONLY</u>	\$110,000.00	100'	<u>PURCHASE ONLY</u>	\$120,000.00

Trucking Estimate: Stettler, AB

60' – 80' 50 Ton	\$2400.00 + Permits
100' 50 Ton	\$4800.00 + Permits
60' – 80' 75 Ton	\$2400.00 + Permits
100' 75 Ton	\$5000.00 + Permits

Trucking Estimate: La Crete, AB

60' – 80' 50 Ton	\$4900.00 + Permits
100' 50 Ton	\$4800.00 + Permits
60' – 80' 75 Ton	\$18000.00 + Permits
100' 75 Ton	\$18000.00 + Permits

Should you have any additional questions please do not hesitate to contact our office.

Thank you for the opportunity to submit this quote.

Yours truly,

Randy Williams
 Jimbob Rentals 2000 Ltd.
 General Manager
 Ph: 403-845-3285
 Fax: 403-845-6145
www.jimbobrentals.com
info@jimbobrentals.com

Doug Reay
 Jimbob Rentals 2000 Ltd.
 Inside Sales/ Dispatch
 Cell: 403-845-8886
dreay@jimbobrentals.com



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Highway 88 Connector Speed Zone

BACKGROUND / PROPOSAL:

At the August 26, 2013 Council meeting a portion of the Highway 88 Connector speed limit was increased to 100 km/hour.

MOTION 13-08-590 **MOVED** by Deputy Reeve Sarapuk

That the Highway 88 Connector posted speed limit be increased from 80 km/h to 100 km/h from Highway 697 to one mile East of Foster Road (Range Road 13-3).

CARRIED

The remainder of the 88 Connector has now been completed and therefore administration feels it would be appropriate to adjust the posted speed limit from 80 km/h to a 100 km/h zone once the lines have been painted on the highway.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

To be funded from the general operating budget.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

COMMUNICATION:

The communication will come in the form of new signs, facebook and web page ads.

RECOMMENDED ACTION:

That the remainder of the Highway 88 Connector posted speed limit be increased from 80 km/h to 100 km/h, subject to line painting being completed.

Author: C. Gabriel Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	William Kostiw, Director of Infrastructure & Government Relations
Title:	Gravel Crushing Tender 2014

BACKGROUND / PROPOSAL:

Every three years, the county crushes gravel at its four main gravel pits. The last time that gravel was crushed at three of the main gravel pits of the County was in 2011. These pits are the West La Crete, North Vermilion and Fitler pits.

The current gravel inventory levels will be sufficient only to do minor spot gravelling during next year's spring. The County will therefore be required to crush a three year supply again in 2014.

Gravel for the Zama area is being purchased from private suppliers namely Bateman Petroleum and Knelsen Sand and Gravel. However, management is in the process of securing gravel pits from ESRD in the Meander area, which means that the County will have its own gravel source in the area.

OPTIONS & BENEFITS

The three gravel pits that will require crushing are West La Crete, North Vermilion and Fitler pit.

Council has the option of adding the Meander pit as a deletable to the 2014 Crushing Tender, which could be deleted should Council wish to do so.

The benefits to have the gravel tenders out early may allow contractors to prioritize the County's gravel crushing, which could result in a lower crushing cost. Secondly, this will enable the County to have the gravel ready earlier next year for maintenance purposes.

Author: M. Schonken/A. Kilpatrick **Review Date:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

The cost of the crushing will be funded partially from the 2014 budget, and the remainder from the 2014 unutilized gravel reserves.

COMMUNICATION:

Advertisements as outlined in the County's Policy FIN025, Purchasing Authority Directive and Tendering Process.

RECOMMENDED ACTION:

That administration proceeds to issue the 2014 Gravel Crushing tender, which will close at the first Council meeting in January 2014.

Author: M. Schonken/A. Kilpatrick Review Date: _____ CAO _____

Gravel for 2014

				Budget		Notes
Crushing	m3	\$/unit	\$	GL	Cash flow	
Fitler Pit						
- Engineering	30,000	1.25	37,500			
- Other			25,000			
- Overburden	20,000	6.50	130,000			
- Crushing	30,000	8.75	262,500			
		15.17	455,000			
North Vermilion						
- Engineering	70,000	1.00	70,000			
- Other			25,000			
- Overburden	25,000	6.50	162,500			
- Crushing	70,000	8.75	612,500			
		12.43	870,000			
West La Crete						
- Engineering	30,000	1.25	37,500			
- Other			50,000			
- Overburden		6.50	-			
- Crushing	30,000	8.75	262,500			
		11.67	350,000			
Total Gravel Crush			1,675,000		1,675,000	
Deposit Payments					30,000	
Gravel Use Cost	tonne	\$/unit	\$			
Fitler	20,800	9.69	201,552			
North Vermilion	26,000	11.48	298,480			
West La Crete	16,640	11.87	197,517			
Tompkins	10,400	8.00	83,200		192,000	80% of 30,000 tonne
Assumption			-			
24 Miles new lands	11,520	11.87	136,742			
	85,360		917,491	917,491		
Placement Cost						
Fitler *	16,000	7.20	115,200			
North Vermilion *	20,000	7.15	143,000			70 % North and 30% South areas This includes the cost of the gravel.
Zama	13,800	26.00	358,800			
West La Crete *	12,800	6.78	86,720			
Tompkins *	10,400	6.25	65,000			
Hutch	1,000	31.00	31,000			This includes the cost of the gravel.
Assumption	4,000	38.00	152,000			This includes the cost of the gravel.
24 Miles new lands	11,520	6.50	74,880			
	89,520		1,026,600	1,026,600	1,026,600	
2013 Regravel contract				50,000	50,000	
Engineering			30,000	30,000	30,000	
			1,974,091	2,024,091	3,003,600	
South Additional				100,000	100,000	
North Additional				100,000	100,000	
Total				2,224,091	3,203,600	

* - The standard gravel application rate has been reduced from 200 tonne to 150 tonne per km. Therefore, the total gravel volumes were reduced by 20%. Some roads will still require 200 to 300 tonne per km.

TENDER FORMS

2.3 FITLER, UNIT PRICE SCHEDULE A

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	0 ha	lump sum	Lump sum		\$ _____ 0
3	Stripping of topsoil, subsoil and overburden (S.P.)	20,000	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile 16mm Top size as defined in Table 5.5.1. (S.P.)	30,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE A						\$ _____

There will be no compensation for the additional clearing and stripping cost at the Fitler pit. The current estimations are that there will be sufficient quantities at the current opened pit area.



TENDER FORMS

2.4 NORTH VERMILION UNIT PRICE SCHEDULE B

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	25,000	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile 16mm Top size as defined in Table 5.5.1 (S.P.)	70,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE B						\$ _____

Minor clearing and grubbing might be required at the North Vermilion pit. It is expected that the contractor will mine the gravel for the full depth of the gravel. This may require the contractor to remove the gravel from below the water table. Current expectations are that the overburden and topsoil are about three (3) meters thick above the gravel; with the gravel three to four meters above the water table and another two to four meters below the water table.



TENDER FORMS

2.5 WEST LACRETE UNIT PRICE SCHEDULE C

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	0 ha	lump sum	lump sum		\$ _____ 0
3	Stripping of topsoil, subsoil and overburden (S.P.)	0	m ³	\$ _____	per cubic metre	\$ _____ 0
4	Crush to Stockpile 16mm Top size as defined in Table 5.5.1 (S.P.)	30,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE C						\$ _____

The pit-run from the pit was mined and stockpiled above surface, which will be adjacent to the proposed crusher location.



TENDER FORMS

2.6 MEANDER UNIT PRICE SCHEDULE D – DELETABLE

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	0.5 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	3,000	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile 20mm Top size as defined in Table 5.5.1 (S.P.)	20,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE C						\$ _____

The pit-run from the pit was mined and stockpiled above surface, which will be adjacent to the proposed crusher location

2.7 SCHEDULE ITEM TOTALS

TOTAL SCHEDULE A	\$ _____
TOTAL SCHEDULE B	\$ _____
TOTAL SCHEDULE C	\$ _____
TOTAL SCHEDULE D (Deletable)	\$ _____
TOTAL TENDER	\$ _____





MACKENZIE COUNTY REQUEST FOR DIRECTION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Additional Access Request

BACKGROUND / PROPOSAL:

As per Page 6, item #7 of Policy PW039, approval of additional accesses to any rural titled property is at the discretion of Council;

7. *Mackenzie County will approve only one rural access per titled property (agricultural land and subdivisions). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.*

As per attached application the gentleman is applying for an additional access to his property which will provide direct access to a shop that is being constructed, he states that this driveway is needed to keep traffic away from his house and main yard area.

Attached for your perusal is the access application and development permit subject to the property.

OPTIONS & BENEFITS:

Option 1:
That the attached access request be approved.

Option 2:
That the attached access request be denied.

Author: John Klassen **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

NA

COMMUNICATION:

The applicant will be informed via written correspondence as per the County decision.

RECOMMENDED ACTION:

Administration is seeking Council direction pertaining to the noted request.

Author: John Klassen Reviewed by: _____ CAO _____



Application # _____

Request to Construct an Access

(Approaches/Driveways)

APPLICANT INFORMATION:

Name of Applicant Gary Nolte

Permanent address 1175 La Crote AB T0H 2H0
P.O. Box Town Province Postal Code

Telephone (res.) 780-928-2786 (bus.) 780-928-2078

Legal land description(s) SW17 106 15 W5

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the location of the access in relation to other accesses/intersections;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations;
- the proposed design elevations; and,
- proof of contact with affected utility companies.
- A proposed plan for top soil management.

Does the proposed access benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Does the proposed access connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please provide the following:

Name of Provincial roadway _____

Mackenzie County
 Box 640, Fort Vermilion, AB T0H 1N0
 Ph: 780.927.3718 Fax: 780.927.4266

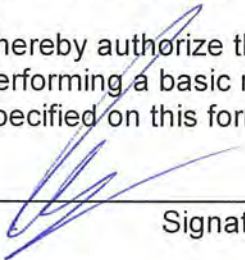
Is the Applicant willing to enter into a Road Allowance Use Agreement?

Yes

No

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

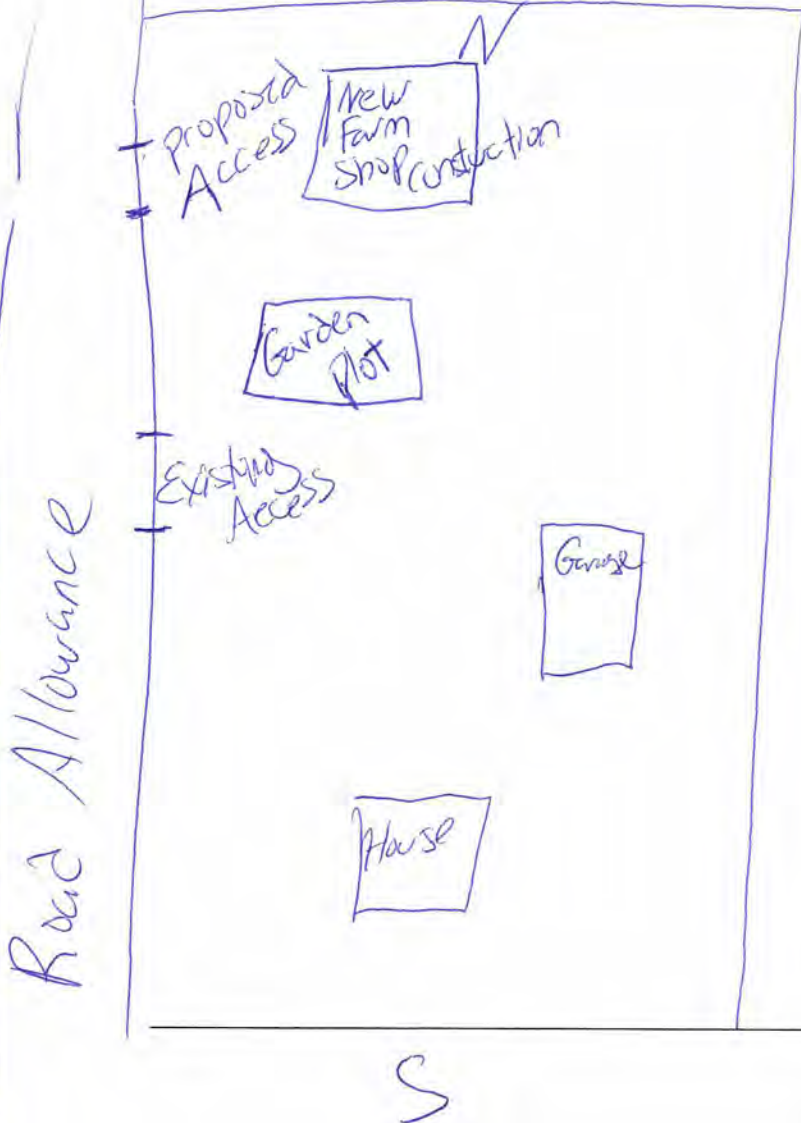
I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.



Signature

Oct 17 2013

Date





Access Inspection Form

DATE: Oct-17/13 FORM COMPLETED BY: S. Wheeler

NAME: <u>Gary Wolfe</u>	CONTACT NO.: <u>928 2786</u>
LEGAL: <u>SW 17 106 18 W5</u>	FILE NO.: _____
REQUEST FOR: <input type="checkbox"/> Operational Services OR <input type="checkbox"/> Planning and Development	
<input type="checkbox"/> Access Alteration <input checked="" type="checkbox"/> Existing Access OR <input type="checkbox"/> New Access <i>(Complete Request to Construct Access)</i>	
TOTAL EXISTING ACCESSSES: <u>2</u> FIRST ACCESS: <u>(Yes or No)</u> <i>(Complete one form for each existing and/or requested access. New access locations are to be marked.)</i>	
ACCESS NUMBER (as shown on the attached aerial photo/document): <u>1</u> of <u>2</u>	
ACCESS TYPE: <u>Temporary / Rural</u> / Urban / Hamlet Country Residential	
ACCESS USE: <u>Commercial / Industrial / Residential / Agricultural</u>	

Please note: Rural Access must have unobstructed sight distance for 100 meters, and a minimum 50 meters from nearest access or intersection. Hamlet Access must have a minimum setback of 6.1 meters from nearest intersection.

Access Requirements	Existing	Required	Actual
Access Top Width <i>(Rural - 8m, Hamlet Residential - 6m, Hamlet Country Residential - 8m, Hamlet Industrial/Commercial - 10m)</i>		8	11
Side Slope <i>(Rural, Hamlet Country Residential and Hamlet Industrial/Commercial - 3:1)</i>			
Turning Radius on Shoulders <i>(Rural - 15m, Hamlet Residential - 10m, Hamlet Country Residential - 10m, Hamlet Commercial/ Industrial - 10m)</i>			
Culvert Size Diameter Length <i>(Min Diameters: Rural - 600mm, Hamlet Residential - 600mm, Industrial - 600 mm, Temporary - 600 mm)</i>		500	600
		12	15

ACCESS STATUS ROADS:

Approved Refused (See Comments) Approved with conditions

 Date of Final Inspection Name of Inspector Signature

ACCESS STATUS UTILITIES:

Approved Refused (See Comments) Approved with conditions

 Date of Inspection Name of Inspector Signature

Comments: _____



Access Inspection Form

DATE: Oct-17/13 FORM COMPLETED BY: J. Wheeler

NAME: Gary Wolfe CONTACT NO.: 928-2786
 LEGAL: SW 17 1010 15 W05 FILE NO.: _____
 REQUEST FOR: Operational Services OR Planning and Development
 Access Alteration Existing Access OR New Access (Complete Request to Construct Access)
 TOTAL EXISTING ACCESSES: 2 FIRST ACCESS: Yes or No
 (Complete one form for each existing and/or requested access. New access locations are to be marked.)
 ACCESS NUMBER (as shown on the attached aerial photo/document): 2 of 2
 ACCESS TYPE: Temporary / Rural / Urban / Hamlet Country Residential
 ACCESS USE: Commercial / Industrial / Residential / Agricultural

Please note: Rural Access must have unobstructed sight distance for 100 meters, and a minimum 50 meters from nearest access or intersection. Hamlet Access must have a minimum setback of 6.1 meters from nearest intersection.

Access Requirements	Existing	Required	Actual
Access Top Width (Rural - 8m, Hamlet Residential - 6m, Hamlet Country Residential - 8m, Hamlet Industrial/Commercial - 10m)		10	
Side Slope (Rural, Hamlet Country Residential and Hamlet Industrial/Commercial - 3:1)			
Turning Radius on Shoulders (Rural - 15m, Hamlet Residential - 10m, Hamlet Country Residential - 10m, Hamlet Commercial/ Industrial - 10m)			
Culvert Size Diameter Length (Min Diameters: Rural - 600mm, Hamlet Residential - 600mm, Industrial - 600 mm, Temporary - 600 mm)		500	
		13	

ACCESS STATUS ROADS:

Approved Refused (See Comments) Approved with conditions

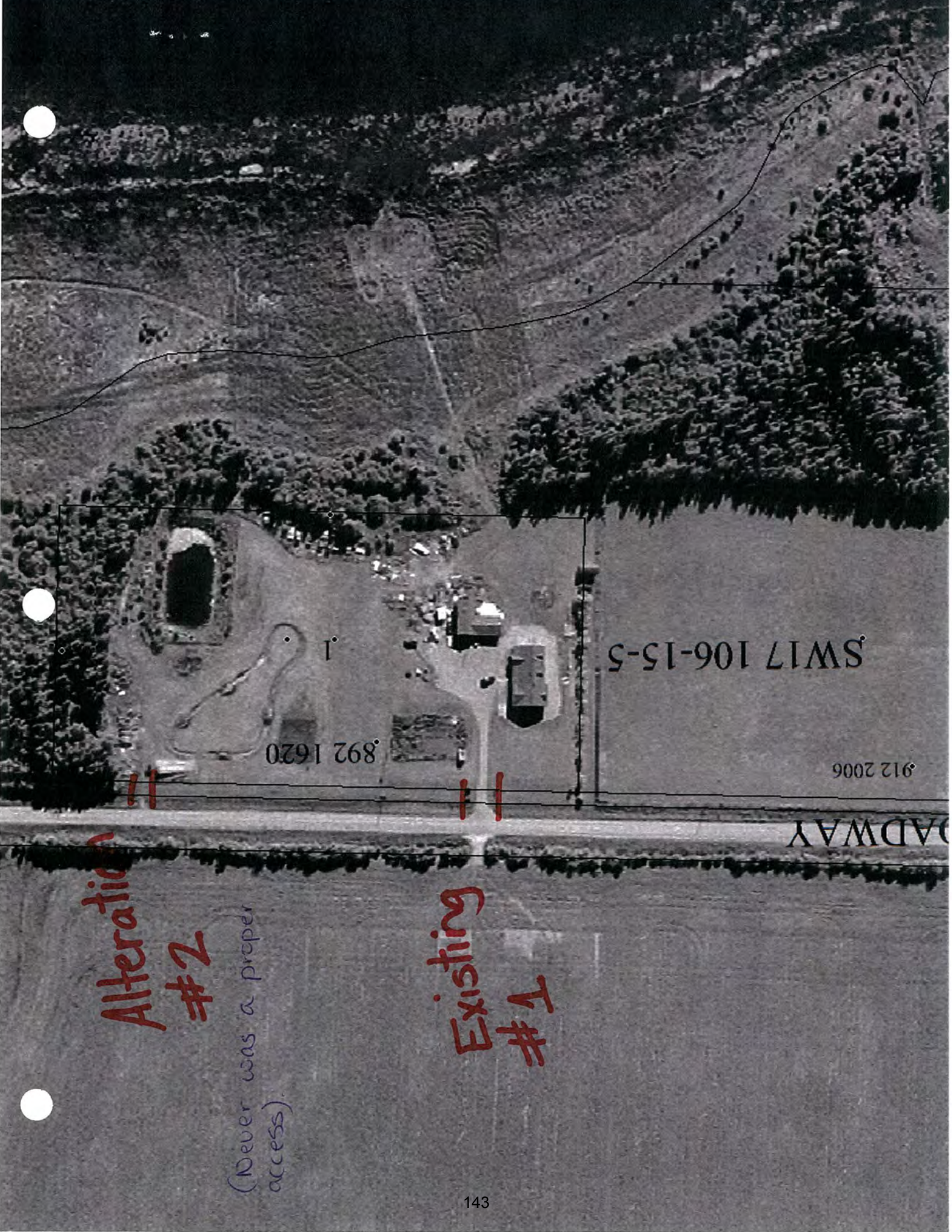
 Date of Final Inspection Name of Inspector Signature

ACCESS STATUS UTILITIES:

Approved Refused (See Comments) Approved with conditions

 Date of Inspection Name of Inspector Signature

Comments: _____



Alteration #2

(Never was a proper access)

Existing #1

SW17 106-15-5

892 1620

912 2006

CADWAY



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

October 1, 2013

Gary George Wolfe
Box 1175
La Crete, AB T0H 2H0

266-DP-13

Dear Mr. Wolfe:

Attached please find your approved Development Permit. The Development Permit contains special conditions that are specific to your development project. Please review all of the conditions carefully and ensure that action has been taken for each item.

Furthermore, your development project may require Safety Code Permits. Safety Codes Permits consist of Building, Electrical, Gas, Plumbing and Private Sewage Disposal Systems. Please contact the Mackenzie County Permit Clerk at (780) 928-3983 for further information on the required Safety Codes Permits.

Please ensure that all permits and approvals have been obtained prior to the commencement of your project.

If you have any questions or concerns regarding this matter, please contact the Planning and Development Department at 780-928-3983 or stop by the office. Our office hours are 8:15 a.m. to 4:30 p.m., Monday through Friday.

Yours truly,

Caitlin Smith
Development Officer

Enclosure



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

Development Approving Authority

Application No.:	266-DP-13
Legal Description:	Plan 892 1620, Block 01, Lot 01
Applicant:	Gary George Wolfe
Address:	Box 1175 La Crete, AB T0H 2H0
Development:	Shop-Farm
DECISION:	APPROVED (See Attached Conditions)

Development Permit

This permit is issued subject to the following conditions:

- That the development or construction shall comply with the conditions of the decision herein contained or attached.
- That the development or construction will be carried out in accordance with the approved plans and application.
- This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated October 1, 2013


Byron Peters,
Director of Planning & Development



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

Development Approving Authority

266-DP-13

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. **The Shop - Farm is approved for personal use only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop - Farm for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**
4. The Shop – Farm shall not be used as a dwelling.
5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement and/or flooding of the basement, and/or any ancillary buildings.**
3. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
4. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

October 1, 2013
Date of Issue of Notice of Decision



Byron Peters,
Director of Planning & Development



Mackenzie County

DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	266-DP-13
Date Received	Sept. 19, 2013
Date Accepted	

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

APPLICANT INFORMATION			
Applicant Name Gary George Wolfe		Registered Landowner Name (If different than Applicant)	
Address Box 1125 La Crete AB T0H 2H0		Address	
E-mail X		E-mail	
Telephone (Res) 780-928-2780	Work or Cell 780-928-2078	Telephone (Res)	Work or Cell

LAND INFORMATION										
Legal description of proposed development site SW17 106 15 W5										
Registered Plan # 892 1620	Block 1	Lot 1	Stal.	OR	QTR/L.S. SW17/06	SEC. 15	TWP. W5	RC M	W	
Civic Address 517.43 Street				Ward	MLL/MS/TFA	Acres/Ha 4.8 A		Quarter Section <input type="checkbox"/> Acreage <input checked="" type="checkbox"/>		
Hamlet:				Description of existing use of land: Residence, farm, Autobody						

DEVELOPMENT INFORMATION					
Describe proposed development: Construct a farm shop for use of farm + personal use, tractor, repairs, and storage supplies storage Replaces existing sheep barn/shelter					
<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other	<input type="checkbox"/> Commercial /Industrial Building		
<input type="checkbox"/> Secondary residence	<input checked="" type="checkbox"/> Garage shop shed (circle one)	<input type="checkbox"/> Public Use Building			
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building				
Building Size					
Length 72	Width 48	Height /Grade to peak 26 FT	Sq. 3456	Other: 720sq lean to	

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date: OCT 1 2013 B. End Date: NOV 3/13 C. Completed Project Cost: \$ 200,000.00

Attached is: (a) Site plan Yes (b) Blueprints Yes (c) Floor plans (Manufactured homes) Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

Land Fill or garbage disposal site Confined Feedlot Operation Slope /Coulee/Valley or Ravine

Sewage Treatment or Sewage Lagoon Sour Gas Well or pipeline

River or Waterbody Multi lot Residential subdivision

Access: Trails or Sakes Lake Access Approval Date: _____

Is there an Existing Access to proposed site? Yes No
A County Approved Access is required before a Development Permit can be issued (except for site development)

Does the site location require an access or road to be built to the proposed site? Yes No

DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print): <u>Gary Wolke</u>		Registered Land Owner Name (Print): <u>Gary Wolke</u>	
Applicant Name (Signature): <u>[Signature]</u>	Date: <u>Sept 18/13</u>	Registered Land Owner (Signature): <u>[Signature]</u>	Date: <u>Sept 18/13</u>

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Complies With: MDP Yes No ASP Yes No AVPA Yes No

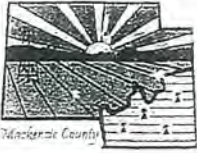
Offsite Levy (If Required): Connection Fee \$ _____ Receipt Number _____

Land Use Classification: Agricultural "A" Tax Roll No: 296427

Class of Use: Residential (Commercial/Industrial/Residential/Institutional/Home Based Business) Permitted/Discretionary: Permitted

Proposed Use: Shop - Farm

Development Application Fee Enclosed: Yes No Amount \$ 50.00 Receipt No: 165-186



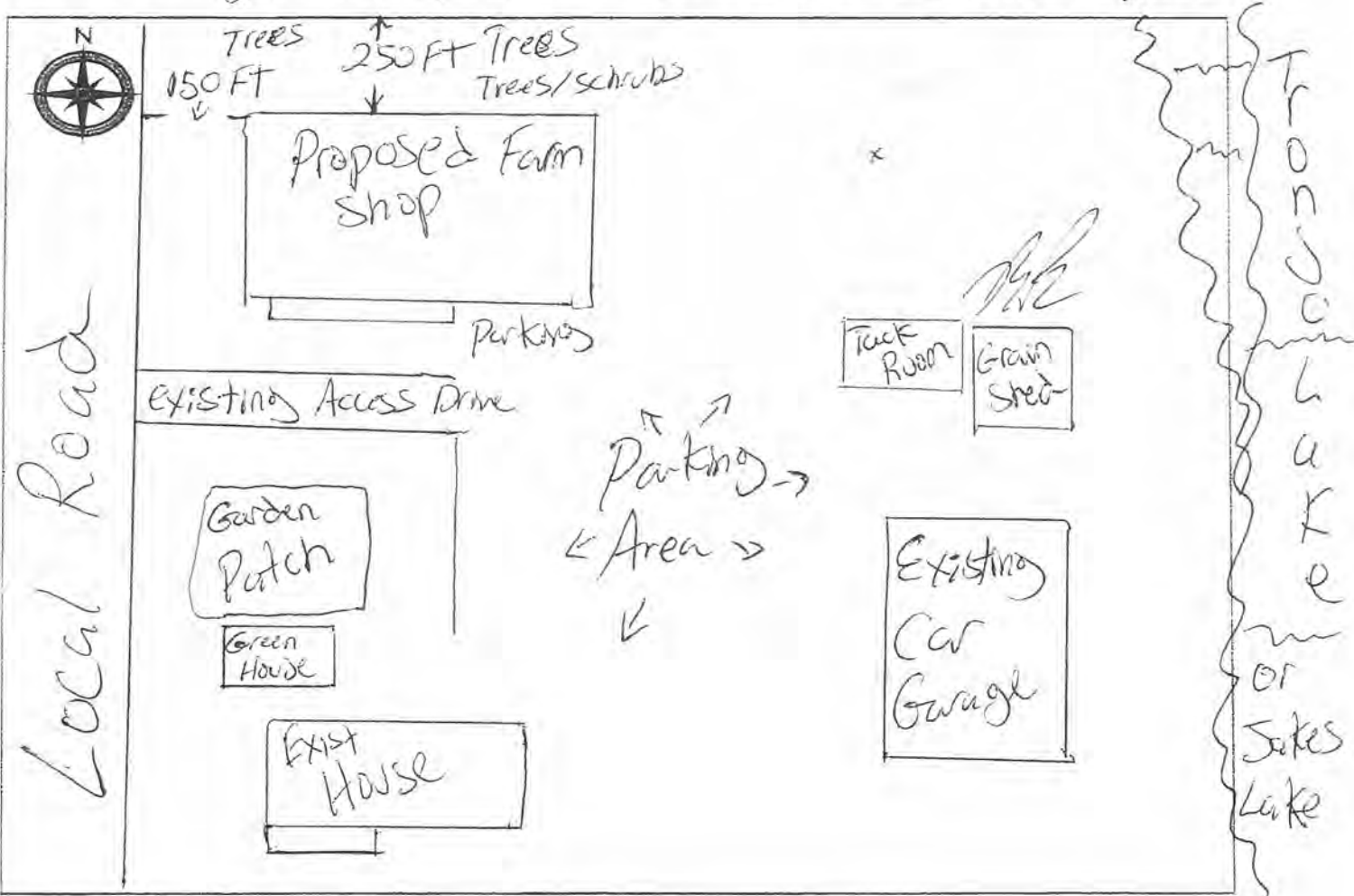
Development Permit Application

SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 SW17 106 15 W5 or and 4.8 ac. ha.

Date of site plan: Sept 19 2013

Remarks: Proposed shop will be constructed in place of older Storage/Shelter, which will be moved across the yard



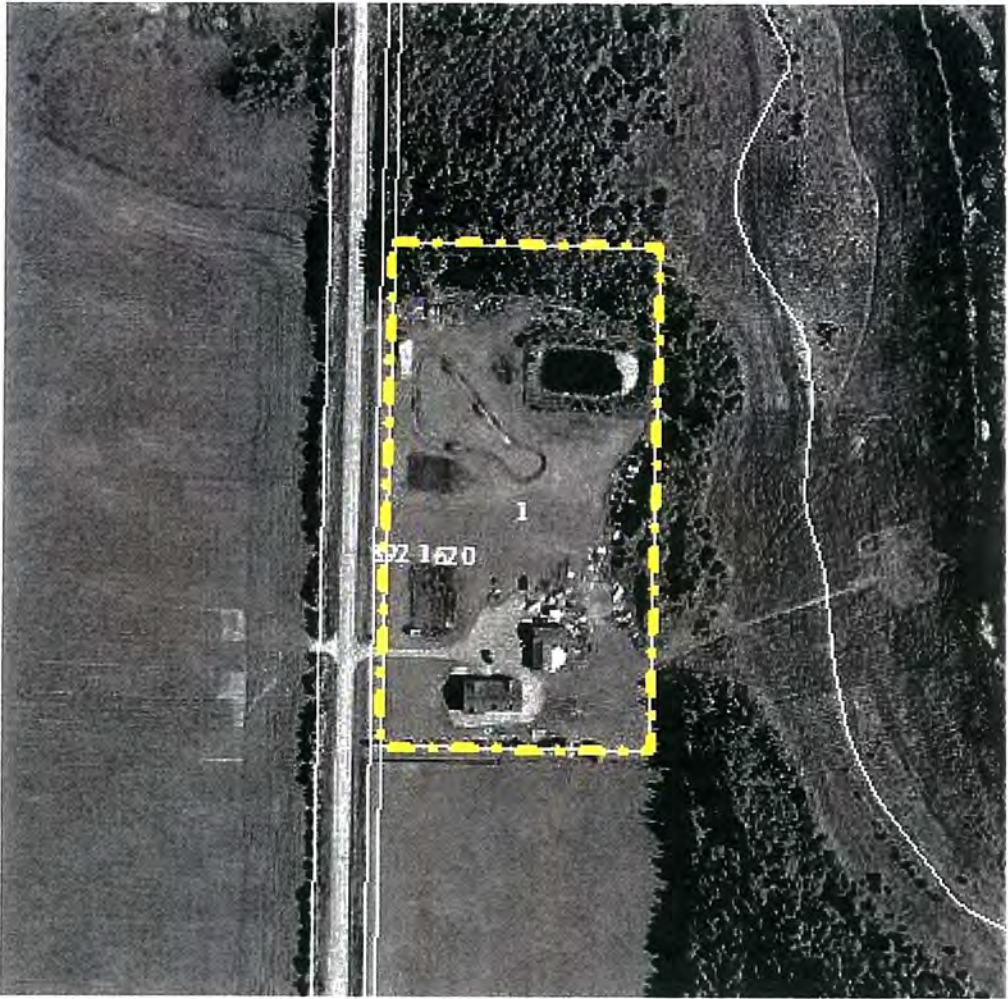
Information Checklist for site plan

- location distance of existing buildings from property lines
- location of access driveway, and distance from intersections
- location of shelterbelts and/or tree areas
- location of parking and loading areas
- location distance of proposed buildings from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies
- location of road(s), road allowances
- length and width of property

Setbacks from Property Lines

FRONT YARD 150 FT <small>m</small> west prop line	REAR YARD 180 FT 180 M <small>M</small> south yard	SIDE YARD (1) North 250 FT 250 FT	SIDE YARD (2) East 120 M
---	---	--	-----------------------------

DEVELOPMENT PERMIT



File No. 266-DP-13

Disclaimer
Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

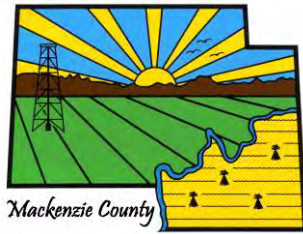
The County, its agents, employees or contractors will not be liable for any Damages, direct or indirect, or lost profits or data arising out of the use of information provided on this map.



Mackenzie County

NOT TO SCALE





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 921-13 Land Use Bylaw Amendment to Remove the Parcel Size Restriction in Rural Industrial District "RI"

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural Industrial District "RI" to accommodate a Natural Resources Extraction Industry (Sawmill) and the subdivision of the Sawmill from the quarter section.

The applicant is the owner of the Ridgeview Sawmill along Highway 697 towards Tompkins Landing. He wishes to separate the sawmill operation from the quarter section and sell the remnant of the land. Being an existing sawmill, the operation takes up a fair amount of land and the applicant would be looking at subdividing around 30 acres plus or minus.

The Land Use Bylaw states that any agricultural land that has not been rezoned is considered residential and can only be a maximum of 10 acres in size unless needing to meet setback regulations.

(a) Density (maximum):

i) AGRICULTURAL SUBDIVISIONS: *(Bylaw 890-13)*

The following standards shall apply to the number of parcels per PROPERTY:

PROPERTIES 19.1 – 38.2 ha (81-160 acres) or more shall be allowed 3 titles (2 parcels subdivided out)

PROPERTIES of 19.1 ha (80.9 acres) or less shall be allowed 2 titles (1 parcel subdivided out)

Author: L. Lambert **Reviewed by:** _____ **CAO** _____

- ii) All other uses: All other uses require rezoning and must submit an Area Structure Plan for the entire PROPERTY

The applicant is not requesting a multi lot residential subdivision, only one parcel. There are two districts that would work, Rural Industrial “RI” and Direct Control. The Planning Department is not in favor of rezoning to Direct Control as this district is for extreme special cases. Rural Industrial is the only choice however this is an issue with this district as it has a maximum lot size of 15 acres.

8.12 RURAL INDUSTRIAL “RI”

The general purpose of this LAND USE DISTRICT is to accommodate industrial buildings and uses which are deemed better suited to rural rather than urban areas. Rural industrial DEVELOPMENT shall be located where possible along HIGHWAY corridors or identified collector roads.

A. PERMITTED USES	B. DISCRETIONARY USES
a) CARETAKERS RESIDENCE/SECURITY SUITE b) CONTRACTOR’S BUSINESS/YARD c) CONTRACTOR’S SERVICE d) EXTENSIVE AGRICULTURE e) SEA CAN	a) AGRICULTURAL SUPPLY DEPOT b) AUTO SALVAGE c) BULK FERTILIZER STORAGE AND/OR SALES d) BULK FUEL/PROPANE SALES e) CONCRETE PRODUCTS MANUFACTURING f) INDUSTRIAL CAMP g) MANUFACTURING FIRM h) MANUFACTURED HOME SALES AND SERVICE i) NATURAL RESOURCE EXTRACTION INDUSTRY j) OIL FIELD SERVICE k) PETROLEUM FACILITY l) SALVAGE YARD m) SEWAGE LAGOON n) SEWAGE TREATMENT PLANT

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) LOT Size: Minimum: 0.8 ha (2 acres)
 Maximum: 6.1 ha (15 acres)

(b) FLOOR AREA (minimum): 92.9 sq m (1,000 sq feet)

(c) Minimum Setbacks:

Author: L. Lambert Reviewed by: CAO

From a HIGHWAY, ROAD or undeveloped ROAD allowance:

41.2 m (135 feet) from right-of-way, or

64 m (210 feet) from centre line

Or as specified by Alberta Transportation, whichever is greater

All other property lines: 15.2 m (50 feet)

D. ADDITIONAL REQUIREMENTS

- (a) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (b) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this DISTRICT.

All other Commercial or Industrial Districts aside from the Planning Department does not see or have an issue with allowing the applicant 30 acres for a sawmill, as this is the type of development that requires a large parcel of land. The Planning Department sees three options to solve this issue.

Should Council decided to go with Option 2, the applicant will have to wait until Bylaw 921-13 is approved before his land can be rezoned.

OPTIONS

Option 1

Refuse the bylaw request and inform the applicant that the size does not meet regulations.

Option 2 (recommended)

Remove the size restrictions from Rural Industrial District and make it uniform throughout the entire Land Use Bylaw. (Rural Industrial is the only non-residential out of hamlet boundary district with a lot restriction). All other non-residential district state: that lot size is at the Discretion of the Development Authority.

Author: L. Lambert Reviewed by: _____ CAO _____

Option 3

Rezone the land to Direct Control.

This request was presented to the Municipal Planning Commission at their October 10, 2013 meeting where the following motion was made:

That the Municipal Planning Commission recommends to Council for the approval of Bylaw 9__-13 being a Land Use Bylaw Amendment to replace the lot size restriction in the Rural Industrial "RI" section 8.26 C (a) that being "Lot size minimum 0.8 ha (2 acres), Maximum 6.1 ha (15 acres)" and replace it with "At the Discretion of the Development Authority".

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

RECOMMENDED ACTION:

That first reading be given to Bylaw 921-13 being a Land Use Bylaw Amendment to replace the lot size restriction in the Rural Industrial "RI" section 8.26 C (a) that being "Lot size minimum 0.8 ha (2 acres), Maximum 6.1 ha (15 acres)" and replace it with "At the Discretion of the Development Authority", subject to public hearing input

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 921-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Natural Resource's Extraction Industry.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.26 c (a) RURAL INDUSTRIAL "RI" Lot Size be amended to: "At the Discretion of the Development Authority".

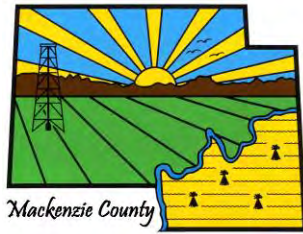
READ a first time this ____ day of _____, 2013.

READ a second time this ____ day of _____, 2013.

READ a third time and finally passed this ____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 922-13 Plan Cancellation for Consolidation Purposes Plan 1160NY, Block 5, Lots 2 and 3 (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County received an application for a Development Permit to construct an addition (Office Space) onto an existing building within the Hamlet Commercial 2 “HC2” District. The proposed development falls under the discretionary use category and will be brought forth to the MPC for a decision.

The only issue the Planning Department has with this proposed development is that the applicant plans to build across the property line between both lots. This is not allowed. The Planning Department discussed this with the applicant who has agreed to consolidate the lots into one, removing the center line.

This application was presented to the Municipal Planning Commission at their October 10, 2013 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council for Approval of Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot in the Hamlet of La Crete, subject to public hearing input.

Bylaw number 922-13 has since been assigned to this application.

OPTIONS & BENEFITS:

There are two methods by which lots may be consolidated:

Author: L. Lambert **Reviewed by:** _____ **CAO** _____

1. An applicant may apply to the municipality for a by-law authorizing Land Titles to cancel the lots and create a new lot (Note: The effect of the by-law is to delete the dividing line between the lots and make it into one parcel. This method only applies if the lots are in the same plan and block.
2. An applicant may have an Alberta Land Surveyor prepare a plan of survey or descriptive plan of survey consolidating the lots (Note: For this method, the lots may be on the same plan or different plans, and may include an unsubdivided parcel, closed roads, etc.).

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That first reading be given to Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot within the Hamlet of La Crete, subject to public hearing input.

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 922-13

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING AND CONSOLIDATING
A PORTION OF A PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, the registered owner of Plan 1160NY, Block 5, Lots 2 and 3, requested to have the lands consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 1160NY, Block 5, Lots 2 and 3, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 10.

READ a first time this ___ day of _____, 2013.

READ a second time this ___ day of _____, 2013.

READ a third time and finally passed this ___ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW No. 922-13

SCHEDULE "A"

1. That the Subdivision Plan, known as:

Plan 1160NY, Block 5, Lots 2 and 3 (10005 & 10003 – 99th Street)
located within the Hamlet of La Crete, be cancelled in full and consolidated as
Lot 10.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT KNELSEN SAND & GRAVEL LTD.		
ADDRESS Box 125, 10005 100 ST.		
TOWN LACRETE		
POSTAL CODE T0H 2H0	PHONE (RES.) .	BUS. 780 928 3935

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN 1160NY	BLK 05	LOT 2 & 3
----------	------	------	-------	----	----	-----------------------	------------------	-------------------------

10005 & 10003 - 99 SL

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

KNELSEN IS EXPANDING ITS CURRENT OFFICE
65' x 65' EXPANSION TO THE SOUTH OF THE
EXISTING BUSINESS.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ **40000** RECEIPT NO. **Rec'd**
R. Becker APPLICANT **2013 10 07** DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

R. Becker REGISTERED OWNER **2013 10 07** DATE

BYLAW 922-13 APPLICATION



Bylaw No. 922-13

NOT TO SCALE

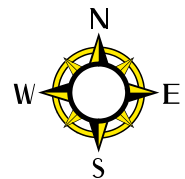
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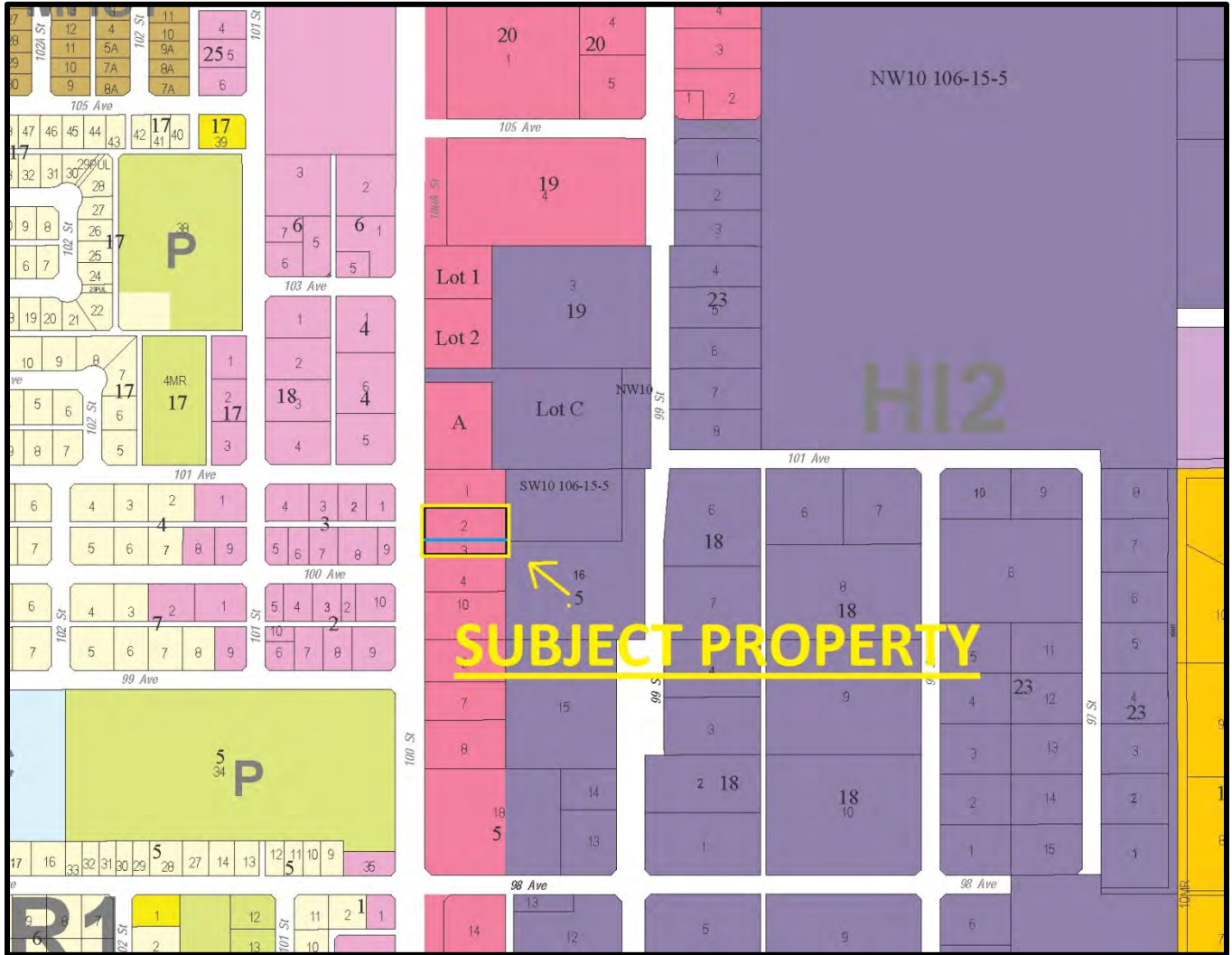


Mackenzie County



BYLAW 922-13

LOCATION MAP



File No. 922-13

NOT TO SCALE

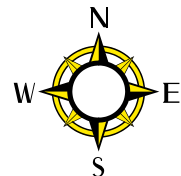
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Mackenzie County





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Development Statistics Report 2013 January to September 2013 & Comparison Chart

BACKGROUND / PROPOSAL:

Following is the statistical comparisons 2013 (January to September).
Attached chart is a further breakdown comparison from 2007 -2013.

Development Permit applications

- 2013 Development Permits 273 permits
-

Residential Building Activity Report

- 2013 Building Activity 210 permits

Approved Subdivision Application Report

- 2013 Subdivisions 35 applications

COSTS & SOURCE OF FUNDING:

N/A

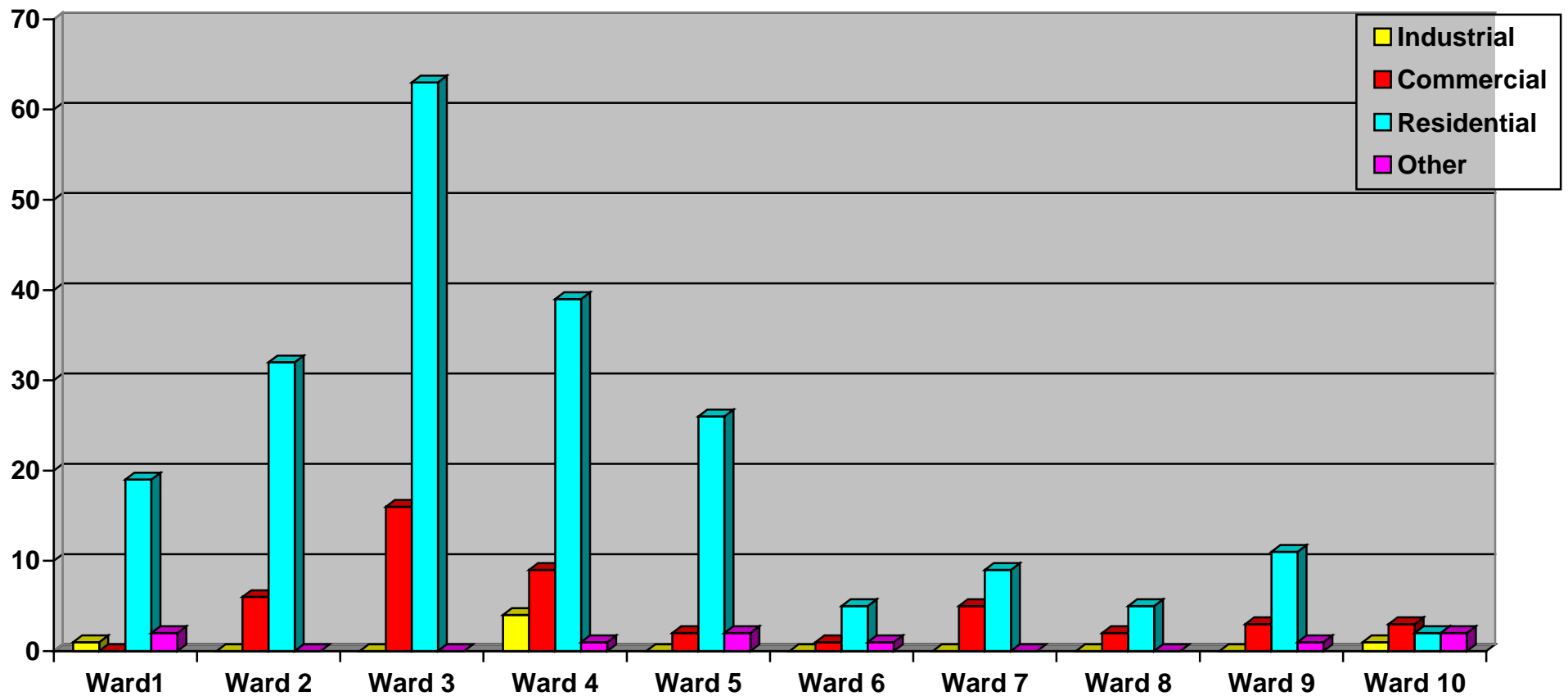
RECOMMENDED ACTION:

That the development statistics report 2013 January to September be received for information.

Author: Liane Lambert
 Planner

Reviewed By: _____

CAO _____



**Mackenzie County
Development Summary Report
January – September**

2013

**Mackenzie County
Year to Date Development Summary
January to September, 2013**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	1	0	0	4	0	0	0	0	0	1	6
Commercial	0	6	16	9	2	1	5	2	3	3	47
Residential	19	32	63	39	26	5	9	5	11	2	211
Other	2	0	0	1	2	1	0	0	1	2	9
Total	22	38	79	53	30	7	14	7	15	8	273

Development	Permits	Construction Cost
Industrial	6	\$1,425,000.00
Commercial	47	\$6,668,000.00
Residential	211	\$21,556,256.65
Other	9	\$1,960,500.00
TOTALS	273	\$31,609,756.65

Wards	Construction Cost
Ward 1	\$2,220,000.00
Ward 2	\$3,603,000.00
Ward 3	\$10,912,600.00
Ward 4	\$7,750,000.00
Ward 5	\$2,444,130.00
Ward 6	\$801,526.65
Ward 7	\$1,225,000.00
Ward 8	\$125,500.00
Ward 9	\$2,126,000.00
Ward 10	\$402,000.00
TOTAL	\$31,609,756.65

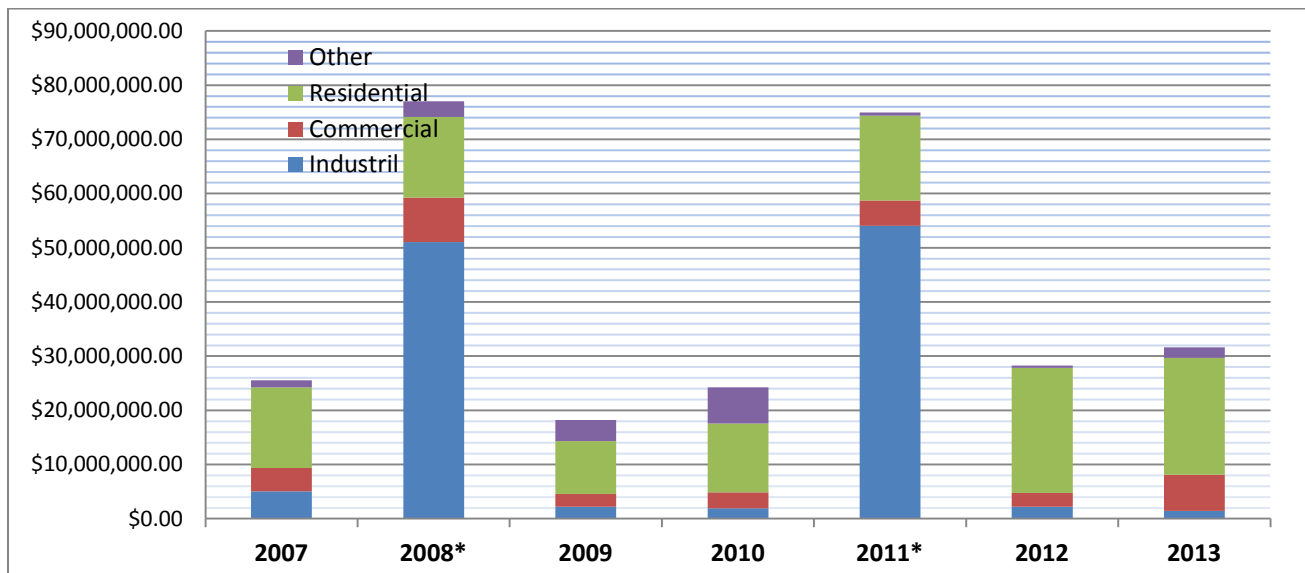
DEVELOPMENT STATISTICS January to September 2007 - 2013

Development applications by construction value

	2007	2008*	2009	2010	2011*	2012	2013
Industrial	\$5,047,300.00	\$51,072,000.00	\$2,210,000.00	\$1,921,000.00	\$54,065,000.00	\$2,204,000.00	1,425,000.00
Commercial	\$4,295,500.00	\$8,165,000.00	\$2,386,200.00	\$2,922,200.00	\$4,684,400.00	\$2,553,000.00	6,668,000.00
Residential	\$14,874,063.00	\$14,907,705.00	\$9,744,016.00	\$12,735,839.75	\$15,592,475.00	\$23,093,096.00	21,556,256.00
Other*	\$1,314,660.00	\$2,867,000.00	\$3,879,046.00	\$6,645,792.00	\$626,800.00	\$411,000.00	1,960,500.00
Total	\$25,531,523.00	\$77,011,705.00	\$18,219,262.00	\$24,224,831.75	\$74,968,675.00	\$28,261,096.00	31,609,756.00

Development applications by number of permits

	2007	2008	2009	2010	2011	2012	2013
Industrial	21	13	11	15	12	18	6
Commercial	33	43	46	51	36	27	47
Residential	178	172	158	161	190	204	211
Other*	28	17	16	20	11	11	9
Total	260	245	231	247	252	260	273

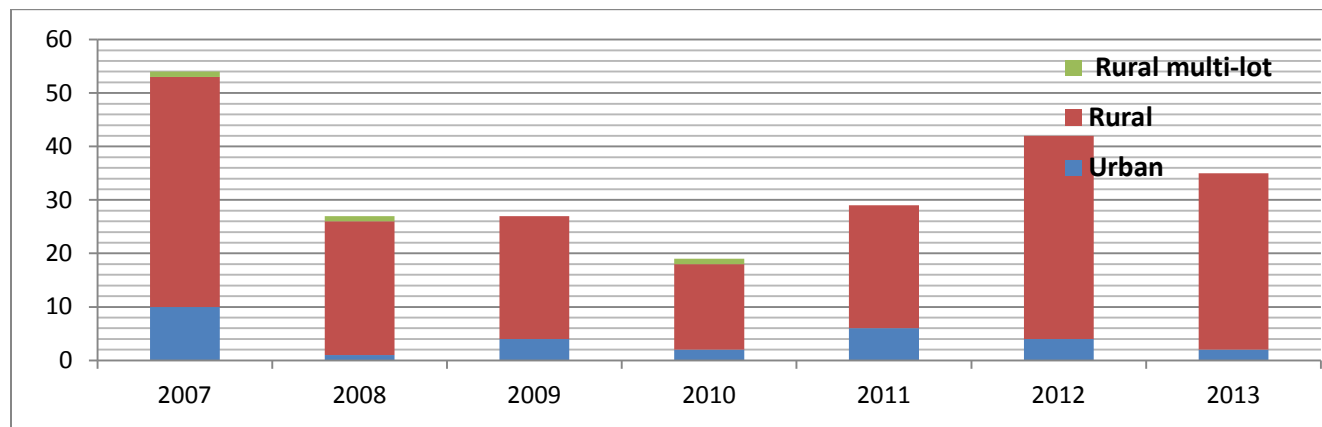


Residential Development by number of permits

	2007	2008	2009	2010	2011	2012	2013
Multi-Family Dwellings	27	19	19	2	4	3	1
Single Family Dwellings	40	51	55	52	47	76	70
Mobile Homes	211	180	172	43	53	34	48
Ancillary(Garages, Shops, Additions)	26	21	19	56	62	50	58
Others (Fences, Decks, Reno's, Yardsite)				22	12	41	34
Total	304	272	265	175	178	204	211

Subdivisions by number of applications

	2007	2008	2009	2010	2011	2012	2013
Urban	10	1	4	2	6	4	2
Rural	43	25	23	16	23	38	33
Rural Multi-lot	1	1	0	1	0	0	0
Total	54	27	27	19	29	42	35



Subdivisions by lots or acres (rural)

	2007	2008	2009	2010	2011	2012	2013
Number of Lots	77	37	28	27	67	71	70
Rural in acres	571.02	257.46	288.15	179	300.28	435.07	245
Multi-rural in acres	9.04	42.58	00	0	0	0	0
Urban in acres	232.6	3.19	4.30	26.04	77.84	7.4	31.94
Total Acres	812.66	303.23	292.45	205.04	378.12	442.47	279.94

*Other – public use facilities and home based businesses

*2008 Industrial spike is due to the Mustus Lake Co-Gen plant

*2011 Industrial spike is due to a New Compressor Station in Ward 10



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	43rd Avenue Water & Sewer Relocation and Upgrades, and 50th Street Water & Sewer Extension Project

BACKGROUND / PROPOSAL:

Council approved \$581,000 for this project in the 2013 capital budget.

On July 16, 2013, Council approved amending the scope of this project by proceeding with the 43rd Avenue construction, and engineering only for 50th Street, inclusive of the sewer extension component, and deferring the 50th Street Water & Sewer Extension component for review during 2014 budget deliberations.

On September 10, 2013, Council awarded the 43rd Avenue component of this project to the lowest qualified tender, which was recorded as \$220,500 per Good Brothers Construction (the high bid was entered as \$468,825, per Northern Road Builders).

On September 11, 2013, the engineers, DCL Siemens, submitted their recommendation to award the contract to Good Brothers Construction, with two revisions: (1) correction of the addition in the schedule detailing construction work to \$255,400; and, (2) addition of contingency, engineering, and inspection fees, totaling \$89,000; bringing the recommended contract total to \$344,400.

Good Brothers Construction has agreed to defer construction on the 43rd Avenue project until spring of 2014, holding the contract rate of \$344,400.

OPTIONS & BENEFITS:

Please review the attached letter from DCL Siemens. The revised engineering estimate for the lowest tender is still less than that submitted by the competitive bidder.

Author: Alison Kilpatrick **Reviewed by:** _____ **CAO** _____

The approved 2013 capital budget for this project will be carried forward to 2014.

Administration will bring the 50th Street Water & Sewer Extension component of this project to Council for review during 2014 budget deliberations.

COSTS & SOURCE OF FUNDING:

2013 Capital Budget.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That administration proceed with the 43rd Avenue Water & Sewer Relocation and Upgrades component of this project, at the revised total estimated project price of \$344,400.

Author: Alison Kilpatrick Reviewed by: _____ CAO _____

DCL SIEMENS

DCL Siemens Engineering Ltd.
101, 10630 – 172 Street
Edmonton, Alberta T5S 1H8
Office: (780) 486-2000
Fax: (780) 486-9090

September 11, 2013

Our File: 23-13-74

Mackenzie County
4511-46 Avenue
Box 640
FORT VERMILION, Alberta
T0H 1N0

Attention: **Joulia Whittleton**
Chief Administrative Officer

Dear Ms. Whittleton:

**RE: MACKENZIE COUNTY
FORT VERMILION
43 AVENUE SEWER AND WATER EXTENSION
TENDER RECOMMENDATION**

Sealed tenders for the above-referenced project were received at the offices of Mackenzie County in Council Chambers at 1:30 pm, September 10, 2013.

Two contractors responded to the public tender. Tenders were mathematically checked and the tender results for construction, contingency and net of GST are ranked as follows:

TENDERER	SCHEDULES 1.0 to 6.0	TIME
Northern Road Builders Inc.	\$446,500.00	30 days
Good Brothers Construction 2002 Ltd.	\$280,400.00	42 days

TENDER REVIEW

We have reviewed the tenders and the unit rates for the major components of the work and they were very competitive. The County has received an excellent price for the work to be done.

Good Brothers Construction 2002 Ltd. was the low tender and a copy of the tender is attached.

DETAILED COST INFORMATION

The following is presented as detailed information regarding Good Brothers Construction 2002 Ltd.'s tender and project budget:

ITEM	TENDER
Schedule 1.0 – Removals	\$13,850.00
Schedule 2.0 – Roadway	\$39,800.00
Schedule 3.0 – Watermain and Service Connections	\$113,550.00
Schedule 4.0 – Sanitary Sewer	\$71,700.00
Schedule 5.0 – Miscellaneous	\$16,500.00
Total – Schedules 1.0 to 5.0	<u>\$255,400.00</u>
Contingency	\$25,000.00
Engineering Fixed Fee (43 Avenue and 50 Street)	\$39,000.00
Resident Inspection (estimate)	<u>\$25,000.00</u>
Project Total	<u>\$344,400.00</u>

Disbursements to be at cost plus 10%.

SCHEDULE

In their tender, Good Brothers Construction has identified a construction schedule of 42 calendar days. Specific scheduling will be clarified by the Contractor prior to construction start-up.

SUB-CONTRACTORS

Northwest Trenching is listed to do the horizontal directional drilling, and Good Brothers Construction intends to do all the remaining work.

RECOMMENDATION

We recommend the contract be awarded to Good Brothers Construction 2002 Ltd. in the amount of \$255,400.00 net of GST and contingency, subject to any conditions known to the County. The Bid Bond expires 60 days from the date of tender (November 9, 2013). To accommodate construction this year, it is recommended that unconditional award of this contract be made as soon as possible.

CLOSURE

Upon award of this contract, Good Brothers Construction 2002 Ltd. should be notified in writing as to the amount of the award such that they can obtain the relevant bonding documentation and provide a detailed schedule. We will forward documents to Good Brothers Construction 2002 Ltd. for signing. Once completed, final documents will be checked and forwarded for Mackenzie County signing. Hence, a notice to proceed will be issued for construction to start.

We trust this is as required.

Yours truly,

DCL SIEMENS ENGINEERING LTD.



Ted Duffy, Director of Infrastructure

Enclosures

TD/sb

cc: John Klassen, Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Waiver of Penalties – Tax Roll 313880

BACKGROUND / PROPOSAL:

The Bank of Montreal was listed on the tax roll as making annual payments for property taxes. On May 24, 2012, the property tax roll was transferred into the name of the taxpayer by way of “Transmission of Land”. When a title is transferred, bank interest is automatically deleted by the system. In this instance, the Bank of Montreal’s name and mortgage information should have remained as, due to the loss of the taxpayer’s spouse, the title went from joint names to one name with no change in the mortgage number.

As taxes were not paid by June 30, 2013, penalties were levied. The omission of the Bank of Montreal’s interest did not come to light until the arrears letters were sent out in July, 2013. The ratepayer contacted us to advise that the Bank of Montreal paid her taxes, and there should have been no penalties.

On checking with the Bank, the funds were in her mortgage account waiting for the County to forward the payment information. The Bank has confirmed that the mortgage number remained the same.

Normally, title transfers are from one ratepayer to another completely different ratepayer.

OPTIONS & BENEFITS:

Due to the unusual circumstances regarding this title transfer, Council may consider voiding the penalty of \$98.90 levied in July.

Author: D. Pawlik/A. Kilpatrick **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

Operating Budget

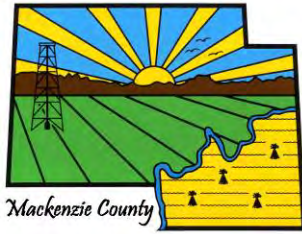
COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: D. Pawlik/A. Kilpatrick Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Financial Reports – January 1 to September 30, 2013

BACKGROUND / PROPOSAL:

Corporate Services provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the six-month period, January 1 – September 30, 2013:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the financial reports for the period, January 1 – September 30, 2013, be accepted for information.

Author: A. Kilpatrick **Review Date:** _____ **CAO** YW

Investment Report for Sep 2013

Chequing Account on Sep 30, 2013

Bank account balance 1,881,237

Investment Values on Sep 30, 2013

Short term investments (EM0-0377-A) 22,319,926
 Short term T-Bill (1044265-26) 234,754
 Long term investments (EM0-0374-A) 4,698,943
27,253,622

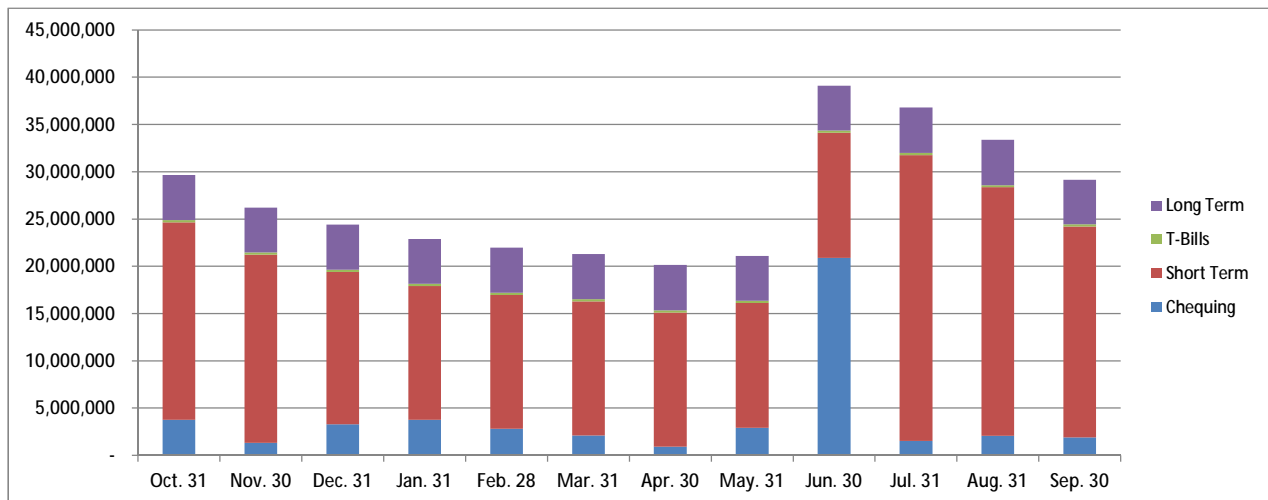
These balances include
'market value changes'.

Revenues

	Total	Short Term	Long Term
Interest received	317,017	208,396	108,621
Interest accrued	21,456	0	21,456
	338,473	208,396	130,078
Market value changes	(167,632)		(167,632)
Interest received, chequing account	27,510	27,510	
Grand total revenues before investment manager fees	198,352	235,906	-37,554
Deduct: investment manager fees for investments	-18,826	-6,344	-12,482
Grand total revenues after investment manager fees	179,526	229,562	-50,036

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Oct. 31	3,766,714	20,870,351	233,469	4,782,590	29,653,124
Nov. 30	1,338,291	19,897,422	233,584	4,731,752	26,201,049
Dec. 31	3,288,920	16,118,925	233,703	4,770,435	24,411,983
Jan. 31	3,769,369	14,133,670	233,822	4,761,401	22,898,263
Feb. 28	2,798,772	14,150,452	233,930	4,784,407	21,967,561
Mar. 31	2,109,858	14,169,292	234,049	4,781,006	21,294,206
Apr. 30	930,564	14,184,593	234,165	4,779,554	20,128,876
May. 31	2,918,267	13,203,346	234,284	4,740,298	21,096,195
Jun. 30	20,897,133	13,218,847	234,399	4,752,443	39,102,822
Jul. 31	1,509,730	30,251,520	234,519	4,788,275	36,784,043
Aug. 31	2,063,284	26,291,948	234,638	4,783,427	33,373,298
Sep. 30	1,881,237	22,319,926	234,754	4,698,943	29,134,859



**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

September 30, 2013

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	30,086,554	31,095,690	31,129,352	33,662	0%
User fees and sales of goods	3,439,363	2,475,627	3,522,472	1,046,845	30%
Government transfers	3,241,960	867,792	1,223,479	355,687	29%
Investment income (operating)	454,041	188,476	326,000	137,524	42%
Penalties and costs on taxes	140,171	242,040	115,000	(127,040)	-110%
Licenses, permits and fines	428,969	331,571	328,600	(2,971)	-1%
Rentals	77,847	78,021	80,128	2,107	3%
Insurance proceeds	673	16,236	-	(16,236)	
Development levies	61,302	156,593	-	(156,593)	
Municipal reserve revenue	44,578	99,516	-	(99,516)	
Sale of non-TCA equipment	3,454	-	-	-	
Other	649,993	395,163	334,625	(60,538)	-18%
Total operating revenues	38,628,902	35,946,725	37,059,656	1,112,931	3%
OPERATIONAL EXPENSES					
Legislative	594,063	391,186	735,150	343,964	47%
Administration	4,750,506	3,274,063	5,180,847	1,906,784	37%
Protective services	2,729,063	708,486	1,566,071	857,585	55%
Transportation	13,181,067	5,197,682	12,686,567	7,488,885	59%
Water, sewer, solid waste disposal	4,211,295	2,027,646	4,754,579	2,726,933	57%
Public health and welfare (FCSS)	728,839	567,926	693,241	125,315	18%
Planning, development	785,546	576,332	1,030,661	454,329	44%
Agriculture and veterinary	945,293	819,937	1,385,366	565,429	41%
Recreation and culture	1,618,859	1,260,240	1,941,579	681,339	35%
School requisitions	6,157,364	4,662,002	6,222,152	1,560,150	25%
Lodge requisitions	291,715	392,262	392,262	0	0%
Non-TCA projects	204,592	474,166	1,142,690	668,524	59%
Total operating expenses	36,198,203	20,351,929	37,731,165	17,379,236	46%
Excess (deficiency) before other	2,430,700	15,594,796	(671,509)	(16,266,305)	
CAPITAL REVENUES					
Government transfers for capital	5,103,229	583,469	14,553,894	13,970,425	96%
Other revenue for capital	156,682	34,450	705,103	670,653	95%
Proceeds from sale of TCA assets	663,234	-	1,500	1,500	100%
	5,923,145	617,919	15,260,497	14,642,578	96%
EXCESS (DEFICIENCY) - PSAB Model	8,353,845	16,212,715	14,588,988	(1,623,727)	
Convert to local government model					
Remove non-cash transactions	8,336,955	-	6,839,758	6,839,758	100%
Remove revenue for capital projects	(5,923,145)	(617,919)	(15,260,497)	(14,642,578)	96%
Long term debt principle	2,275,059	930,177	1,928,507	998,330	52%
Transfers to/from reserves	8,442,596	-	4,239,742	4,239,742	100%
EXCESS (DEFICIENCY) - LG Model	50,000	14,664,619	-	(14,664,619)	

Mackenzie County
Summary of All Units
For the Nine Months Ending September 30, 2013

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance	
	Total	Total	Budget			
OPERATING REVENUES						
100-Taxation	29,859,344	30,861,007	30,880,043	19,036	0%	
124-Frontage	255,668	234,684	272,552	37,868	14%	
420-Sales of goods and services	641,482	303,223	322,405	19,182	6%	
421-Sale of water - metered	2,097,610	1,641,787	2,397,080	755,293	32%	
422-Sale of water - bulk	700,271	530,617	802,987	272,370	34%	
424-Sale of land	63,764	34,087	-	(34,087)		
510-Penalties on taxes	140,171	242,040	115,000	(127,040)	-110%	(1)
511-Penalties of AR and utilities	41,251	31,184	35,000	3,816	11%	
520-Licenses and permits	19,911	18,914	15,600	(3,314)	-21%	
521-Offsite levy	61,302	156,593	-	(156,593)		
522-Municipal reserve revenue	44,578	99,516	-	(99,516)		(2)
526-Safety code permits	330,815	250,503	250,000	(503)	0%	
525-Subdivision fees	48,899	37,674	25,000	(12,674)	-51%	
530-Fines	16,270	13,989	28,000	14,011	50%	
531-Safety code fees	13,074	10,492	10,000	(492)	-5%	
550-Interest revenue	430,269	324,738	326,000	1,262	0%	
551-Market value changes	23,771	(136,263)	-	136,263		(3)
560-Rental and lease revenue	77,847	78,021	80,128	2,107	3%	
570-Insurance proceeds	673	16,236	-	(16,236)		
592-Well drilling revenue	250,945	129,592	25,000	(104,592)	-418%	
597-Other revenue	184,802	174,917	206,875	31,958	15%	
598-Community aggregate levy	109,231	23,908	67,750	43,843	65%	
630-Sale of non-TCA equipment	3,454	-	-	-		
790-Tradeshow Revenues	-	1,475	-	(1,475)		
830-Federal grants	1,874	-	-	-		
840-Provincial grants	3,240,086	867,792	1,223,479	355,687	29%	
890-Gain (Loss) Penny Rounding	-	0	-	(0)		
990-Over/under tax collections	(28,458)	-	(23,243)	(23,243)	100%	
TOTAL REVENUE	38,628,902	35,946,725	37,059,656	1,112,931	3%	
OPERATING EXPENSES						
110-Wages and salaries	5,140,205	3,883,978	6,323,484	2,439,506	39%	(4)
132-Benefits	880,574	778,698	1,249,650	470,952	38%	(4)
136-WCB contributions	42,059	40,664	61,391	20,727	34%	(4)
142-Recruiting	18,716	-	20,000	20,000	100%	
150-Isolation cost	35,642	37,015	66,000	28,985	44%	
151-Honoraria	473,231	350,486	532,500	182,014	34%	
211-Travel and subsistence	412,881	226,662	335,100	108,438	32%	
212-Promotional expense	34,222	86,692	72,500	(14,192)	-20%	(5)
214-Memberships & conference fees	111,370	64,801	125,480	60,679	48%	
215-Freight	97,306	66,677	113,260	46,583	41%	
216-Postage	29,193	31,015	33,450	2,435	7%	
217-Telephone	136,459	105,972	160,709	54,737	34%	
221-Advertising	61,978	33,759	71,940	38,181	53%	
223-Subscriptions and publications	4,777	4,900	8,222	3,322	40%	
231-Audit fee	68,965	42,625	57,500	14,875	26%	
232-Legal fee	74,488	39,539	95,000	55,461	58%	
233-Engineering consulting	153,245	48,961	91,000	42,039	46%	
235-Professional fee	2,660,001	1,022,070	1,364,204	342,134	25%	
236-Enhanced policing fee	237,840	118,714	347,500	228,786	66%	
239-Training and education	42,147	34,720	175,405	140,685	80%	
242-Computer programming	52,746	45,919	61,119	15,200	25%	
251-Repair & maintenance - bridges	59,312	3,889	181,100	177,212	98%	
252-Repair & maintenance - buildings	181,060	76,579	172,716	96,137	56%	
253-Repair & maintenance - equipment	256,390	208,907	300,300	91,393	30%	
255-Repair & maintenance - vehicles	100,884	48,424	94,200	45,776	49%	
258-Contract graders	93,290	77,220	150,000	72,780	49%	
259-Repair & maintenance - structural	989,490	1,085,190	1,855,908	770,718	42%	
261-Ice bridge construction	76,692	65,805	120,000	54,195	45%	
262-Rental - building and land	15,133	14,050	17,029	2,979	17%	
263-Rental - vehicle and equipment	69,940	35,196	64,228	29,032	45%	
266-Communications	73,785	56,726	68,706	11,980	17%	
271-Licenses and permits	10,704	10,012	12,829	2,817	22%	
272-Damage claims	1,500	31,234	5,000	(26,234)	-525%	(6)
273-Taxes	990	727	15,000	14,273	95%	
274-Insurance	272,043	-	284,800	284,800	100%	
342-Assessor fees	257,865	156,077	235,000	78,923	34%	
290-Election cost	-	7,621	8,000	379	5%	
511-Goods and supplies	1,041,571	436,768	878,561	441,793	50%	
521-Fuel and oil	821,066	556,563	732,650	176,087	24%	

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
531-Chemicals and salt	195,479	161,842	280,950	119,108	42%
532-Dust control	365,815	442,783	419,800	(22,983)	-5%
533-Grader blades	133,451	76,788	150,000	73,212	49%
534-Gravel (apply; supply and apply)	1,017,661	449,088	840,130	391,042	47%
535-Gravel reclamation cost	12,109	-	-	-	
543-Natural gas	84,170	85,236	98,464	13,228	13%
544-Electrical power	571,607	533,849	657,587	123,738	19%
710-Grants to local governments	1,371,120	1,311,597	1,765,786	454,189	26%
735-Grants to other organizations	1,690,701	1,607,371	1,786,655	179,284	10%
747-School requisition	6,157,364	4,662,002	6,222,152	1,560,150	25%
750-Lodge requisition	291,715	392,262	392,262	0	0%
810-Interest and service charges	39,202	12,205	36,000	23,795	66%
831-Interest - long term debt	426,418	203,576	469,490	265,914	57%
921-Bad debt expense	3,479	69	8,000	7,931	99%
922-Tax cancellation/write-off	202,181	4,242	60,000	55,758	93%
992-Cost of land sold	4,429	-	-	-	
993-NBV value of disposed TCA	854,138	-	13,492	13,492	100%
994-Change in inventory	713,078	-	(550,648)	(550,648)	100%
995-Depreciation of TCA	6,769,738	-	7,376,914	7,376,914	100%
TOTAL	35,993,611	19,877,762	36,588,475	16,710,713	46%
Non-TCA projects	204,592	474,166	1,142,690	668,524	59%
TOTAL EXPENSES	36,198,203	20,351,929	37,731,165	17,379,236	46%
EXCESS (DEFICIENCY)	2,430,700	15,594,796	(671,509)	(16,266,305)	
OTHER					
125-Connection rees	-	275	-	(275)	
840-Provincial transfers for capital	5,103,229	583,469	14,553,894	13,970,425	96%
575-Contributed TCA	-	-	325,000	325,000	100%
597-Other capital revenue	156,682	34,175	380,103	345,928	91%
630-Proceeds of sold TCA asset	663,234	-	1,500	1,500	100%
	5,923,145	617,919	15,260,497	14,642,578	96%
EXCESS (DEFICIENCY) - PS MODEL	8,353,845	16,212,715	14,588,988	(1,623,727)	
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions					
993-NBV value of disposed TCA	854,138	-	13,492	13,492	100%
994-Change in inventory	713,078	-	(550,648)	(550,648)	100%
995-Amortization of TCA	6,769,738	-	7,376,914	7,376,914	100%
Remove TCA revenues					
Total of OTHER per above	(5,923,145)	(617,919)	(15,260,497)	(14,642,578)	96%
Add LTD principle paid					
832-Principle Payments	2,275,059	930,177	1,928,507	998,330	52%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(2,335)	-	(195,800)	(195,800)	100%
930-Contributions from Operating Reserve	(47,181)	-	(646,220)	(646,220)	100%
940-Contribution from Capital Reserve	(19,948)	-	-	-	
762-Contribution to Capital (funding TCA projects)	857,467	-	3,546,762	3,546,762	100%
763-Contribution to Capital Reserves	4,592,174	-	1,435,000	1,435,000	100%
764-Contribution to Operating Reserves	3,062,419	-	100,000	100,000	100%
EXCESS (DEFICIENCY) - LG MODEL	50,000	14,664,619	-	(14,664,619)	

Note

- (1) Collections procedures are in progress.
- (2) Two large fees, totaling \$64,185, versus average fee = \$3,200.
- (3) Unrealized losses in bonds due to increase in interest rates; portfolio is under review.
- (4) Vacancies occur throughout year; recruitments filled positions are in progress.
- (5) First Mackenzie County Agricultural Fair.
- (6) Insurance claims are in progress.

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
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Administration Department

FV - Sign with flags	Carol	1,607	-	1,607	25,000	23,393	Sign in progress.	0%
FV - Alarm system (CF)	Carol	16,725	6,161	10,564	42,967	32,403	Estimated completion date is October 30, 2013.	0%
ZA - Paving Cornerstone, Library parking lot (CF)	Don	65,568	65,568	-	234,433	234,433	Completed.	100%
FV - Office roof repair & building improvements (CF)	Ron	110,970	110,970	-	39,030	39,030	Sidewalk between FV office and shop to be constructed in fall.	0%
Virtual City Hall (CF)	Carol	15,585	15,585	-	4,415	4,415	In progress.	50%
FV - Roof extension over back door	Ron	-	-	-	6,000	6,000	To be constructed in fall.	0%
Land purchases from AB SRD (CF)	Joulia	42,673	42,673	-	132,328	132,328	Completed	100%
County's CAO house repairs (CF)	Bill	73,739	73,578	160	11,446	11,286	Tin roof to be constructed over rear porch in fall.	0%
<i>Total department 12</i>					12,331	495,619	483,288	

Fire Department

FV - Rescue struts	Ron	4,984	-	4,984	6,000	1,016	Completed	100%
FV - Upgrade foam system on pump	Ron	8,980	-	8,980	8,000	(980)	Completed	100%
FV - Self contained breathing apparatus compressor	Ron	34,553	-	34,553	35,000	447	Completed	100%
Tompkins Fire Hall - Landscaping (CF)	Ron	17,925	17,925	-	2,075	2,075		0%
LC - Blue Hills Fire Hall - Furniture/fixtures (CF)	Ron	31,188	31,188	-	8,812	8,812		0%
LC - Self contained breathing apparatus compressor	Ron	35,366	-	35,366	35,000	(366)	Completed	100%
LC - Rescue struts	Ron	4,984	-	4,984	6,000	1,016	Completed	100%
LC - Upgrade foam system on pump	Ron	8,980	-	8,980	8,000	(980)	Completed	100%
<i>Total department 23</i>					97,846	108,887	11,041	

Transportation Department

FV - Commercial grade turn mower	Ron	18,587	-	18,587	18,600	13	Complete	100%
FV - Pintle hitch trailer to haul loader	Ron	33,608	-	33,608	33,500	(108)	Complete	100%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
FV - Tandem axle pup trailer	Ron	33,572	-	33,572	35,000	1,428	Complete	100%
FV - 550 truck with picker & auger	Ron	51,175	-	51,175	98,500	47,325	Complete	100%
LC - 101 St & 103 Ave reconstruction (CF)	John	810,108	18,582	791,526	1,545,890	754,364	Final inspection completed on Oct 10, 2013	90%
FV - Broom for Bobcat skid steer	Ron	8,951	-	8,951	9,400	449	Complete	100%
FV - 48th & 53rd Ave paving (CF)	Ron	81,839	-	81,839	685,150	603,311	Project is underway, and ACP should be substantially complete by Sept. 13. Line painting, seeding, and driveway restoration should be complete by Sep. 25.	80%
ZA - Aspen Drive paving & S-curve servicing (CF)	Don/Ron	181,632	-	181,632	564,720	383,088	Aspen Drive complete. Only the County office project has a warranty. The S-Curve utility servicing may take place as time and contractor permit.	33%
New infrastructure	Ron, John	27,890	-	27,890	500,000	472,110	15 agreements in place, 6 of which are in progress. Two approved approaches to 697 in Blue Hills are complete	20%
LC - BF 81125 - Culverts (3)	John	18,452	-	18,452	380,904	362,453	Engineering stage. RFD to Council on Oct 30, 2013	10%
LC - BF 81120/79239 - Bridge repairs	John	-	-	-	260,000	260,000	Engineering stage	10%
LC - BF 81336 - Engineering re: culvert	John	-	-	-	50,993	50,993	Engineering stage	10%
LC - BF 75117 - Engineering re: culvert	John	1,742	-	1,742	51,074	49,332	Engineering stage	10%
LC - Steamer trailer	John	12,115	-	12,115	12,000	(115)	Complete	100%
LC - Pave pathway 91st Ave & 102 St	John	15,750	-	15,750	15,500	(250)	Complete	100%
FV - Pressure washer system upgrades (CF)	Ron	3,986	-	3,986	5,000	1,014		
LC - 105th Avenue reconstruction	John	-	-	-	294,730	294,730	Complete	60%
ZA - Bearspaw Crescent (CF)	Don	511,261	511,261	-	15,633	15,633	Investigating Options	0%
LC - Salt and sand shelter	John	157,522	-	157,522	202,000	44,478	Complete	5%
Ground Penetrating Radar unit	John	36,730	-	36,730	40,000	3,270	Complete	100%
ZA - Utility & Power Pole Relocations (CF)	Don	53,513	53,513	-	8,943	8,943	Complete	100%
LC - Intersection lighting at 99 Street & North Access Road	John	24,494	-	24,494	40,925	16,431	Have given Atco the go ahead	1%
Blue Hills Road rebuild	John	219,960	-	219,960	300,000	80,040	Complete	95%
Chip seal project, north of La Crete	Bill	2,491	-	2,491	275,000	272,509	Complete	90%
Rocky Lane regarding dust control	Bill	154,500	-	154,500	350,000	195,500	Substantially completed Sept. 7, 2013. Remaining work is fencing, seeding, & calcium application this fall. Estimated cost to complete \$325,000.	90%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
ZA - Beautification Project (CF)	Don	5,662	5,662	-	4,338	4,338	Entrance sign complete	100%
Gravel Reserve (to secure gravel sources)	Bill	1,000	-	1,000	500,000	499,000	Lease signed (operating budget).	100%
AJA Friesen Road Reconstruction (CF)	John	1,698,342	1,681,094	17,248	18,825	1,577	Project completed in 2012. Matters of concern include erosion and utilities.	100%
Zama Access Road - Phase III (CF)	Bill	5,864,890	3,268,038	2,596,852	2,731,963	135,111	Substantially complete in July, and final cleanup will be complete by end of Sept.	90%
Zama Access Rd - Phase IV	Joulia	-	-	-	6,563,700	6,563,700	Seeking funding	0%
Hwy 88 connector upgrade Phase I (CF)	Bill	8,074,803	2,980,540	5,094,263	5,697,196	602,933	Asphalt complete, final inspection 3rd week in Aug.; minor deficiencies to be completed this fall. Outstanding matters with Mustus Energy.	85%
Hwy 88 connector upgrade Phase II & III	Bill	550,086	-	550,086	11,696,900	11,146,814	Paving in progress	20%
<i>Total department 32</i>								
				10,135,971	33,006,384	22,870,413		

Airport Department

LC - Airport Dev'tment (CF)	Byron	2,683,708	2,679,117	4,591	15,364	10,773		0%
FV - Airport Dev'tment (CF)	Byron	1,363,667	1,363,224	443	16,382	15,940		0%
LC - Beacon light tower	John	7,500	-	7,500	7,500	-	Complete	100%
LC - Instrument Approach (CF)	Bill	36,112	36,112	-	13,889	13,889	PAPI lights in progress	60%
<i>Total department 33</i>								
				12,534	53,135	40,602		

Water Treatment & Distribution Department

FV - Truckfill meter upgrades	John	-	-	-	25,000	25,000	RFD to Council on Oct 30 to top up funding.	10%
FV - 50th St water & sewer extension	John	47,708	-	47,708	581,000	533,292	Contractor has agreed to hold the bid price and carry forward to spring of 2014.	5%
Wolfe Lake Water Point Building Replacement (CF)	John	13,162	8,615	4,547	7,385	2,838	Complete	100%
LC - Spare well pump and motor	John	12,743	-	12,743	13,000	257	Complete	100%
FV - Replacement of chlorine gas equipment & analyzer (CF)	John	8,697	8,697	-	6,303	6,303	Complete	100%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
ZA - Distribution pumphouse upgrades	John	769	-	769	897,076	896,307	In progress.	5%
LC - Rehab well 1	John	11,047	-	11,047	150,711	139,664	On hold; information submitted to Omni; well is producing sand.	0%
LC - SCADA computer	John	7,500	-	7,500	7,500	-	Complete	100%
ZA - Water treatment plant upgrades (CF)	John	32,986	-	32,986	50,000	17,014	Complete; waiting for invoice.	100%
ZA - WTP - Roof ventilation and insulation	John	-	-	-	11,500	11,500	Complete	0%
Rural Water - Phases I & II (CF)	John	438,799	237,278	201,521	353,098	151,577	Complete	99%
Rural Water - Pumping stn. (CF)	John	15,936	8,131	7,806	-	(7,806)	On Hold	1%
High Level Rural Water Line (South)	Joulia	17,907	-	17,907	1,800,000	1,782,093	Project is in the final design stage. Project is intended to supply water to Ainsworth, as well as for future development. County is working with Town of High Level and Ainsworth to finalize.	0%
<i>Total department 41</i>				344,533	3,902,573	3,558,040		

Sewer Disposal Department

LC - Lagoon upgrade (CF)	Joulia	727,577	466,440	261,137	6,247,002	5,985,865	Contract awarded; pre-construction meeting Sept. 11.	10%
ZA - Lift station upgrade	John	888	-	888	1,144,000	1,143,113	Funding not approved for 2013. RFP for meter replacement is being advertised.	5%
ZA - Storage shed	John	7,400	-	7,400	8,000	600	Completed	100%
FV - Complete upgrade main lift station	John	3,914	-	3,914	75,000	71,086	In progress	0%
<i>Total department 42</i>				273,338	7,474,002	7,200,664		

Solid Waste Disposal

2 X 40-yard bins	Ron	17,600	-	17,600	22,000	4,400	Complete	100%
Land purchase (NW 11-104-17-W5), Tompkins Waste Transfer Station (CF)	Joulia	36,000	36,000	-	3,000	3,000	Complete	100%
Blumenort - Shack replacement	Ron	9,453	-	9,453	11,911	2,458	Complete	100%
<i>Total department 43</i>				27,053	36,911	9,858		

Planning & Development Department

Trimble GeoExplorer 6000 XH	Byron	-	-	-	10,150	10,150	This model is not accurate enough. Will re-budget in 2014.	0%
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Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
<i>Total department 61</i>				-	10,150	10,150		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	Joulia	898,532	398,524	500,008	632,476	132,468	Project was in 2 phases, and is substantially complete except for spring storm water damage. Negotiations in progress to obtain better right of way.	80%
Spruce Road drainage & road rehab	Grant	-	-	-	55,000	55,000	Project is anticipated to start after harvest, and to be completed by end of Oct., 2013. Estimated cost to complete \$40,000.	0%
FV Reserch Station	Bill	55,500	-	55,500	617,000	561,500	Project is under way with approval of Ag Canada. Other negotiations in progress.	10%
<i>Total department 63</i>				555,508	1,304,476	187,468		

Recreation Department

FV - Capital (includes CF)	Alison	205,324	181,604	23,720	94,417	70,697	Capital assets/projects to be completed as approved by Council.	25%
LC - Capital (includes CF)	Alison	343,298	275,734	67,564	128,417	60,853	Capital assets/projects to be completed as approved by Council.	50%
Recreation Facilities - Grounds Improvements (CF)	R/J/D	539,391	-	539,391	547,800	8,409	(1) Walking trails in FV; (2) Paving parking lot in LC; Paving parking lot in ZA.	45%
LC - Jubilee Park Committee - Walking Trails	Byron	-	-	-	50,000	50,000		0%
ZA - Capital (includes CF)	Alison	167,526	84,378	83,148	71,000	(12,148)	Capital assets/projects to be completed as approved by Council.	100%
LC - Splash park	Joulia	-	-	-	255,000	255,000		0%
FV - Splash park	Ron	-	-	-	305,000	305,000	In progress	25%
<i>Total department 71</i>				713,823	1,451,634	737,811		

Parks & Playgrounds Department

ZA - Park landscaping (CF)	Don	-	-	-	2,946	2,946	Completed	100%
Machesis Lake - Concrete toilets	Ron	-	-	-	17,000	17,000		
FV - Concrete toilets	Ron	-	-	-	34,000	34,000		
LC - Arena walkway (CF)	John	11,659	2,462	9,197	12,538	3,341	Completed	100%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2013	2013 Budget	2013 Budget Remaining on Sep 30, 2013	Status Update on Sep 30, 2013	Percentage of Completion (%)
Hutch Lake - Stairs (CF)	Ron	17,791	17,791	-	2,749	2,749		
<i>Total department 72</i>				9,197	69,233	60,036		

TOTAL 2013 Capital Projects

12,182,134 47,913,004 35,169,370

COSTS & SOURCE OF FUNDING:

Expenses associated with councillors' honorariums and reimbursements are included in the County's annual operating budgets.

RECOMMENDED ACTION:

That first reading be given to Bylaw 925-13 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

Author: C. Gabriel Review by: _____ CAO _____

BYLAW NO. ~~887-13~~ 925-13

**BEING A BY-LAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND APPROVED COMMITTEE MEMBERS**

WHEREAS, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of Mackenzie County, duly assembled, enacts as follows:

HONORARIUMS

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the daily local business of the municipality as follows:
 - (a) Reeve \$1050.00 per month
 - (b) Deputy Reeve \$ 900.00 per month
 - (c) Councillor \$ 750.00 per month

2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid according to the following rates plus mileage and meal allowance, where applicable. A maximum of two meetings may be claimed per day.
 - (a) Council Meeting/Special Council Meetings \$300.00
 - (b) Committee Meeting/Seminars/Conventions \$200.00

3. Members-at-large appointed to approved council committees shall be paid ~~\$150.00~~ **\$200.00** per day when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where

applicable. ~~When two or more meetings are attended in one day, a total of \$225 (1.5 per diems)~~ **A maximum of two per diems shall be paid per day.**

4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors driving to a seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.
5. A monthly communication allowance shall be paid
 - (a) an internet access allowance of \$75, and
 - (b) a personal computer allowance of \$50, if applicable, and
 - (c) a telephone allowance of \$60 for Councillors, and
 - (d) a telephone allowance of \$100 for the Reeve.

TRANSPORTATION EXPENSES

6. Mileage shall be paid at the current non-taxable rate (as per Canada Revenue Agency Appendix B – CRA Kilometric Rates) for each kilometer travelled by each Councillor and member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.
7. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt.

REIMBURSEMENT FOR ACCOMMODATIONS AND MEALS

8. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) Either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or

- (ii) an allowance of \$50.00 per night
 - (b) in respect of each breakfast, lunch, or dinner, either
 - (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or
 - (ii) the appropriate meal allowance, without receipt, as follows:
 - breakfast - \$15 including GST
(if time of departure is prior to 7:30 a.m.)
 - lunch - \$15 including GST
(if time of return is after 1:00 p.m.)
 - dinner - \$25.00 including GST
(if time of return is after 6:30 p.m.)
- 9. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
- 10. A Councillor may claim reasonable government networking expenses while representing the County without prior approval. Reimbursement of these expenses will require approval by the Finance Committee based on the submission of actual receipts.
- 11. A Councillor and committee member may claim
 - (a) an allowance for personal expenses for each full 24-hour period on travel status (as per the Canada Revenue Agency Appendix C – Meals and Allowances 1.2 Incidental Expense Allowance).
 - (b) reasonable telephone expenses on County business.

BENEFITS

- 12. A group benefits package shall be made available to each Councillor at 50% of the cost of the benefit premiums.

SIGNING AUTHORITY

13. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - (a) Councillors have attended Council meetings in person or by teleconference.
 - (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.
 - (c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
14. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall forward the claim to the Finance Committee for final decision. A Councillor shall have the option to appeal a decision of the Finance Committee to Council as a Whole.
15. Council members will supply their expense claims and honorariums within 60 days after the incurrence of the expenditure. After this time, the expense claims will not be paid, unless there are special circumstances.
16. Council members will submit their December expense claim and honorarium by January 31 of the following year in order to expedite the closing of the year-end accounts.
17. No expenses other than those listed in this bylaw may be claimed.
18. This bylaw shall come into effect the day that it is passed and rescinds Bylaw ~~877-12~~ **887-13** and all amendments made thereto.

First Reading given on the _____ day of _____, 2013.

Second Reading given on the _____ day of _____, 2013.

Third Reading and Assent given on the _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 30, 2013
Presented By:	Grant Smith, Agricultural Fieldman
Title:	2014-2016 ASB Business Plan

BACKGROUND / PROPOSAL:

At the August 22, 2013 Agricultural Service Board (ASB) meeting, the ASB passed a motion to approve the 2014-2016 ASB Business Plan, and that administration present the approved business plan to Council for information.

Please see attached Business Plan.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the 2014-2016 Agricultural Service Board Business Plan Council be received for information.

Author: Grant Smith **Reviewed by:** _____ **CAO** _____

Mackenzie County Agriculture Service Board Business Plan 2014-2016 Schedule A

INTRODUCTION

Mackenzie County consists of approximately 7.9 million hectares, which makes it the largest municipality in Alberta. There are roughly seven hundred farms within the municipality, consisting of mixed to strictly grain farms. With a large Mennonite population a lot of old fashioned values and methods are being maintained.

There is approximately 539,000 acres currently in production. This number is going to increase dramatically within the next 2 -5 years as approximately 136,000 acres of Crown Land has been sold by public auction in 2011 and 2012 with more to be sold within the next 3-5 years. As a result of this agricultural land base expansion the County has been experiencing huge requests from ratepayers to provide infrastructure to these new lands such as roads and drainage channels. This increase in demand has resulted in Council having to review, and in some cases rewrite Public Works and ASB policies to help combat the problem.

It is definitely a time of change for Mackenzie County ASB, however with strong leadership, commitment and cooperation from all parties these obstacles can be overcome.

VISION

Sustainable agriculture in our region continues with new value added agricultural farms and businesses.

MISSION

Encourage responsible and sustainable development of our agricultural industry by:

- ✦ Continually assessing and recognizing the needs and direction of the local agricultural industry;
- ✦ Establishing policies and promote practices favourable for healthy agricultural climate in the region;
- ✦ Identifying obstacles and working to resolve problems that arise;
- ✦ Work with other levels of government and stakeholders to expand the agricultural industry in our region

VALUES

- ✦ Be flexible – timely recognition when a change is needed to address agricultural industry issues;
- ✦ Be responsible – promotion of policies, practices and actions supporting sustainable local agricultural industry;
- ✦ Be fair – uniform and fair treatment for all while keeping the overall agricultural industry in mind.

GOALS

1. Encourage development of new value-added agricultural farms and agri-businesses.
2. Promote sustainable agricultural policies and practices.
3. Strong internal policies and programs to support responsible agricultural land development.
4. Appropriate land uses within the County.
5. Continuing agricultural land expansion.

GOAL 1 – Encourage development of new value-added agri-businesses.			
Strategy: Introduction of programs, seminars and activities.			
	Actions	Person Responsible	Timeline
1	Introduce local seminars & work with Rural small business advisor. a) Weed and Grasshopper Workshops	Agricultural Fieldman (request topics from farmers through the next County Image & Big Deal Bulletin).	As Required Ongoing.
2	Articles for the County Image – new trends and opportunities.	Ag. Fieldman and ASB.	Article per every issue.
3	Agricultural Fair & Tradeshow	ASB, Ag. Fieldman.	Annual
4	Bursaries for Agricultural Education & Animal Health.	Ag. Fieldman, CAO & Finance Committee.	Annual – work with Finance Committee.
5	Support Applied Research Program.	ASB, Ag. Fieldman.	Ongoing support to MARA.

GOAL 2 - Promote sustainable agricultural policies and practices.			
Strategy:			
1. Gain understanding and stay up-to-date regarding Provincial Acts, regulations and land use policies.			
2. Promote and Support Agricultural Research			
	Actions	Person Responsible	Timeline
1	Attendance of ASB Conference.	ASB members, Ag. Fieldman & CAO.	Annual.
2	Workshops to discuss new provincial regulations and policies.	ASB members, Ag. Fieldman & CAO.	Annual and Ongoing.
3	Continue to Support the Mackenzie Applied Research Association	ASB & Council	Annual and Ongoing

GOAL 3. Strong internal policies and programs to support responsible agricultural land development.			
Strategy: Provision of various programs and services, ongoing review of internal policies to assure alignment with Provincial documents.			
	Actions	Person Responsible	Timeline
1	Annual review of ASB Policies.	ASB, Ag. Fieldman & CAO.	Annual – in November.
2	ASB Programs Review (inclusive SWOT analysis, assessment and update).	ASB, Ag. Fieldman.	Annual – in November.
3	Ongoing ASB Programs, Supportive Services & Pest Control Management	ASB, Ag. Fieldman.	Ongoing.
	a) Water Pumping Program	Ag Fieldman	April -October
	b) Weed Control Act Regular inspections are done on private land and Green Zone (oilfield) to combat Noxious & Prohibited Noxious weeds. The Roadside Spraying Program consists of a three year rotation in which every road is blanket sprayed for maximum effectiveness. The County also has a roadside mowing program in which every road is mowed once a year. There are no prohibited noxious weeds reported in Mackenzie County.	Ag Fieldman, Weed Inspectors	May -October
	c) Backsloping Program (Soil Conservation Act)	Ag Fieldman	Annual
	d) VSI Program (Animal Health Act)	Ag Fieldman	Ongoing

	Actions	Person Responsible	Timeline
	<p>e) Diseased Bison (Animal Health Act) Mackenzie County is working cooperatively with Wood Buffalo National Park and Alberta Beef Producers to monitor the movement of Bison in the area. Bison periodically stray beyond boundaries and there is a possibility of contaminating domestic cattle herds with Brucellosis Tuberculosis and anthrax. At this point, there have been no reportable diseases in Mackenzie County.</p>	Ag Fieldman, CAO	Ongoing
4	<p>Inspections & Enforcement act (Soil Conservation Act) Inspections of Flood Control Ditches for Soil Erosion. Approximately 12 inspections were done in 2013. All new roads & Ditches are grass seeded to help prevent erosion and assist with Weed Control.</p>	Ag Fieldman	Fall
5	<p>Pest Control Programs (Pest Control Act) Beaver Control Mackenzie County has a \$50 bounty maintenance on flood control channels, culverts, and some water ways.</p>	Ag Fieldman, Weed Inspector	Annual
6	<p>Crop Disease (Pest Control Act) The County intends to inspect filed for Clubroot, Fusarium, and Blackleg in 2014. The County did participate in the Grasshopper Survey in 2013.</p>	Ag Fieldman, Weed Inspector	Annual

GOAL 4. Appropriate land uses within the County.			
Strategy: Ensure that agricultural land in Mackenzie County is utilized in a manner that coincides with provincial and municipal planning documents with consideration of soil classifications.			
	Actions	Person Responsible	Timeline
1	Prepare for upcoming Land use framework for Lower Peace Region.	ASB, Ag. Fieldman, CAO.	April 2013.
2	Gain understanding of the County's MDP and IMDP.	ASB, Ag. Fieldman.	Ongoing.

Goal 5. Continuing agricultural land expansion.			
Strategy: Continuing to lobby Provincial government to sell more crown land for agricultural use.			
	Actions	Person Responsible	Timeline
1	Identify needs for expansion (consider loss of agricultural land on provincial scale).	Ag Fieldman, ASB.	Ongoing.
2	Identify areas that can support expansion.	Ag Fieldman, ASB.	Ongoing.

October 18, 2013

Ms. Joulia Whittleton, CAO
Mackenzie Charity Golf
PO Box 640
Fort Vermilion AB T0H 1N0

RECEIVED
OCT 24 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Ms. Whittleton,

STARS is fortunate that there are special organizations like yours which recognize their capacity to make a difference. You offer your resources to ensure your community is a safer place to live. Because of this, Mackenzie County has an impact on the lives of our patients.

On behalf of everyone at STARS, thank you for your donation. Support for STARS from the Mackenzie Charity Golf Tournament is tremendously appreciated and allows us to continue responding to those in need of critical care and transport.

In 2011, STARS flew 1655 missions from our bases in Calgary, Edmonton and Grande Prairie, bringing our mission total to over 23,000 since 1985. The commitment from those in the community makes it possible for STARS to provide this vital service.

A difference will be made in the lives of our patients, their families and their friends. Since you may never get the chance to meet any of these individuals, we would like to thank you on their behalf. STARS will continue to innovate in emergency medical communications, patient care and transport, and education. With Mackenzie Charity Golf's contribution, we are able to make this possible.

Thank you again for your helping keep STARS in the sky!

Sincerely,



Glenda Farnden
Major Gift Manager
STARS Foundation

Joulia,
I was so sorry to miss the presentation this year. I look forward to seeing you and your council this coming year. I hope this finds everyone well!
Glenda



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

October 16, 2013

AAMDC
2510 Sparrow Drive
Nisku, AB T9E 8N5

President Barss

RE: Releasing the Municipal District of Greenview No. 16 from Administrative Obligations

On behalf of Council the MD of Greenview is requesting the Alberta Association of Municipal Districts and Counties to release the Municipal District of Greenview No. 16 from their administrative obligations.

On October 8, 2013 Council made the following motion:

That Council request the Chief Administrative Officer to send a letter to AAMDC and AAMDC District 4 Members requesting zone support through AAMDC releasing the MD of Greenview from their administrative obligations.

It is our understanding that Zone 4 is the only zone to have the Zone Director provide administrative support outside of AAMDC consuming valuable local time and resources within our organization.

Should you have any questions or concerns please do not hesitate to contact the undersigned at 780-524-7600.

Kind Regards;

Janis Simpkins
Reeve

JS/lk

cc: AAMDC Zone 4 Members

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601		211	www.mdgreenview.ab.ca	



Town of High Level
10511 - 103rd Street
High Level, AB Canada
T0H 1Z0
Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

Wednesday October 17, 2013

Reeve Bill Neufeld
Mackenzie County
P.O. Box 640
Fort Vermilion, Ab
T0H 1N0

RECEIVED
OCT 22 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve and Council:

Thank you for your September 25, 2013 letter regarding the future land agricultural land expansion west of High Level.

The Town is pleased to share our support for your efforts. Agriculture is the back bone of your municipality and one of the most important components of the Canadian economy.

We wish you success in future endeavours and hope to continue working together for the benefit of the region.

Yours truly,

Peter Ernst
Mayor
Town of High Level

cc: Town of High Level Council
Simone Wiley, Interim CAO, Town of High Level

Gateway To The South



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR69665

October 9, 2013

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld: *Bill*

Thank you for submitting your municipality's operating spending plan under the 2013 conditional operating funding component of the Municipal Sustainability Initiative (MSI).

I am pleased to inform you that the operating spending plan has been accepted. You may proceed to apply your municipality's 2013 operating allocation and any estimated 2012 carry-forward to the priorities identified in your plan. Applying your municipality's 2012 carry-forward is subject to meeting the terms and conditions of the MSI long-term Memorandum of Agreement, including expending each annual allocation within two years.

In order to recognize the contribution that the MSI has made to your municipality's successes, please ensure that activities supported by your MSI operating spending plan are included on a published list of MSI-funded projects. For any projects that merit enhanced public recognition, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.msicommunications@gov.ab.ca, to discuss specific communication activities to highlight the project, as outlined in the MSI operating program guidelines.

I would like to recognize the Honourable Frank Oberle, MLA, Peace River, and Pearl Calahasen, MLA, Lesser Slave Lake, for their continued support for this program.

I wish you, your council, and the municipality's staff continued success with your priorities.

Sincerely,

Doug Griffiths
Minister

copy: Honourable Frank Oberle, MLA, Peace River
Pearl Calahasen, MLA, Lesser Slave Lake
Joulia Whittleton, Chief Administrative Officer, Mackenzie County

Mackenzie County Library Board (MCLB)
September 17th, 2013 Board Meeting Minutes
Fort Vermilion Library
Fort Vermilion, Alberta

- Present:** Lisa Wardley, Wally Schroeder, La Dawn Dachuk, Beth Kappelar,
Lorraine Peters, Lucille Labrecque, Susan McNeil, Lorna Joch, John Driedger (left the meeting at 8:35 p.m.)
- 1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 7:00 p.m.
- 2.0 Approval of Agenda:**
MOTION #2013-07-01 John Driedger moved the approval of the agenda as printed. **CARRIED**
- 3.0 Approval of the Minutes:**
MOTION #2013-07-02 Wally Schroeder moved the approval of the Aug 27/13 minutes as presented. **CARRIED**
- 4.0 Review of Action Items:**
- The action items of the previous MCLB meeting were reviewed.
- 5.0 MCLB Financial Report to Setp16/13:**
- Balance Forward \$30,984.78
- Revenues \$241,279.24
- Expenses \$236,327.44
- Bank Balance \$35,936.58
MOTION #2013-07-03 Lucille Labrecque/Lorraine Peters moved the acceptance of the financial report. **CARRIED**
- 6.0 Fort Vermilion Video Store (La Dawn Dachuk):**
- The video store is closing on Oct 31/13
- They are offering to sell their disc cleaner and videos to the County libraries at a reduced rate.
MOTION #2013-07-04 Lorna Joch moved to accept the report for information. **CARRIED**
- 7.0 County Submission re: Future Direction of the County Libraries:**
- MCLB discussed the pros and cons of joining the Peace Library System and explored becoming a Regional Library.
- Minister Doug Griffiths has, at this time, denied MCLB's request to become a node. The MCLB will continue the process of becoming a library node.
MOTION #2013-07-05 Lorna Joch moved that MCLB recommend to the County Council that MCLB pursue becoming a Regional Library to deliver library services to all County residents. **CARRIED UNANIMOUSLY**
MOTION #2013-07-06 Lucille Labrecque moved that the MCLB meet with the Mackenzie County Council on Oct 8/13 to communicate their recommendation that the MCLB pursue becoming a Regional Library to provide library services to all residents of the County. **CARRIED**
- 8.0 MCLB Meeting with the Fort Vermilion Board of Trustees:**
- The Board of Trustees passed the following motion at their Sept 17/13 meeting:
"The Board of Trustees directs Administration to investigate a partnership between the Fort Vermilion School Division and the Mackenzie County Library Board"
- 9.0 Correspondence:**
9.1 Letter from Minister Doug Griffiths (response to node request)
9.2 Information Package from PLS.
9.3 Funding Letter from Municipal Affairs.
9.4 Eco Parent Magazine
9.5 Municipal Affairs Package (October is Canadian Libraries Month)
9.6 Letter from Minister Doug Griffiths (Excellence in Public Library Service Awards)
- 10.0 In Camera:**
- Not required.
- 11.0 Next Meeting Date and Location:** Supper Meeting at the **Fort** Vermilion Library Oct8/13 at 6:00 p.m.
- 12.0 Adjournment:**
MOTION # 2013-07-07 Lorraine Peters moved the meeting adjourned at 9:20 p.m. **CARRIED**

These minutes were adopted this 8th day of October, 2013: _____

Beth Kappelar, Chair

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
SEPTEMBER 12, 2013**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
Wendy Morris, Director
Shawn Wieler, Director
George Derksen, Director
Tracey Siemens, Director
George Fehr, Director
Peter F. Braun, MD Rep
Philip Doerksen, Arena Manager

Absent: John Zacharias, Director

Call to Order: President Abe Fehr called the meeting to order at 6:09 p.m.

Approval of Agenda

1. Tracey Siemens moved to accept the agenda as amended.
8.1 Capital Projects CARRIED

Approval of Previous Meeting's Minutes

1. Simon Wiebe moved to accept the August 15, 2013 Regular Meeting Minutes as presented. CARRIED

Business from the Minutes

1. County will have a discussion with Philip about the County Operating Agreement which runs out at the end of the year.

Review of Action Sheet

1. Reviewed and adjusted items.

Financial Report

1. Received \$35,000 cheque from the County, most likely for the range hood.
2. Peter Braun moved to accept the financial report.

Manager's Report – Philip Doerksen

1. Manager's Report was reviewed for information.
2. Finished work on the BHP outdoor rink, arena parking lot was paved by the County.

3. Still waiting to hear on the Tennis Courts grant.
4. Jeff Doerksen is coming back for the winter.
5. Putting the ice in at the end of September so it is ready for September 30th.
6. Wendy Morris moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.1 Capital Projects – Ice plant upgrade is becoming a real priority. Can be done over 3 years but will cost more. Will outline the different costs. Further discussion will be held at the next meeting.

Tracey Siemens moved to go in camera at 6:52 p.m.

George Doerksen moved to go out of camera at 7:07 p.m.

John Zacharias moved that the meeting be adjourned at 7:07 p.m.

Next Meeting: October 10, 2013

Aug 13, 2013

Fort Vermilion Recreation Board Regular Meeting

Present: Louise Amick, Hlene Legitte, Maarten Praet, Neel Slott, Darlene Slott, John Slott, Guy Amick, Irma Amick, Odell Slott, Christina Meyer, Sonja Cardinal, Millie Slott.

Meeting called to order by Chair Christina
@ 7:08 pm.

John moved Guy seconded the agenda be accepted with additions carried.

Odell informed the Board that she was not informed of the July 31/13 meeting.

Minutes:

Hlene moved acceptance of the July 17, & 31/13 minutes & of the Special Meeting on July 31/13 carried.

Guests: F.U.S.S. Sonja Cardinal, Millie Slott.
Letter presented from F.U.S.S. requesting that the F.U.R.B. donate the Community Cultural Complex for their Annual Children's Festival on Sept 7, 2013 from 1-5pm in case of Rain.

Moved by Maarten, seconded by Irma that the F.U.R.B. donate the hall or arena if available & that Family Literacy would pay half. Carried.

Bookkeeper: Tabled.
manager: Tabled.

Hilary

2)

Concession: After some discussion Maarten moved that the FVRB lease out the concession for the 2013-14 season.
Carried.

T.V. Raffle - Tabled.

Riverdoze: After some discussion, and no one came forward to organize the event, there will be no Riverdoze this year 2013.

Fitness Center:

Maarten will check on the security.
It was suggested that the staff if willing could come on @ 9-5, and 3-11pm
Christina & John will talk to the staff on Wed Aug 14 /13 @ Noon.

Maarten moved that the Chair & Vice Chair deal with the management of the C.C.
Guy seconded. Carried.

Logo for Fitness Center:

Glen & Guy moved that the FVRB have an open contest to design a logo for the fitness center from Sept 5 - Sept 30 /13 & the winner would receive 1 yr free membership.
Carried.

Zamboni - was picked up by Simco

3)

Financial Statement: Tabled.

Reports: DS Birthday Celebration

Feed Back - Best Parade, Very Impressive
Ag Fair - well attended, very Impressive
Dance - well attended, Good Music &
excellent Supper.

Sunday - Good job, with a few hiccups.

Sept. Long weekend. July 31, Sept. 1 & 2nd /13
Wagon Train - Hugh Flett.

Maartin moved Gey seconded that the Wagon
Train can utilize the Rodeo grounds for
their gathering. Carried.

Irene moved in Camera @ 8:37
Maartin moved out of camera @ 9:11 carried.

Splash Park.

Maartin informed the FVRC that a
Health permit was approved for the Splash Park.
Everything is in order, & construction will begin
in Sept.

Maartin moved Irene seconded that the FVRC
appoint Irma Smith, Louise Smith & Christina Meep
to act on the Board's behalf with Alberta
Treasury Branch, banking issues. Carried.

Irene moved that Christina write a letter to
the County that we accept Richard Donaldson,
C.A. of Ringrose accounting, recommendations. Carried.

4

It was moved that Norma Smith Christena Meyer & Louise Smith represent the FURB with dealings with the RCMP. Carried

Martin moved + Bill seconded that Christena write a letter in response to the Mark Quewezance letter. Carried

Meeting adjourned @ 9:24 pm.

Next meeting Sept 9/13 @ 7:00 pm.

Chair Cheryl
Sec. Louise Smith

Sept 9, 2013.

Fort Vermilion Recreation Board Regular Meeting

Present: Christina Meep, Louise Smith, Glenn
Lezotte, Irma Smith, Greg Smith,
Odele Flett, Jackie Thompson.

Meeting called to order @ 7:11 pm. by
Chair Christina.

Agenda:

Glenn moved acceptance of agenda with
additions. Carried.

Minutes:

Irma moved acceptance of the Aug 13, 2013
minutes. Carried.

Financial Report.

Irma & Christina are working on getting
the books up to date. Bank Statement
for Aug 13 not available for the Sept 9th
meeting.

Manager / Bookkeeper / Financial Statement
Tabled.

T. V. Raffle -: Have tickets ready to sell @
Get to Know Your Night Sept. 18, 2013.
Draw to be made @ Midnight Madness.
Moved by Louise, seconded by Glenn.
Carried.

- Staff Shift Work - Tabled.

Logo for Fitness Center: Advertise @ Get to Know

2

You Night: Winner will receive 1 yr free membership @ the Fitness Center.
Time to write a letter to Mr. Darren Young to advertise Dog Contest. Carried.

C.C. Complex Keep: They will contact Cameron Cardinal for the Keep.

Board Meetings: Donna moved that the Fort Vermilion Recreation Board Regular meetings be held on the 3rd Tuesday of each month.
Carried.

Budget Meetings will be on Sept 24, Oct 1 & 8th.
2013 @ 7:00 pm.

Splash Park: AHS & County permits approved.
Equipment ordered. Construction to start in the Spring of 2014.

Principal Darren Young borrowed portable Berigo Machine.

2013 Capital Grant Funding:
Check with Julia if this funding is still available re: Repair boiler, wheelchair access, skate shed, Cabinets for arena Pitchen.

Director Position Dep. Jackie Thompson volunteered to fill this position.

Phones: Check with Julia for a package which includes 4 phone lines.

3.

Meeting adjourned @ 8:00 pm.

Next meeting (Regular) Oct 15, 2013.

Chair Chelcy

Sec. K. Smith

Sept 24/13 Budget Meeting FVRC.

Present: Christina Neep, Louise Smith, Glenn
Lizotte, Maarten Bladt, Irma + Guy
Smith, Jackie Thompson.

Meeting called to order @ 7:10 pm.

Musks: Leslie Bronsola, Leah Lizotte.

Leah Lizotte: Minor Hockey
There was interest @ Pel for Year Night
Will set up a meeting for a meeting
and form a new board. Leah will
step down as chairman, but will
help. The new board will try to
pay the outstanding bills, and will
come to the next Rec Board meeting
on Oct 15, 2012.

Leslie

21 days of Health from Oct 1-31, 2013.

Glenn moved Guy seconded that Alberta Health
Services have access to the CC Complex
Hall for Community fitness programming
availability. Carried.

Glenn moved seconded by Louise the FVRC
hold a Halloween Dance on Oct 26/13
Carried.

Budget: Looked over 2012 Budget

Meeting adjourned @ 224 8:50 pm.

Chair *Christina Neep*
Sec. *Glenn Smith*

Sept 24, 2013

Int Vermilion Recreation Board
Cheques written to.

Cheque # 3336 - Telus - 181.46

3328 - Pepsi 273.00

3325 - McKenzie County 923.28

3327 - " " 516.90

4089 FVRB Concession 561.39

Phone -

429.18

1522.67

3330 L.R.T.

209.02

3331 Johnnie Jen.

86.30

3332 WCB

613.57

3333 Precision Auto Body

296.24

3311 Presens Acct.

22.84

3334 Rentwell

1310.99

3326 Royal Cartaking

4403.58

3335 Pharmasave

84.15

3315 "

853.92

3336 Keyway

1312.34

cheques written out

Fort Vermilion Recreation Board
Budget Meeting

Oct 1, 2013

Present: Christina Neym, Ilona Lizette Kucise,
Smith, Maarten Draat, Gary Smith
Irma Smith, Jackie Thompson.

After much discussion
Maarten moved Gary seconded that the
Fort Vermilion Recreation Board accept the
proposal budget as discussed. Carried.

Meeting adjourned @ 8:08. pm.

Next Regular Meeting Oct 15/13

Chair Cheryl
Sec. K. Smith

October 15, 2013

To all Alberta Municipalities:

Effective October 15, 2013, Alberta Health Services ("AHS") is introducing a new support and liaison service to assist municipalities in resolving local health system issues. The External Relations Unit, located in the Office of the Official Administrator, will provide a point of contact with AHS for municipalities and other stakeholders in our health system.

This unit was established by the Official Administrator, Dr. John Cowell, to address a variety of concerns raised by local elected officials and others. The unit has three objectives:

1. Build ongoing relationships and facilitate regular contact between municipalities, MLAs, other stakeholders and decision-makers in each AHS zone;
2. Provide information and ensure consultation on health system issues and initiatives led by AHS; and
3. Ensure accurate, complete and timely responses to queries and concerns raised by stakeholders.

Reporting to the Official Administrator, Dr. John Cowell, the unit is led by Mr. David Diamond, Chief External Relations Officer. David has held senior positions at AHS, including Senior Vice President, Human Resources and as the Senior Vice President for the Regional Hospitals in Alberta. He brings an extensive leadership background and understanding of the Alberta Health system to this role.

The office will operate Monday to Friday, 7:30am to 5:00pm. The Unit may be contacted by its:

Toll-free provincial line: **1-855-835-1395**, or
Email address: ExternalRelations@albertahealthservices.ca

The establishment of the External Relations Unit is an important step forward in improving relationships, information-flow and the timely resolution of issues that arise at the local level. I encourage you to take advantage of this service as we work together to improve access and quality in patient care for all Albertans.

Sincerely,



John W. Cowell, MSc, MD, CCFP, FRCPC
Official Administrator
Alberta Health Services

cc: Fred Horne, Minister of Health, Government of Alberta



*Mackenzie Municipal
Services Agency*

ELECTED OFFICIALS SEMINAR

WEDNESDAY, DECEMBER 4, 2013
SAWRIDGE INN AND CONFERENCE CENTRE
PEACE RIVER, ALBERTA

Time: 8:30 a.m. to 4:00 p.m. (Includes Lunch and Refreshment Breaks)

Registration Fee: \$60.00 per Delegate

SESSIONS:

ROLES AND RESPONSIBILITIES OF THE ELECTED OFFICIAL - Presenter: Alberta Municipal Affairs

LAND USE PLANNING

- Introduction to Land Use Planning - Presenters: MMSA Planning Staff
- Statutory Plans - Presenter: John Simpson, Director of Planning, County of Grande Prairie
- GIS and Land Use Planning - Presenters: MMSA GIS Staff

PUBLIC ENGAGEMENT - Presenter: Dawn Green, Senior Advisor - Public Engagement, Strathcona County

LAND USE FRAMEWORK - Presenter: Dave Bartesko, Senior Consultation Manager, Land Use Secretariat

WHO SHOULD ATTEND:

- ⇒ Newly Elected Municipal Councillors
- ⇒ Returning Councillors
- ⇒ Municipal Planning Commission Members
- ⇒ Municipal Staff

This Seminar is geared to newly elected Councillors but will be of interest to returning officials as well.

The Seminar will provide delegates with insight into their upcoming duties as an elected official within their municipality and the region.

COMPLETE AND RETURN THE ATTACHED REGISTRATION FORM BY
NOVEMBER 15, 2013 TO RESERVE SEATS FOR YOUR DELEGATES.

FOR MORE INFORMATION CONTACT:

Mackenzie Municipal Services Agency
(780) 338-3862 or info@mmsa.ca

**ELECTED OFFICIALS SEMINAR
WEDNESDAY, DECEMBER 4, 2013
REGISTRATION FORM**

Municipality:			
Address:			
Phone:	Email:	Contact:	
	Delegate's Name	Position	\$60.00/person
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
TOTAL			

Payment By:	✓	
<i>Cheque</i>		<i>No.</i>
<i>Invoice</i>		<i>P.O. No (if applicable):</i>

RETURN BY NOVEMBER 15 TO: Mackenzie Municipal Services Agency
 Box 450 Berwyn AB T0H 0E0
 Fax: (780) 338-3911 Email: info@mmsa.ca

MACKENZIE MUNICIPAL SERVICES AGENCY

ELECTED OFFICIALS SEMINAR

Wednesday, December 4, 2013

Sawridge Inn

Peace River, Alberta

A G E N D A

8:30 a.m. *REGISTRATION*

9:00 a.m. *WELCOMING REMARKS*

Ron Longtin
Chairman, Mackenzie Municipal Services Agency

Tom Tarpey
Mayor, Town of Peace River

9:15 a.m. *SESSION ONE: "Roles and Responsibilities of the Elected Official"*

Session Chair: Veronica Bliska
Reeve, M.D. of Peace No. 135

Presenters: Desiree Kuori,
Municipal Advisor, Alberta Municipal Affairs

Aleks Nelson,
Financial Advisor, Alberta Municipal Affairs

11:45 a.m. to 12:30 p.m. LUNCH

12:30 p.m. *SESSION TWO: “Land Use Planning”*

Session Chair: Howard Pinnock
 Director of Planning, MMSA

Introduction to Land Use Planning

Presenters: Alisha Mody, Municipal Planner, MMSA
 Elise Willison, Senior Planner, MMSA
 Sam Mohamad-Khany, Municipal Planner, MMSA

Statutory Plans

Presenter: John Simpson
 Director of Planning, County of Grande Prairie

GIS and Land Use Planning

Presenters: Ali Taghavi, Sr. GIS Technologist, MMSA
 Audra Lindsey, GIS Technologist, MMSA

1:15 pm. *SESSION THREE: “Public Engagement”*

Session Chair: Philip Rough,
 Municipal Planner, MMSA

Presenter: Dawn Green
 Senior Advisor, Public Engagement
 Strathcona County

2:45 p.m. *COFFEE BREAK*

3:00 p.m. *SESSION FOUR: “Land Use Framework”*

Session Chair: Elise Willison,
 Senior Planner, MMSA

Presenter: Dave Bartesko
 Senior Consultation Manager
 Land Use Secretariat

3:30 p.m. *CLOSING REMARKS*

Carolyn Kolebaba,
Northern Sunrise County

From: [Eric Jorgensen](#)
To: [Bill Neufeld](#); [Joulia Whittleton](#); [Carol Gabriel](#)
Subject: FW: [SPAM] - Please Save the Date - Land Use 2014
Date: Monday, October 07, 2013 12:07:32 AM

I'm interested in attending this but I haven't seen any registration info yet. ej

From: Alberta Land Institute [mailto:albertalandinstitute@ualberta.ca]
Sent: Tuesday, July 09, 2013 10:36 AM
To: Eric Jorgensen
Subject: [SPAM] - Please Save the Date - Land Use 2014

Header



SAVE THE DATE: May 7 and 8, 2014

You are invited to the upcoming **Land Use 2014** symposium, hosted by Alberta Land Institute at University of Alberta.

This inaugural event will be held **May 7 and 8, 2014** in Edmonton, Alberta, with a focus on three exciting areas of study, including wetlands, ecosystem services and land-use policy.

Land Use 2014 strives to be the premier event in Western Canada on land-use research, planning and policy. The event will combine a broad mix of land-use stakeholders, including policy makers, academics and land users. Leveraging the multi-disciplinary approach and research capacity of Alberta Land Institute, this event promises to deliver an exciting forum for land-use discussion, discovery and decisions that will impact Alberta and beyond.

Please watch for the full event website and registration system launching September 2013.

[Learn More About Alberta Land Institute](#)

[HOME](#)[ABOUT](#)[PROGRAM](#)[REGISTRATION](#)[SPONSORSHIP](#)[CONTACT](#)

Register

Online Registration

Please click **Register** button to access the online registration system for Land Use 2014

REGISTER NOW

Land Use 2014 Pricing

Registrant Type	On or Before February 17, 2014	After February 17, 2014
Regular registration	\$350.00	\$450.00
Student registration	\$150.00	\$200.00

All prices are in Canadian dollars (\$ CAD) and are subject to 5% GST.

Payment Types

Our registration system is able to process Visa, MasterCard and American Express. Charges on your credit card statement will appear as CONEXSYS MISSISSAUGA, ON.

Admission to Conference Events

Full conference badge holders receive two days of admission to all keynotes meals, workshops and sessions, and the networking event on Wednesday, May 7.

Student Registrations

Students can register for a reduce rate of \$150.00. A student ID from a recognized educational institute is required to register as a student.

Cancellation & Refund Policy

The Alberta Land Institute will issue full refunds for conference registrations less a \$75.00 administration fee for all written requests received before April 1, 2014. The committee regrets that refunds will not be considered after this date.

Substitutions are allowed when the name of the individual substituting is recorded using the online registration system prior to May 2, 2014 at 5:00 PM MST. All approved refunds will be issued after the conference.

Privacy Policy

The Alberta Land Institute is the sole owner of the information collected on the CONEXSYS Event Registration website. Personal information will not be shared with any other organization. We do not sell, share or rent this information to third parties or partners; unless clearly indicated. The importance of security for all personally identifiable information associated with our customers is of utmost concern to us. This site has security measures in place to protect the loss, misuse and alteration of the information under our control.

Registration Support

If you have any questions or require assistance with completing your online registration, please contact us at info@landuse2014.ca or call 1-888-929-0991.

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Join the conversation

Draft South Saskatchewan Regional Plan consultations – November 5 to November 28

“The draft South Saskatchewan Regional Plan provides a long-term vision for southern Alberta and will help us manage cumulative effects of our activities on the landscape. Now, we want Albertans to help us finalize the regional plan. I look forward to continuing our conversation.”

– Diana McQueen, Stewardship Minister

The Government of Alberta is looking for your feedback on the draft regional plan for southern Alberta. From November 5 through November 28, we will be in 18 locations in southern Alberta, along with Edmonton, Red Deer and Drumheller, hosting stakeholder workshops and public information sessions. We ask that you RSVP for the stakeholder workshops to ssrp@stantec.com or call 403-716-8325. Times are from 9:30 a.m. to 2:30 p.m. Public sessions run from 4:30 p.m. until 7:30 p.m. and you just have to show up.

For a copy of the draft SSRP, to fill out the workbook and for more information go to www.landuse.alberta.ca



Crowsnest Pass

November 5
Elks Hall
2025 129th St. (Blairmore)

Taber

November 5
Heritage Inn
4830 46 Ave., Highway 3

Claresholm

November 6
Claresholm Community Centre
5940 59th Ave. West

Milk River

November 6
Heritage Hall
213 Main St.

Strathmore

November 7
Strathmore Centennial Civic Centre
120 Brent Boulevard

Canmore

November 7
Radisson Hotel
511 Bow Valley Trail

Edmonton

November 12
Ramada Conference Centre
11834 Kingsway Ave.

Calgary

November 13
Glenmore Inn
2720 Glenmore Trail SE

Lethbridge

November 14
Coast Lethbridge Hotel
526 Mayor Magrath Drive South

Cardston

November 19
Cardston and District
Seniors Centre
260 First St. West

Foremost

November 19
Foremost Community Hall
802 First Ave. West

Fort Macleod

November 20
Fort Macleod and District
Community Hall
307 25th St., Highway 3 West

Airdrie

November 20
Town and Country Centre
#103 275 Jensen Drive NE

Vulcan

November 21
Legion Hall
240 Sinclair Road

Drumheller

November 21
Badlands Community Hall
30 Veterans Way

Pincher Creek

November 26
Community Hall
287 Canyon Drive

Medicine Hat

November 26
Medicine Hat Lodge
1051 Ross Glen Drive SE

Brooks

November 27
Heritage Inn Hotel and
Convention Centre
1217 Second St. West

Okotoks

November 27
Foothills Centennial Centre
#4 204 Community Way

Cochrane

November 28
The RancheHouse
101 RancheHouse Road

Red Deer

November 28
Sheraton Red Deer Hotel
3310 50th Ave.



October 16, 2013

Dear Members of Council:

I am pleased to contact you about renewing your annual membership with the Federation of Canadian Municipalities (FCM).

As the mayor of Lachine, I know first-hand how difficult it can be to work within tight budgets yet still deliver vital services on which my community depends. Getting value for every dollar spent is important to my community, just as I'm sure it is for yours.

I want to remind you that FCM membership delivers exceptional value for the Mackenzie County. The Mackenzie County will benefit from FCM-driven programs by receiving an estimated \$650,000 from the Gas Tax Fund this year.

But it gets better.

As a direct result of FCM's successful two-year campaign for a long-term infrastructure plan, we won the first-ever indexing of the Gas Tax Fund. Starting in 2015, the Gas Tax Fund index of two per cent per year kicks in and, with compounding, will be worth an extra \$68,000 to your community after just five years.

Add to that the more than \$700 million per year that, thanks to FCM, Canadian municipalities receive in GST rebates, along with new federal programs that will provide \$47 billion in infrastructure funding for municipalities over the next 10 years.

When you add it all up, being a member of FCM just makes sense. You are an important part of a respected, national organization that listens to you, understands your needs, represents your interests effectively in Ottawa and gets results for you in real dollars.

Please keep our voice strong and renew your membership today.

Thank you!

Claude Dauphin
FCM President

RECEIVED
OCT 23 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

President
Président
Claude Dauphin
Maire,
Arrondissement de Lachine,
Ville de Montréal, QC

First Vice-President
Premier vice-président
Brad Woodside
Mayor,
City of Fredericton, NB

Second Vice-President
Deuxième vice-président
Raymond Louie
Councillor,
City of Vancouver, BC

Third Vice-President
Troisième vice-président
Clark Somerville
Councillor,
Regional Municipality of
Halton, ON

Past President
Présidente sortante
Karen Leibovici
Councillor,
City of Edmonton, AB

Chief Executive Officer
Chef de la direction
Brock Carlton
Ottawa, ON

24, rue Clarence Street,
Ottawa, Ontario K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca



JOIN OUR VOICE

Working together to build stronger cities and communities and a stronger country: that's what it means to be part of FCM.

For more information: membership@fcm.ca

Visit us: fcm.ca

Join the conversation: @FCM_online

**Federation of
Canadian Municipalities
Overview 2013-2014**

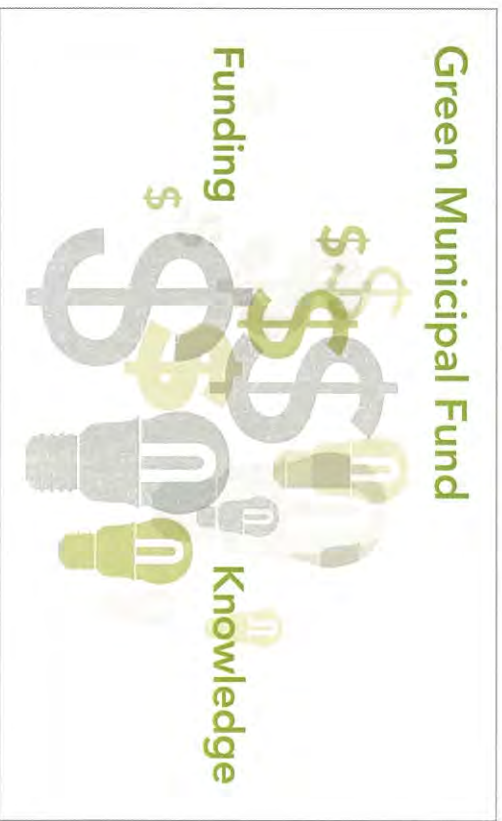




FCM National Programs

FCM offers a suite of national programs aimed at improving the environmental, social and economic sustainability of Canadian municipalities. Through its \$550-million Green Municipal Fund™ (GMF), FCM provides grants and below-market loans to support municipal initiatives that benefit the environment, local economies and quality of life. Other programs include the Partners for Climate Protection (PCPD) program, the First Nations-Municipal Community Infrastructure Partnership Program (CIPP), the First Nations-Municipal Community Economic Development Initiative (CEDI) and the Head Start for Young Women program.

Green Municipal Fund



The Government of Canada endowed FCM with \$550 million to create the Green Municipal Fund (GMF). Through the Fund, we offer funding and knowledge to municipal governments and their partners for municipal environmental projects.

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Federation of Canadian Municipalities
24 Clarence St.
Ottawa, Ontario K1N 5P3
www.fcm.ca





OUR PROGRAMS

FCM International

For more than 25 years, FCM has paired Canadian municipal experts with their peers in Asia, Africa, the Middle East, Eastern Europe, Latin America and the Caribbean to share knowledge, solve problems, deliver services and forge closer connections. The programs and projects we support harness Canadian leadership in management, administration, engineering, urban planning, economic development, diversity and intergovernmental relations to help local governments around the world. The experts who participate return to their Canadian communities with innovations, new practical ideas and richer skills as professionals.



Through FCM, Canadians are helping to build capacity in communities around the world.



WHO WE ARE

The Federation of Canadian Municipalities (FCM) is the national organization supporting 2,000 member municipalities in their efforts to build strong cities and strong communities. FCM represents the interests of big cities, small urban centers and rural and remote municipalities on policy and program matters that fall within federal jurisdiction.

FCM brings a strong municipal voice to the table when working with our federal partners on solutions to improve our quality of life. Canadians are best served when all orders of government work together on issues such as housing, infrastructure, policing, public transit in big cities, and getting goods to market from rural areas.



Through FCM, elected officials of small and large local governments come together to share knowledge and work on issues that matter to all Canadians.



WHAT WE DO

Listen

Local governments from every corner of Canada have chosen FCM to be their national voice. Through FCM, we listen to each other, to our partners and to decision-makers in the Government of Canada. By listening, we understand what is happening in big cities and small towns, how our priorities align with those of the federal government, and how we can work effectively together.

Unite

Through FCM's annual conference, board meetings, committees, policy forums and programs, we work side-by-side to identify our challenges, analyze options and develop effective ways to overcome the issues we face. We speak with one united voice on issues that affect communities large and small.

Influence

FCM influences policy and programs under federal jurisdiction that help to build strong and sustainable communities in Canada. Our advocacy efforts led to the Government of Canada's historic announcement, in Budget 2013, of long-term infrastructure funding — and a role in federal infrastructure and housing program design — for Canadian municipalities.



HOW WE GET RESULTS

FCM advances the interests of municipalities by advocating for sound policy in all areas where federal jurisdiction impacts local issues. FCM's Board of Directors — comprising 75 elected municipal officials from all regions of Canada — sets policy priorities that reflect the concerns of all local governments. FCM influences policy decisions through members' interactions with partners and stakeholders in government, business and industry organizations.

When 2,000 communities unite under FCM and speak with one voice on the issues that matter most across Canada, we get results. FCM's advocacy campaign for new federal investments in infrastructure saw cities and communities make historic gains in the 2013 federal budget:

- The government implemented FCM's recommendation to index the permanent Gas Tax Fund at two per cent per year, adding \$9 billion to the permanent Gas Tax Fund over 20 years. See how your community benefits at fcm.ca/gtf.
- The Building Canada Fund (BCF) was renewed and extended to 10 years, with a review after five years.
- The government renewed expiring programs for affordable housing and homelessness.

Overall, the federal government committed to investing some \$47 billion in infrastructure over 10 years. Most importantly, the government named FCM as a partner in the review and design of new programs, recognizing that FCM and its members represent a significant, valuable and legitimate perspective on these challenging issues.

MAKE·A·WISH®
Northern Alberta Canada



WishLife



Drilling holes, pouring cement, assembling slides, monkey bars and climbing ropes – these volunteers worked tirelessly as Elizabeth, her siblings and friends, all looked on with great anticipation.

Five hours later and the playground was ready to go. Elizabeth was presented with the Deed of Ownership declaring that she have the most fun imaginable and continue to believe in magic and miracles. The kids didn't waste any time and were busy climbing, swinging, and sliding just seconds after the final screws were tightened.

ELIZABETH'S WISH TO HAVE A BACKYARD PLAYGROUND

11-year-old Elizabeth is living with Cystic Fibrosis. Her wish to have a backyard playground was fueled by a love of gymnastics and tumbling, which is why her one request for the playground design was for monkey bars. "I just love to hang" explained Elizabeth!

Elizabeth and her family live near Fort Vermilion (about 8 hours north of Edmonton) and we requested the help of local volunteers to assist in the construction of the playground. Even though it was a long weekend, in the height of the short summer months, we were blown away by the number of volunteers that offered to lend a hand.

Elizabeth's mother looked on with gratitude and joy. She explained that staying active is the best thing for Elizabeth's lungs and that the playground would give her daughter endless opportunities to run, play and practice her gymnastics.

Thank you to everyone that helped make this wish possible: Ken Roche and Calmont for driving up the equipment and acting as our construction foreman, Sunshine Playground Equipment and Budget Rental Car for their inkind contributions, and of course all the volunteers from Mackenzie County Office and the Fort Vermilion Fire Department.